

Dear Child Welfare Community Members,

We want to thank you for your continued support to Oregon children and families. We have made great strides in embodying the Guiding Principles of the <u>Child Welfare Vision of</u> <u>Transformation:</u> <u>Enhancing the Structure of our system by using Data with Continuous quality</u> <u>improvement</u>.

Over the past two years, Child Welfare and Office of Reporting, Research, Analytics and Implementation (ORRAI) developed a partnership in support of data, data quality and data access. This has resulted in multiple tools and dashboards to expand and improve our data story. Having access to our data is a step towards transparency and accountability.

The <u>Results Oriented Management (ROM)</u> Website is a vital tool used by many partners and community members of Child Welfare. This tool offers a centralized location to access important data and information related to the children and families we serve.

Later this month, the interface for this website will be updated. This will impact the look and navigation of the website. The reports and data within the website will not be impacted. This new interface will update the web controls and options, resulting in a site that is cleaner, easier to navigate, and supported by multiple devices.

In support of these new changes to the look and navigation of the site, a user guide has been drafted and follows this message.

These are exciting changes to the ongoing use of our data use and application in Child Welfare. If you have any questions, or need a copy of the user guide in a different format, please send an email to <u>childwelfare.directorsoffice@odhsoha.oregon.gov</u>. We appreciate your ongoing use and exploration into our data.

Thank you,

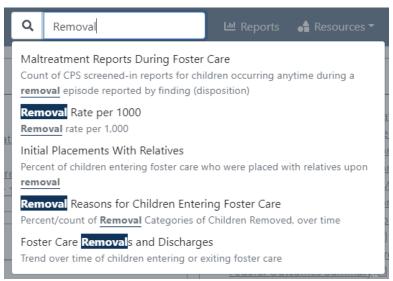
Aprille Flint-Gerner – Child Welfare Director Alysia Cox – Child Welfare Deputy Chief of Strategy and Innovation Peter Sprengelmeyer – Director of the Office of Reporting, Research, Analytics, and Implementation (ORRAI)

ROM

ROM Reports has a NEW LOOK for ROM! This new user interface uses new web controls and options so that the application is cleaner, sharper, and works much better on different devices.

Upon logging in, users are taken directly to the report menu page.

A search box in the top ribbon is available on every page allowing users to search for reports. The search functionality returns results that match values in the Report Names as well as the Report Subtitles, and are clickable links to open a report.

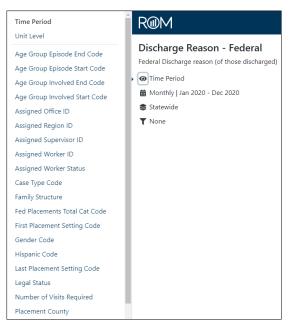


Controls for report views, time periods, levels and filters are located beneath the report title at the upper left on each report page.



• Report Views are selected by clicking on the top icon (Time Period is the most common default view) and choosing an option from the side panel for Time Period (Trend), Unit Level, and an individual analytic variable. Not all options are available on every report.

NOTE: The side panel closes when a selection is made, or by clicking the icon again.



• Time Period selection with aggregation (Grouping) plus the Data Date are found by selecting the calendar icon. Different preset Time Period spans can be found in the Time Period dropdown list, or specific start and end dates can be chosen.

Data Dates Grouping	s: Jan 1, 2013 - Sep 30, 2021		R@M
Month Time Peri	,	~	Discharge Reason - Federal Federal Discharge reason (of those discharged)
Last 12	2 Months	~	Time Period Monthly Oct 2020 - Sep 2021
Start	Octobel 🗙 2020	~	 Statewide
End	Septem 💙 2021	~	▼ None
Apply			

• Levels selections work in two different ways. A user can first select from an upper level, then move down (Selecting a Region, then a Subregion, etc.), or first select from a lower level, then move up (selecting a Supervisor, then an Office, etc.).



