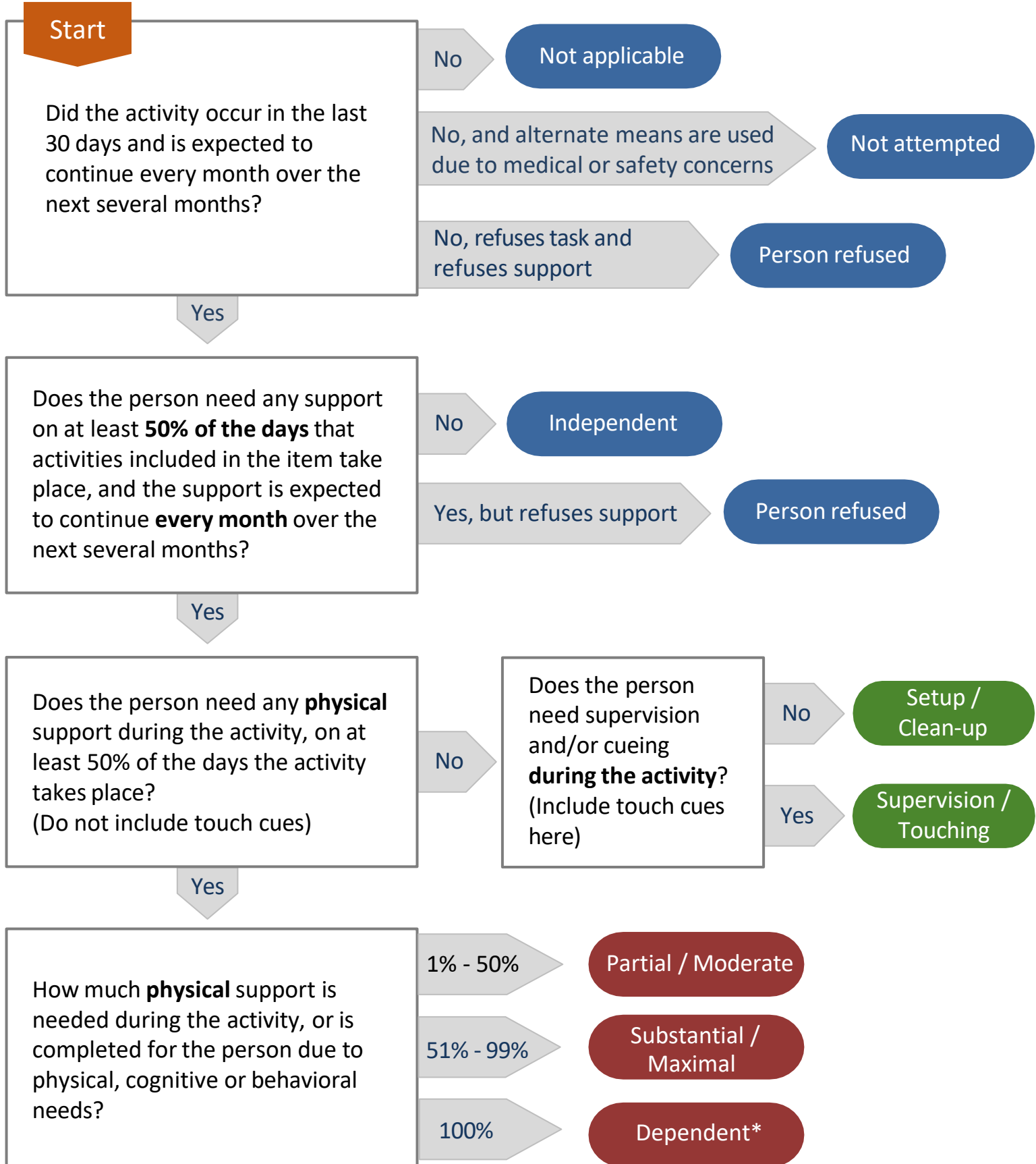


ONA Coding Decision Tree

For use with ADLs, IADLs and Medication Management



*If a 2-person assist is needed on at least 50% of the days the activity takes place, code **Dependent**

Coding Key

No
Physical
Support
Needed

Independent: (No support needed at least 50% of the days the activity takes place)

- ✓ The person does not need help or preparation prior to engaging in the activity
- ✓ The person does not require review or follow-up after the activity has been completed
- ✓ The person completes the activity without help from anyone
- ✓ Support needs are cyclical (support needed less than monthly)

Setup or Clean-up Assistance: (Support is only needed before and/or after the activity)

- ✓ The person then completes the activity without help
- ✓ Includes cueing via telephone to set-up or clean-up before or after the activity
- ✓ Includes visual cues set up directly before the activity on a typical day
- ✓ Support is refused, but a support person needs to provide cues before or after the activity anyway

Supervision or Touching Assistance: (Support is needed during the activity)

- ✓ A support person monitors (eyes on and/or hearing distance) intermittently or continuously during the activity
- ✓ A support person provides cues, either by verbal direction or visual prompts, during the activity
- ✓ No physical support is provided beyond simple touch cues (light taps, linking arms, hand holding, with no support to bear weight) during the activity
- ✓ Include cueing via telephone during the activity

Physical
Support
Needed

Partial/Moderate Assistance: (Minimal physical support needed during the activity)

- ✓ A support person completes less than half of the physical effort during the activity
- ✓ The person completes more than half of the physical effort during the activity

Substantial/Maximal Assistance: (A lot of physical support needed during the activity)

- ✓ A support person completes more than half of the effort during the activity for the person
- ✓ The person completes less than half of the physical effort during the activity

Dependent: (Physical support needed for 100% of the activity or 2-person support is needed)

- ✓ The person is not able to contribute to any part of the activity physically or cognitively on at least 50% of the days the activity takes place
- ✓ The person may contribute symbolically, but does not effectively contribute to any part of the activity
- ✓ A support person completes the activity for the person
- ✓ The entire activity is completed using hand over hand supports (The person is not actively contributing)
- ✓ Two or more support people are required to complete the activity (The person may also contribute to the activity on at least 50% of the days the activity takes place)

Activity
Did
Not
Occur

Person refused:

- ✓ Person refuses to complete the activity and/or refuses support to complete the activity
- ✓ The activity appears to have been completed ineffectively by the person, but they refuse support in this area and no type of support will be provided by anyone
- ✓ The person refuses to answer and there is no other source of information.
If 'Person refused' is coded, indicate in the notes box why the person is refusing support and how the activity will be addressed

Not applicable:

- ✓ The activity has not happened in the past 30 days and is not expected to continue over the next several months
- ✓ Support is not needed
- ✓ The activity is not completed by another person

Not attempted due to medical condition or safety concerns:

- ✓ The person does not engage in the activity due to a medical, safety or behavioral reason
- ✓ Alternate means will be used by the person and/or a support person to complete activities such as using an elevator instead of stairs or g-tube feeding instead of taking food by mouth
- ✓ The activity is not completed by anyone for the person