

Creating an Email Account Using Yahoo

Accessing the Internet

- Open a web browser

- Such as:

- Internet Explorer

- Firefox

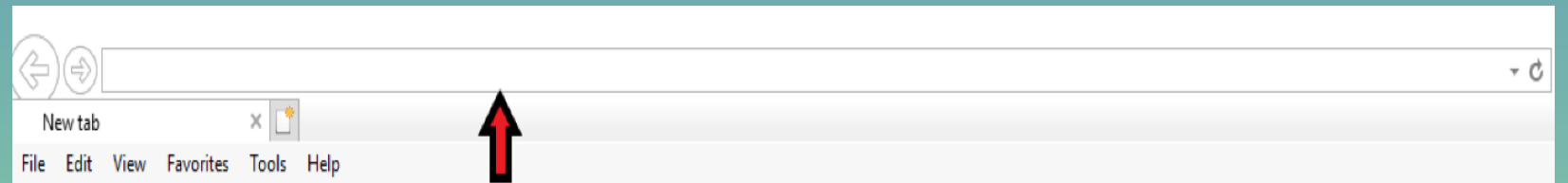
- Safari

- Google Chrome

- Etc.

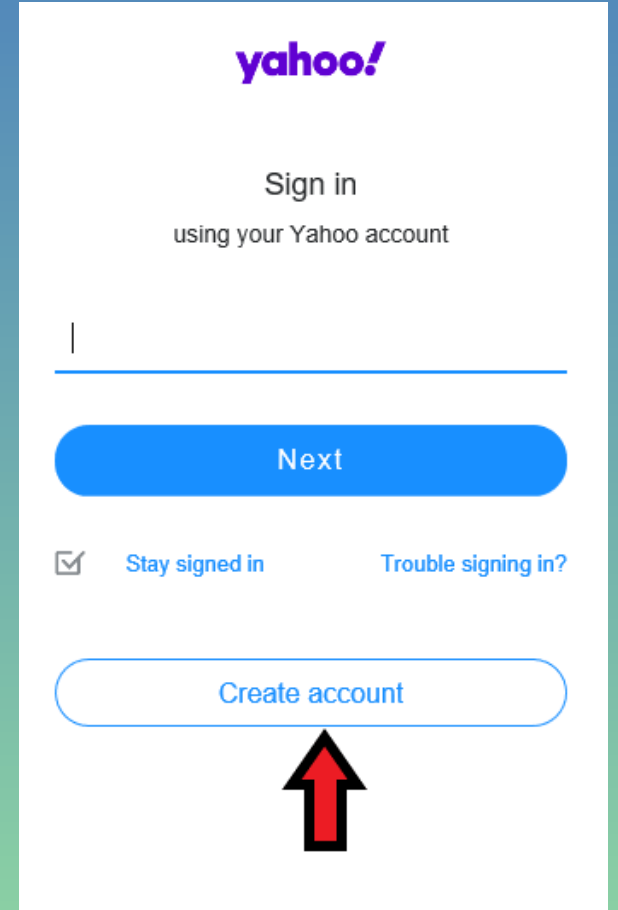
Locating Yahoo

- Go to the search bar
- Type www.ymail.com
- Press the Enter key



Creating an Account

➤ Click Create account



The image shows a screenshot of the Yahoo! sign-in page. At the top is the purple "yahoo!" logo. Below it, the text "Sign in using your Yahoo account" is centered. There is a text input field with a vertical cursor. Below the input field is a blue rounded button labeled "Next". Underneath the "Next" button are two links: "Stay signed in" (preceded by a checked checkbox icon) and "Trouble signing in?". At the bottom is a light blue rounded button labeled "Create account". A large red arrow with a black outline points directly at the "Create account" button.