In the first example, selecting Region 2, then opening a lower level, in this case Subregion, the user will see a truncated list of only the Subregions that are within Region 2 for data at some point of time.



Similarly, selecting a Supervisor, then opening the Worker level, the user will see only the Workers associated with that Supervisor for data at some point of time.

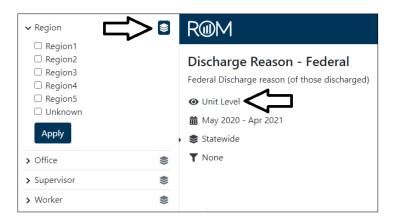
In the second example, selecting a worker first, then opening a higher level, in this case Supervisor, the user will see a list of the Supervisors associated with that Worker.

> Region	R@M
> Subregion	
> Office	Discharge Reason - Federal
✓ Supervisor	Federal Discharge reason (of those discharged)
Blake, Francesca	Time Period
🗆 Chang, Viviana	🛗 Monthly May 2020 - Apr 2021
Apply	🗴 📚 Statewide
> Worker	▼ None
Ellis, Adalynn	

The applied level selections will be displayed as shown in the main report area. Individual items can be removed by clicking the X by the name or reopening the side panel to deselect. Reset removes all selections.

Discharge Reason - Federal Federal Discharge reason (of those discharged)							
 ④ Time Period ➡ Monthly May 2020 - 	 ● Time Period Monthly May 2020 - Apr 2021 						
Region: Region2 X Subregion: Douglas X Reset							
Y None							

When in the Unit Level view of a report, and navigating to the levels selections, the Level to View icon becomes available in the side panel.



By default, the Level to View is the highest level (Level 1). If a user makes a level selection, the Level to View will automatically change to the level below that selection. For example, by selecting a Supervisor, the Level to View will change to the Worker level. When applied, the report data will display the Workers' data totaling up to the Supervisor.



Similarly, if the Level to View is then changed to a higher level by clicking on the icon and is then applied (in this case changed to Office), the report data will display the Office data adding up to the Supervisor total.

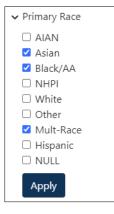
> Region	•>>	R@M
 > Office > Supervisor Aguilar, Anastasia Alexander, Kinsley Alvarez, Emery Andrews, Tessa Armstrong, Charlie Arnold, Destiny Austin, Brynlee 		Discharge Reason - Federal Federal Discharge reason (of those discharged) Unit Level May 2020 - Apr 2021 Statewide None
> Worker	۲	

Filters

✓ Gender Code	R@M
Ale Female NULL	Discharge Reason - Federal Federal Discharge reason (of those discharged) Time Period
✓ Primary Race	🛗 Monthly Jan 2020 - Dec 2020
 AIAN Asian Black/AA NHPI White Other Mult-Race Hispanic NULL 	Statewide None
> Age Group Episode Start Code	
> Age Episode End	
> Age Episode Start	
> Age Group Episode End Code	
> Age Group Involved End Code	
> Age Group Involved Start Code	
> Age Involved End	
> Age Involved Start	
> Assigned Office ID	
> Assigned Region ID	
> Assigned Subregion ID	
> Assigned Supervisor ID	

There are three types of filters:

• Checkbox filters, where one or more values can be selected and applied.



• Comparison filters, where a minimum/maximum range can be selected and applied.



• Lookup filters, where one or more specific values, typically ID numbers (separated by a comma and a space), can be chosen and applied.



After inputting the values, select Add to confirm these are valid values. Additional values can be included. Confirmed values can be deselected here as well. Select Apply when completed.

✓ Case ID	
	Add
✓ 111576✓ 448036	
Apply	

The filters side panel will close after selecting "Apply" on any filter or selecting the Filters icon again.

The applied filters will be displayed as shown in the main report area. Individual items can be removed by clicking the X by the name or reopening the side panel to deselect. Reset removes all selections.



