

CQI Strategy Meeting	Date: 11/1/23
Present in Attendance: <ul style="list-style-type: none"> ○ Sign-in sheet/Teams attached 	Site: District 4- Lincoln County CQI Analyst Assigned: Nikki Hehn Next Mtg Date: February 2024

Identified Lead Measure:

When children can return home with a safety plan in place, and when CPS caseworkers are assessing concerns in-home, a clear and reliable safety plan is needed. These safety plans include frequent monitoring by the community and ODHS, and not relying on children or parents to maintain safety. To close cases, caseworkers are evaluating the risk and safety in the home environment, ensuring the behaviors in the home are predictable and stable. This measurement looks at safety plans as well as the agency’s efforts to assess safety throughout the life of the case. This includes how frequently caseworkers are meeting with the child, the location of those contacts, and what was discussed.

The Deep Dive data to the right shows performance trends regarding the quality and sufficiency of assessment and safety planning in the cases reviewed for which the measure applied over the last 5 years.

Deep Dive: Risk & Safety Assessment and Management

n= 1-5	n= 1-5	n= 1-5	n= 1-5	n= 1-5
2019	2020	2021	2022	2023

Problem Statement & Theory of Change (a hypothesis that connects the steps to the goal)
<p>Proposed Problem Statement:</p> <p>Risk and safety isn't being adequately assessed sometimes due to the safety plans or protective action plans aren't created or updated as needed with input and collaboration with community and parents. There can be a lack of clarity and understanding of the safety threat and safety plan to parents, community, and partners. Quality of face to face contact with children in their home environments isn't consistent.</p> <p>Proposed Theory of Change:</p> <p>By providing effective trainings on OSM and how to translate safety concerns to staff and partners by using available resources and, safety concerns will be sufficiently and clearly documented and communicated to families, safety service providers, and community partners in a language they understand, which will impact recurrence of maltreatment, re-entry to substitute care, maltreatment in substitute care, and permanency in 12 months.</p>

PLAN What tasks will we take to attempt change? How will it impact the measurement? Who is responsible for the task? What resources are needed? How and when will this be communicated to staff?

Cycle Number & Dates: Cycle 1, August 2022 – August 2023

Action Step #1	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity Considerations
Date created: 11/1/23 Strategy Meeting				
The CFSR Team will have a training during Lincoln's All Staff to review Item 3: Risk & Safety Management and Assessment	CFSR Team	2/28 930-11am	The meeting/training will have taken place	None that we can anticipate
Notes: CQI Analyst will email the CFSR Team to confirm availability				
Progress Check 1/5/24: Meeting will be held during All Staff on 2/28 from 930-11am.				

Action Step #2	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity Considerations
Date created: 11/1/23 Strategy Meeting				
Parents and Safety Service Providers will be signing the safety plan stating that the agency reviewed the safety plan with them	Caseworkers	11/6 CQI Analyst will start tracking on 11/21 (10 business days after 11/6)	CQI Analyst will review safety plans to check that parents have signed the plan	ADA Guidelines, forms in another language, ensuring accommodations occur, locating someone with housing and security, incarceration
Notes: Safety plan is entered into OR-Kids within 10 business days				
Progress Check 1/5/24: CQI Analyst has been unable to see signed copies of the ongoing action plan and has a meeting on 1/16 with Office Manager Carrie to learn more about the process for uploading the document into OR-Kids.				

Action Step #3	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity Considerations
Date created: 11/1/23 Strategy Meeting				
Family Decision/Engagement Meetings will include an agenda item for parents to talk with service providers, caseworker, supports to review the safety plan/barriers to in home plan	Megan Peace	11/2/23	CQI Analyst will receive the FDM notes	Hybrid option if in person isn't available; translation if needed; accommodations for disabilities
Notes: ODHS could leave room to allow family and supports to process; facilitator will prep with family Strategy group is tabling a second part to this action step that would include the creation of an email group when a safety plan is created				
Progress Check 1/5/24: This seems to be going very well.				

Action Step #4	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity Considerations
Date created: 11/1/23 Strategy Meeting				
Meeting/training to include a walk through of the OWL of templates and documents with an emphasis on risk & safety resources	Jo-El Evans, Nicole Cory, Beka Young, Kayla Templeton	TBD	The meeting will have taken place	All workers will be invited to the meeting and the meeting time will be considerate of schedules
Progress Check 1/5/24: Beka shared that the team got together and discussed how to prep and plan for this. They will implement this in Learning Lab.				

Measurements
What are we going to measure?
All staff will receive a training regarding CFSR Item 3: Risk & Safety Management and Assessment.
Monthly, CQI Analyst will track that safety plans have been reviewed and signed by parents.

All caseworkers will attend a meeting/training reviewing what resources exist in the OWL regarding risk and safety.

CQI Analyst will track how often Family Decision Meetings include an agenda item for parents and supports to review the safety plan and discuss any barriers.

Monthly, CQI Analyst will track safety plan completion.

How will we know the plan is working?

We expect caseworkers to understand where to locate resources and tools related to risk and safety in the OWL.

We expect parents, natural supports, and safety service providers to better understand the safety plan.

We expect staff to increase knowledge regarding what is measured for CFSR Item 3: Risk & Safety Assessment and Management.

How will we determine all families are being impacted equitably?

The site will offer ADA accommodations when necessary.

The site will offer language services and hybrid options to families if needed.

Advisory Committee Review and Recommendations

Review/Recommendation (include date of review/recommendation):

12/28/23

Action Step 3:

Can there be a time frame around the meetings in the action plans in terms of when they take place after the children are separated from their parents?

Action Step 4:

Can there be a recording of this meeting or offer it multiple times?

Notes:

Site Response (date replied):

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