Creating an Account (continued)

- Enter your information in the boxes
 - (Mobile phone number required)
- Click Continue

Sign up

Create a Yahoo email address

First name

Last name

Email address

@yahoo.com

[I want to use my current email address](#)

Password

+1

▼

Mobile phone number

Birth Month


▼

Day

Year

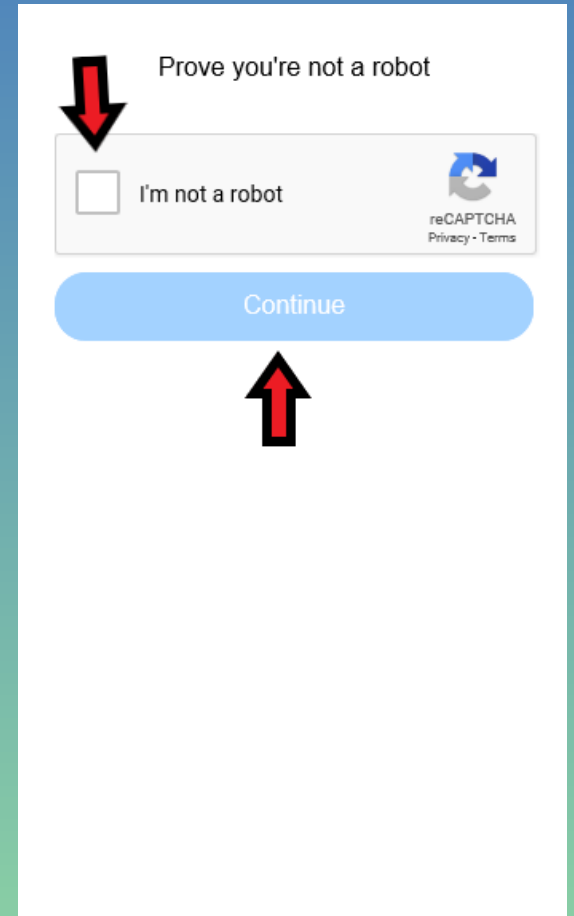
By clicking "Continue", you agree to the [Terms](#) and [Privacy Policy](#)

Continue

 Already have an account? [Sign in](#)

Creating an Account (continued)

- Click I'm not a robot
 - Follow the prompts
- Click Continue



Prove you're not a robot

☐ I'm not a robot

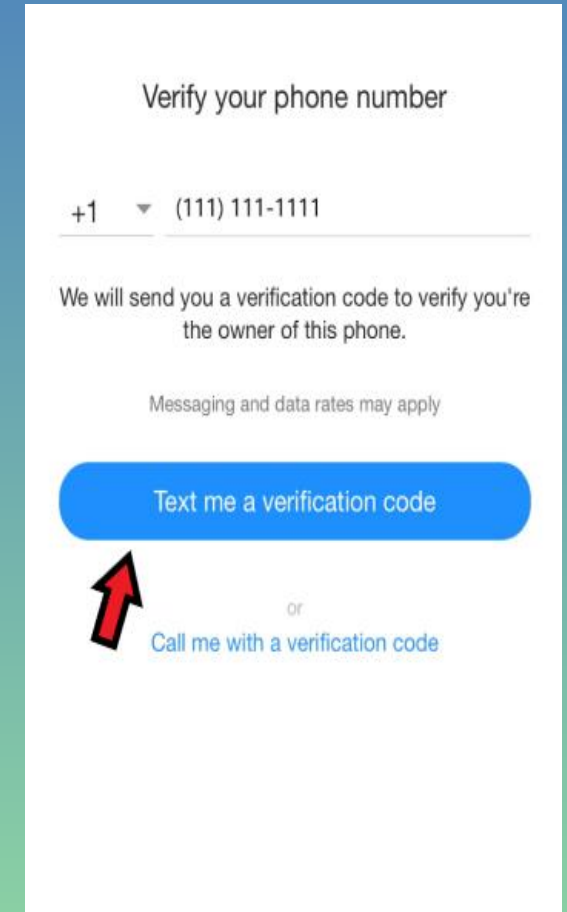
reCAPTCHA
Privacy - Terms

Continue

The image shows a reCAPTCHA verification interface. At the top, the text 'Prove you're not a robot' is displayed. Below this is a light gray box containing a checkbox labeled 'I'm not a robot' and the reCAPTCHA logo with links for 'Privacy' and 'Terms'. A large red arrow points down to the checkbox. Below the gray box is a blue rounded button labeled 'Continue'. A large red arrow points up to the 'Continue' button.