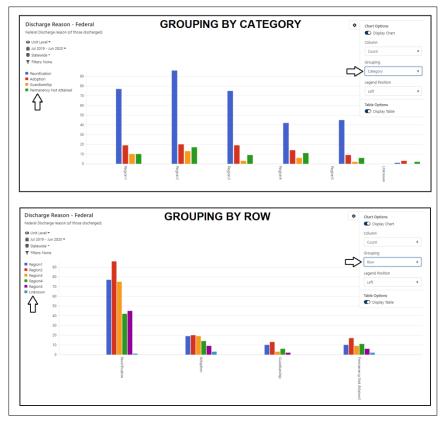
Other Settings will pop out by selecting the gear in the top right of the report view.

Q Se	arch	내 Reports	🔒 Resources 🕇	💄 User 👻
				\$ \$
\$	Colu	t Options Display Chart mn unt	÷	
	Grou	iping tegory	 ▼ 	
	Lege Toj	nd Position	\$	
		e Options Display Table er Options		
		Display Zeros		

• The user can choose whether to display the chart or the data table by selecting the toggle switches.

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- This is where to select how to view the chart by specific column heading (typically count or percent), as well as selecting a legend position option.
- Also included is the ability to choose a chart "Grouping": whether by Category or by Row.
 - Grouping by Category is the traditional method where the subcategories displayed are grouped together by a time period, unit level, or variable value.
 - In the "Grouping by Row" example below, each bar represents a unit level result for the selected subcategory.



• Another option is whether to display columns with no data ("Display Zeros"). Typically, this would be a Null column, or levels with no data for the other parameters selected on a report.

Within the Data Table, users are able to select / de-select individual subcategories to display in the chart by clicking the box next to the subcategory name.

Reunification	180								
 Adoption Guardianship 	160								
Permanency Not Attained	140			_					
Δ	120								
U									
	100								
	80							_	
	60			_					
	40								
					_				
	20								
	0			Male					Female
		Male	Female		NULL		Total		ē
Gender Code		%	Count	%	Count	%	Count	%	
🗸 🗆 Total	26	8 100 %	253	100 %	0	0 %	521	100 %	
🔹 👻 Reunification (of	f Total) 18	4 68.7 %	152	60.1 %	0	0.96	336	64.5 %	
	n w Pare 12	8 47.8 %	112	44.3 %	0	0 %	240	46.1 %	
Reunification			40	15.8 %	0	0 %	96	18.4 %	
Reunification Living w Other	er Relati	6 20.9 %	40						
		6 20.9 % 3 12.3 %	40	20.2 %	0	0 %	84	16.1 %	
Living w Oth	3			20.2 %	0		84 34	16.1 % 6.5 %	
Living w Oth Adoption	1	3 12.3 %	51			0 %		6.5 %	
Living w Oth Adoption Guardianship	t Attained	3 12.3 % 9 7.1 %	51 15	5.9 %	0	0 %	34	6.5 %	
Living w Other Adoption Guardianship Permanency Not	t Attained a	3 12.3 % 9 7.1 % 10.1 %	51 15 28	5.9 % 11.1 %	0	0 % 0 % 0 %	34 55	6.5 % 10.6 %	
Living w Oth Adoption Guardianship Permanency Not Emancipation	t Attained a n a nother	3 12.3 % 9 7.1 % 7 10.1 % 4 9 %	51 15 28 25	5.9 % 11.1 % 9.9 %	0	0 % 0 % 0 %	34 55 49	6.5 % 10.6 % 9.4 % 0.8 %	
Living w Oth Z Adoption Z Guardianship Z Permanency Nol Emancipation Transfer to A	t Attained a n a nother	3 12.3 % 9 7.1 % 7 10.1 % 4 9 % 2 0.7 %	51 15 28 25 2	5.9 % 11.1 % 9.9 % 0.8 % 0.4 %	0	0 % 0 % 0 % 0 %	34 55 49 4	6.5 % 10.6 % 9.4 % 0.8 % 0.4 %	
Living w Oth Adoption Guardianship Z Permanency Not Emancipation Transfer to A Runaway	t Attained 2 n 2 nother	3 12.3 % 9 7.1 % 7 10.1 % 4 9 % 2 0.7 % 1 0.4 %	51 15 28 25 2 1	5.9 % 11.1 % 9.9 % 0.8 % 0.4 %	000000000000000000000000000000000000000	0 % 0 % 0 % 0 % 0 %	34 55 49 4 2	6.5 % 10.6 % 9.4 % 0.8 % 0.4 %	

NOTE: Colors of bars/lines may change when adding or deleting subcategories to display unless specific colors had been identified by a site administrator.

Details (Drilldown)

- Upon selecting a cell from the data table in order to view the details, the data table remains displayed, and the detail view opens below. The selected cell from the data table is highlighted with a border, and the subcategory name, column heading, and cell value are identified at the top of the detail table.
- The detail options (Case, Core, Full) are selected from the dropdown in the top row of the detail table. Typically, Case being a smaller set of data specific to a report. Core, and then Full, return more expanded sets of data fields.
- The option to "Export Details" as a downloaded spreadsheet is also in this top row.
- The user can select a different cell from the data table without needing to first close the detail view.

		0	Dec 31, 2019		Jan 31, 2020 Feb 29, 2		2020 Mar 31,		81, 2020	Apr 30, 2020		May 31, 2020	
	Time Period	Cour	nt %	Count	%	Count	%	Count	%	Count	%	Count	%
•	Total		516 100 %	509	100 %	495	100 %	486	i 100 %	494	100 %	499	100 %
	Maintained Perm	anency	450 87.2 %	447	87.8 %	430	86.9 %	425	87.4 %	433	87.7 %	441	88.4 %
	Re-entry		66 12.8 % ×	62	12.2 % 🗙	65	13.1 % 🗙	61	12.6 % 🗙	61	12.3 % 🗙	58	11.6 % 🗙
Ent	ered Care During	Jan 2	017 - Dec 2017	Feb 2017 -	Jan 2018	Mar 2017 -	Feb 2018	Apr 2017	- Mar 2018	May 2017 -	Apr 2018	Jun 2017 - M	ay 2018
	31, 2020: 509												
Row	e - Export Deta	No Re-entry	Case ID	Person	ID Pe	erson Name	Person ID	Ag	Gender	Race	0	ate of Birth	Age Grou
1	Jan 2018	Met	219272	94896	Per	rson_94896	94896	F	emale	Hispanic		07/28/2000	15+
2	Jan 2018	Met	264712	67517	Per	rson_67517	67517	N	lale	White		08/19/1999	15+
3	Jan 2018	Met	210876	93178	Per	rson_93178	93178	F	emale	White		08/23/2009	6 - 8
4	Jan 2018	Met	93037	45928	Per	rson_45928	45928	F	emale	Other		02/18/2017	0 - 2
5	Jan 2018	Met	237521	61867	Per	rson_61867	61867	N	fale	Other		07/13/2000	15+
6	Jan 2018	Met	205495	67282	Per	rson_67282	67282	F	emale	Other		02/11/2014	0 - 2
7	Jan 2018	Met	97951	44546	Per	rson_44546	44546	F	emale	White		07/15/2016	0 - 2
8	Jan 2018	Met	265286	67859	Per	rson_67859	67859	N	fale	White		01/23/2008	9 - 11
9	Jan 2018	Met	97344	9229	Per	rson_9229	9229	N	fale	Hispanic		03/11/2002	12 - 14
10	Jan 2018	Met	314288	76126	Per	rson_76126	76126	F	emale	Asian		06/28/2000	15+
11	Jan 2018	Met	178312	87450	Per	rson_87450	87450	F	emale	Hispanic		04/10/2002	12 - 14
12	Jan 2018	Met	265144	67715	Per	rson_67715	67715	N	fale	White		02/05/2017	0 - 2
13	Jan 2018	Met	266523	84647	Per	rson_84647	84647	N	fale	White		02/26/2000	15+
14	Jan 2018	Met	93343	27250	Per	rson_27250	27250	F	emale	White		08/12/2001	15+
15	Jan 2018	Met	235489	97591	Per	rson_97591	97591	N	fale	AIAN		04/02/2011	3 - 5

A cursor hover over the column name in the detail table displays the field definition. Clicking on a column name will provide a sorting of all the data based on the details in the column. August 18, 2022

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Selecting "Close Details" at the top right of the detail table will close the detail view.