Creating an Account (continued)

- Devices than can receive text messages
 - Click Text me a verification code
 - A code will be sent to you



Verify your phone number

+1 ▼ (111) 111-1111

We will send you a verification code to verify you're the owner of this phone.

Messaging and data rates may apply

[Text me a verification code](#)

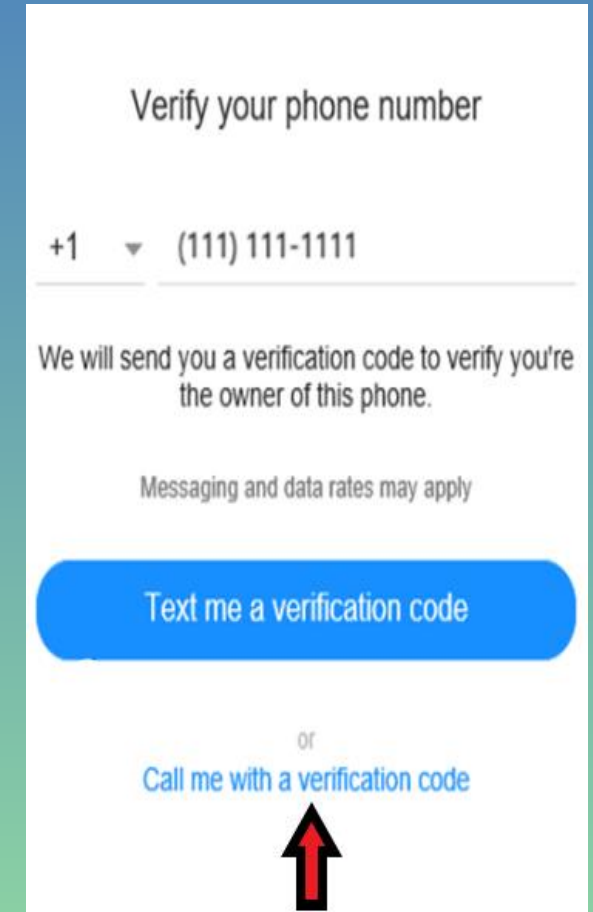
or

[Call me with a verification code](#)

A red arrow points to the 'Text me a verification code' button.

Creating an Account (continued)

- Devices than cannot receive text messages
 - Click Call me with a verification code
 - Will receive automated call with code



Verify your phone number

+1 ▼ (111) 111-1111

We will send you a verification code to verify you're the owner of this phone.

Messaging and data rates may apply

Text me a verification code

or

Call me with a verification code

A red arrow points to the 'Call me with a verification code' link.

Creating an Account (continued)

- Enter the code in the box
- Click Verify


Verify that you have this phone

Enter the verification code we sent to
+1 (111) 111-1111

Your verification code may take a few moments to arrive.
Didn't receive a verification code? [Resend](#)

Verify

or
[Call me with a verification code](#)



Creating an Account (continued)

➤ Click Continue

Congratulations!

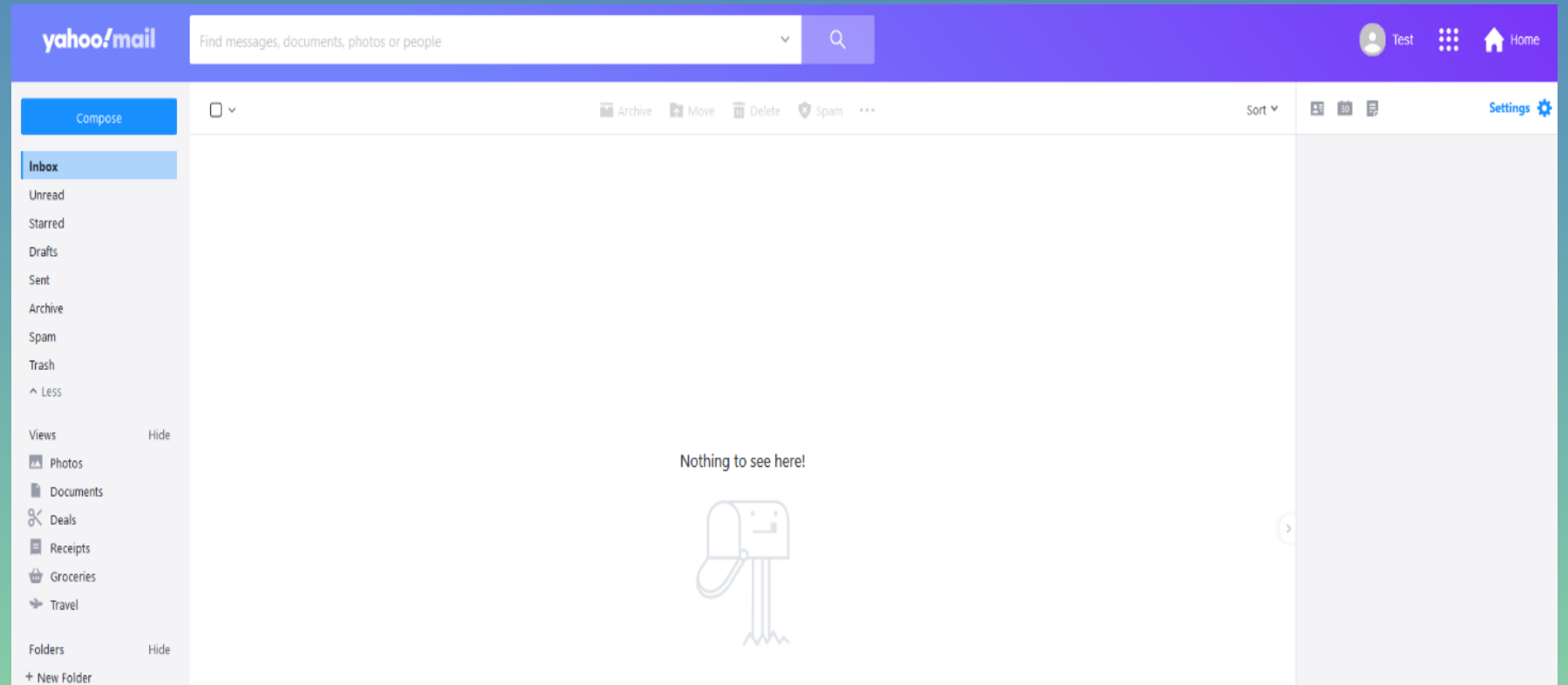
testorchards1@yahoo.com

You can use this email
address to access
everything Yahoo

Continue



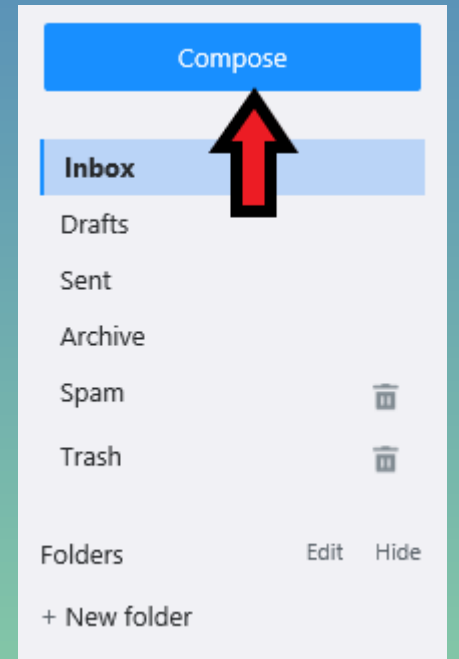
Main/Inbox Screen