Individual Report Definitions can be accessed by clicking on the note icon on either the main report menu page, or within an individual report.

Foster Care: Caseworker Visits	Worker-Child Visitation Pending/Completed	\$		
Months Worker-Child Visit Made Months with Visit in-Home	Percent/count of children in care every day in the current month by their caseworker in-person visit status (completed or pending)			
Worker-Child Visitation Pending/Completed	• Time Period	E,		
	i ∰ Jun 2022	-		
	Statewide			

Selecting the "View report" link within the definition will open that report.

Worker-Child Visitation Pending/Completed
Operational Definition
Children in care every day in the current month by their caseworker in-person visit status.
In care every day: To be in care every day of the month means that the child was in care at least part of the last day of the previous month and was not discharged as of the "Data date." If a child entered care on the first day of the month, they are not considered as being in care the entire month.
Current month: The month shown in the "Data Date"
Unit of Analysis
A child involved in a removal (foster care) episode where the removal start date is before the start of the current month (report period) and the child has not been discharged as of the data date.
Calculation
Numerator: Number of children in care every day, under 18 years of age who had at least one caseworker face-to-face visit during the current month
Denominator: Number of children in care every day under 18 years of age
Data Table
Columns
Count: Children in care the entire current month Percent: Percent of the total
Rows
 Total : Children in care the entire current month to date needing an in-person visit Completed visits: (of Total) In-person caseworker visit recorded for the current month Pending visits: (of Total) In-person caseworker visit has not occurred for the current month Visited in last month : Had visit last month (sub-category of Pending) No visit last month: Did not have visit last month (sub-category of Pending) No visit for last 2 months: Did not have visit last 2 month (sub-category of Pending) Not in care entire prior month : Entered care in prior month and thus not in care during part of the prior month (sub-category of Pending)
Period
Data are based on children involved in a removal (foster care) episode every day of the current month.
Level
Assignment is made using the management hierarchy effective as of the "Data Date."

Snapshots (Save Report)

Snapshots create a URL (a link to the report) that the user may copy and paste into an email or message to send to another authorized user. The link created will provide access (to authorized users) to the same report view including all the selected parameters (e.g. filters, time period, detail view).

Detailed personal information is not shared in this manner as the recipient will need to log in to the application in order to view.

Selecting the Snapshots icon will open the save dialog box.



Selecting "Save" will generate and display the URL.

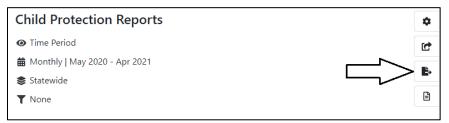
Child Protection Reports		\$
Time Period	6	Report Snapshot
🛗 Monthly May 2020 - Apr 2021		
📚 Statewide		L
▼ None		Create a snapshot of this report with its current settings. Save

Selecting the "Copy" icon will copy the URL to the user's clipboard.

Child Protection Reports	\$
 ✔ Time Period Monthly May 2020 - Apr 2021 Statewide 	Report Snapshot
▼ None	COPY TO CLIPBOARD

Export Report (Create .pdf)

Exporting a report will create a .pdf version of the current report view as displayed.



Selecting the icon will open a dialog box where the user can select either Landscape or Portrait orientation.

Child Protection Reports		\$
Time Period		Ċ
 	Crientation Landscape Export	~

The .pdf will then be created by selecting Export. The user's browser settings will dictate how the .pdf is saved on their device.