Sending/Receiving/Replying to Emails

Sending an Email

- On Inbox screen
 - Click Compose button



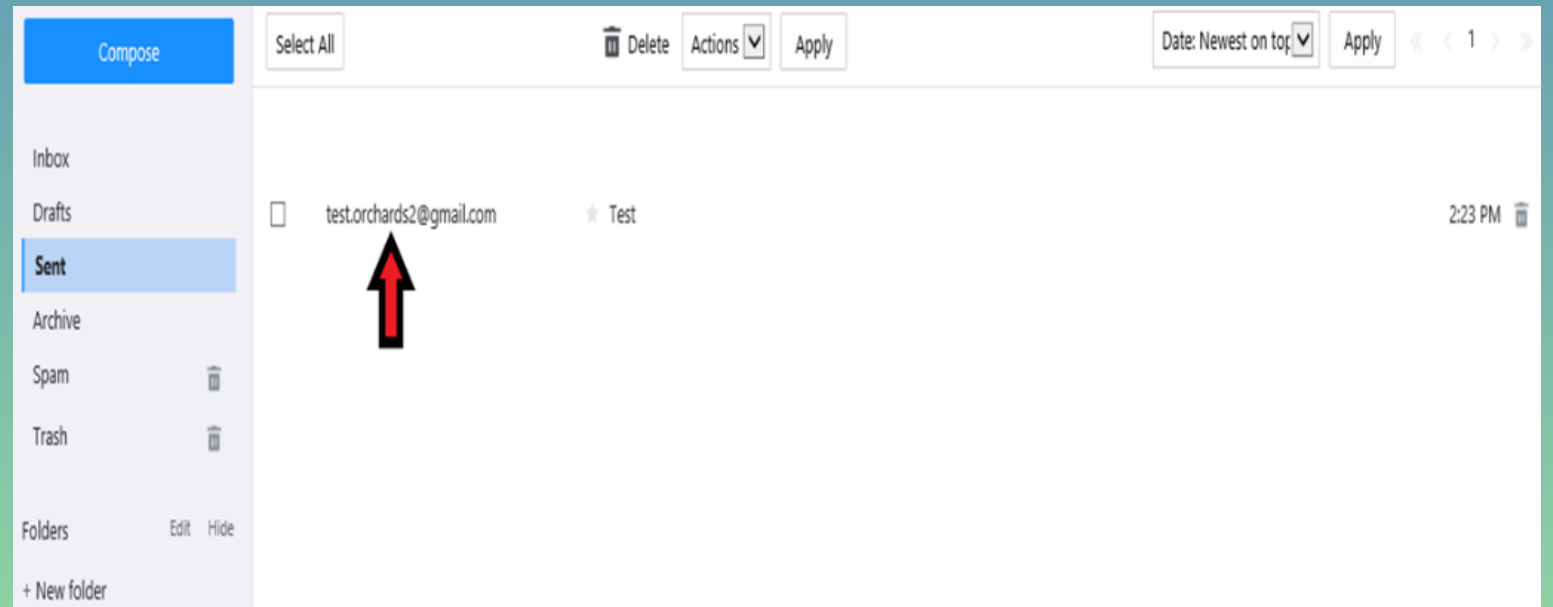
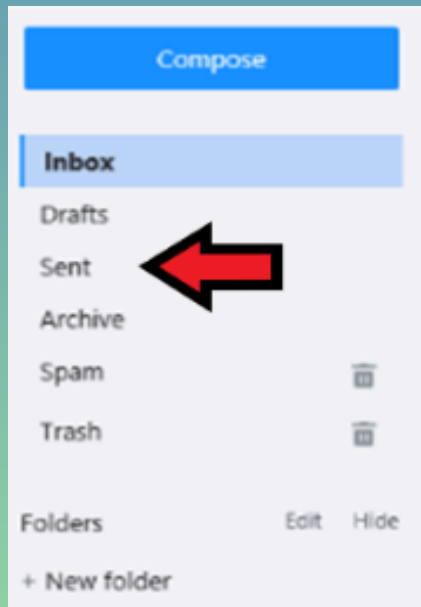
Sending an Email (continued)

- New message screen will appear
- Fill in the boxes
 - To –Address email will be sent to
 - Subject –Title of email
 - Enter message below Subject box
- Click Send

The screenshot shows an email composition interface. At the top, there are three buttons: 'Send', 'Save', and 'Cancel'. Below these are three input fields: 'To', 'Cc', and 'Bcc'. The 'To' field has a red arrow pointing to it. Below the 'Bcc' field is the 'Subject' field, which also has a red arrow pointing to it. To the right of the 'Subject' field is an 'Attach Files' button. Below the 'Subject' field is a large text area for the email body. At the bottom of the screen, there are three buttons: 'Send', 'Save', and 'Cancel'. A large red arrow points down to the 'Send' button.

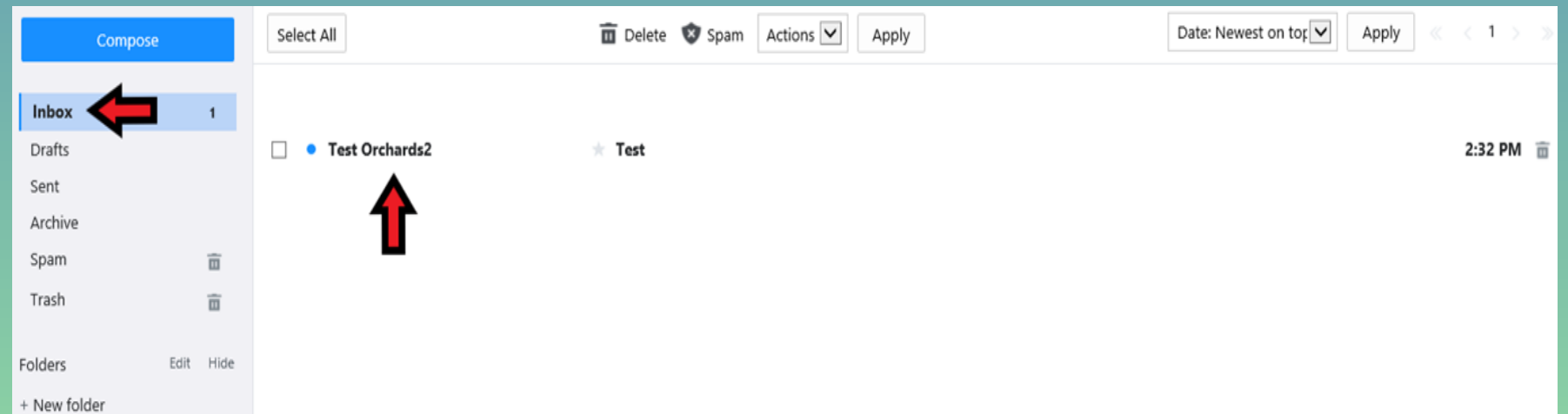
Viewing Sent Emails

- Click Sent from Inbox screen
 - Sent box screen will appear
 - Click on an email to view



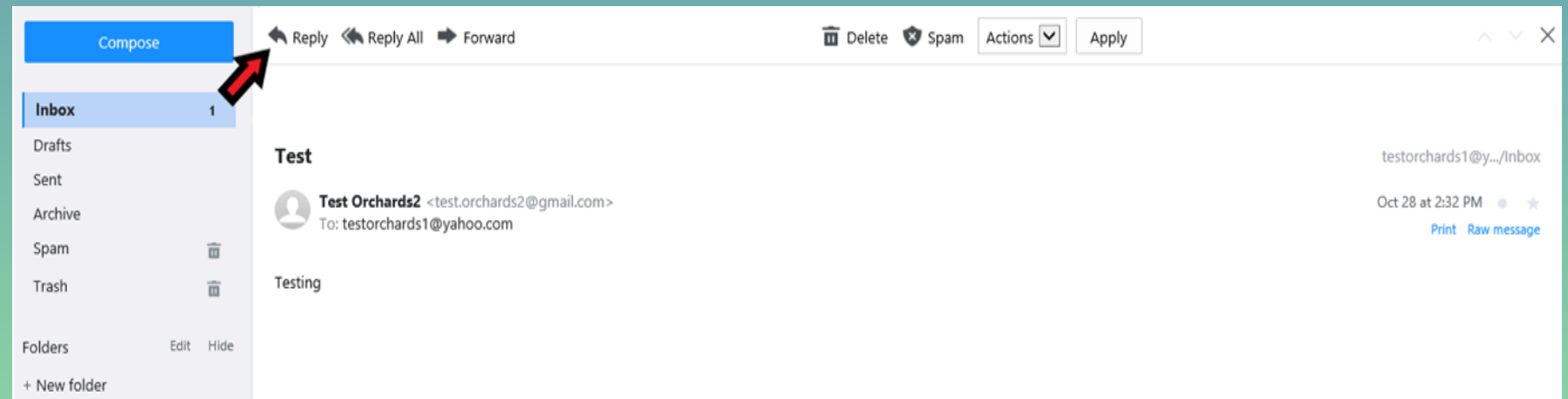
Receiving an Email

- Emails appear in your Inbox
 - Click on an email to view



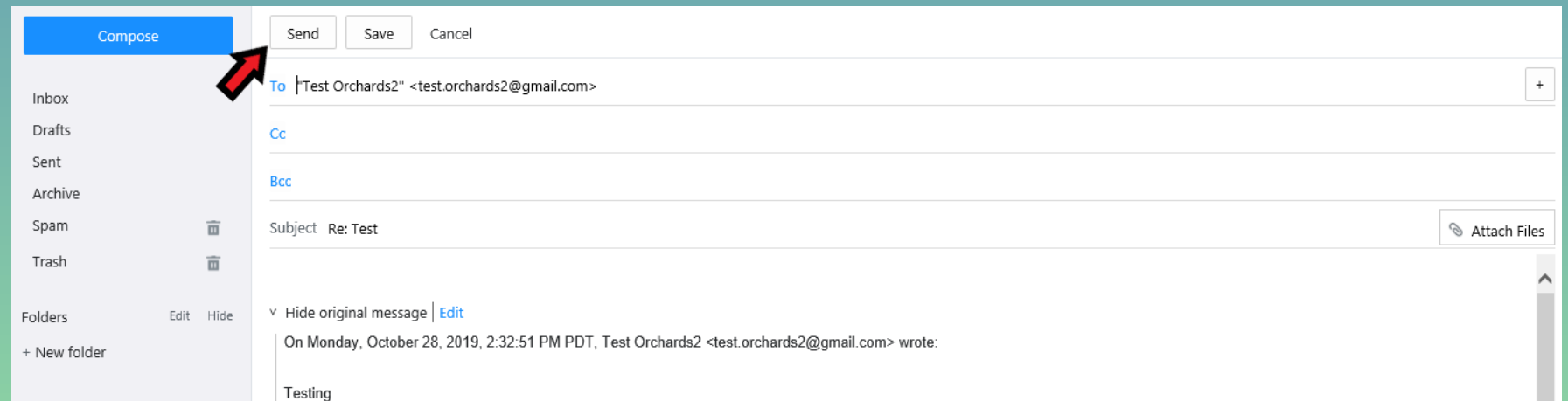
Replying to an Email

- While viewing an email
 - Click the Reply button shown below



Replying to an Email (continued)

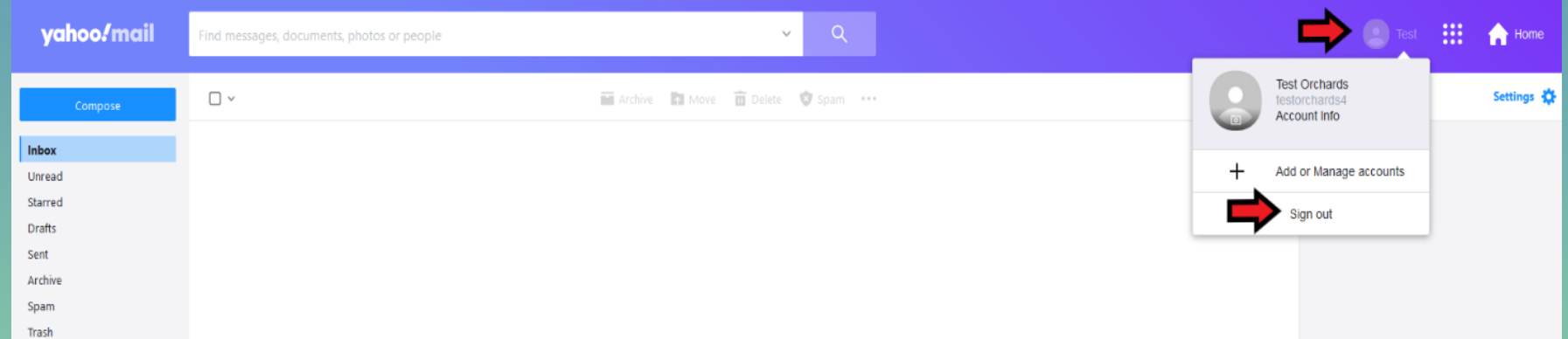
- The message screen will appear
 - Type your message
- Click Send



Logging In and Out of Yahoo

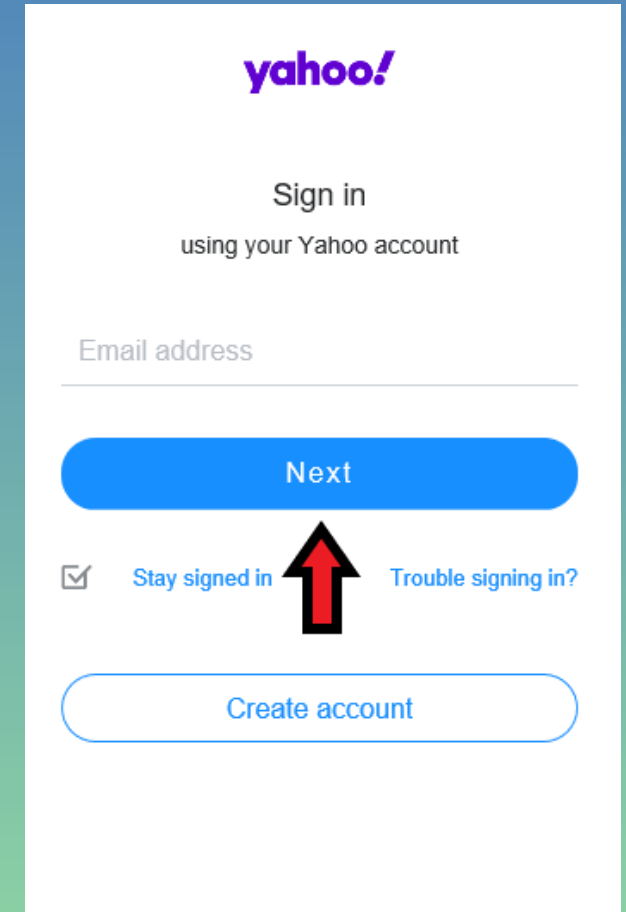
Logging Out of Yahoo

- Click on your account name
- Click Sign out



Logging In - After Account was Created

- Go to www.ymail.com
- Enter your email address
- Click Next



The screenshot shows the Yahoo! login interface. At the top is the 'yahoo!' logo. Below it, the text 'Sign in using your Yahoo account' is centered. There is a text input field labeled 'Email address'. Below the input field is a large blue button labeled 'Next'. Under the 'Next' button, there is a checkbox labeled 'Stay signed in' and a link 'Trouble signing in?'. A large red arrow with a black outline points upwards towards the 'Next' button. At the bottom of the form is a rounded rectangular button labeled 'Create account'.

Logging In - After Account was Created

(continued)

- Enter your password
- Click Sign in
 - This takes you to your Inbox

