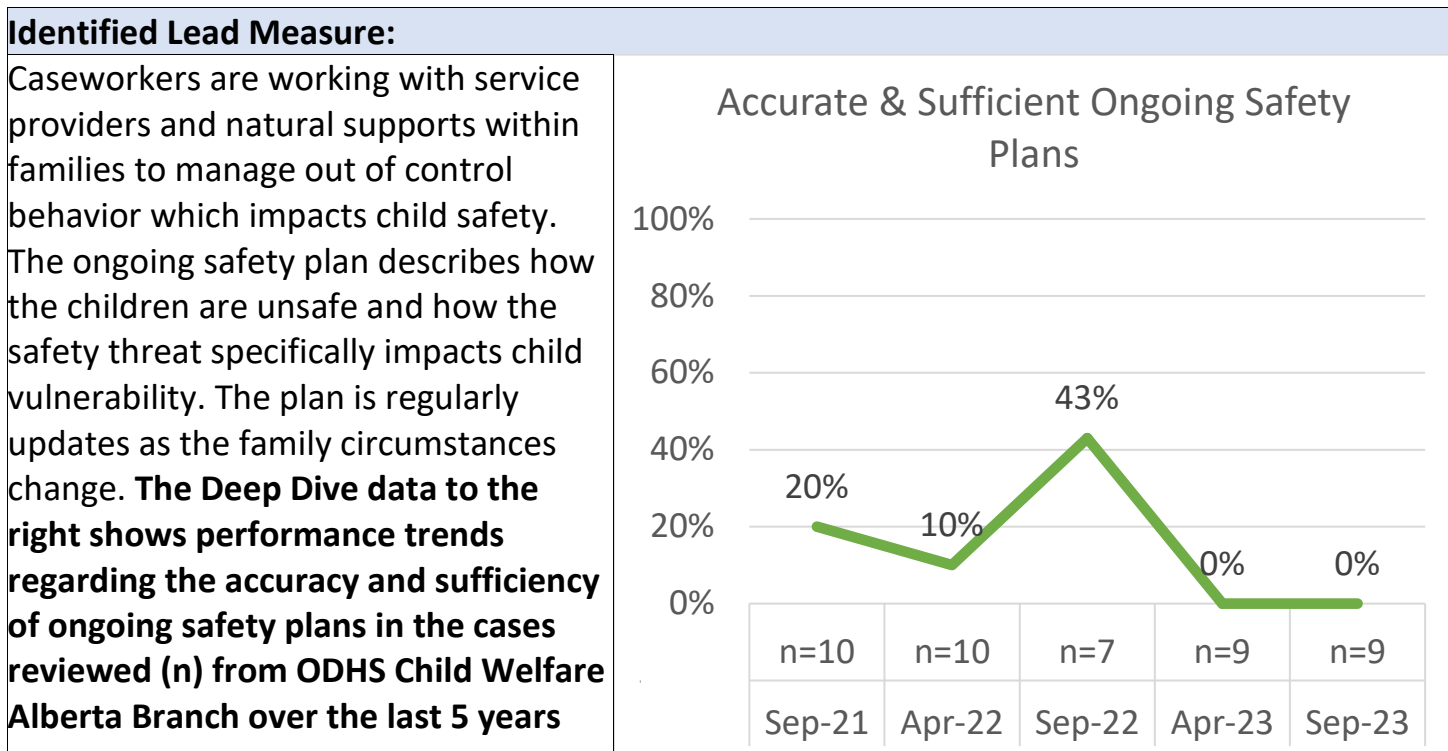


Present in Attendance:	Site:
<ul style="list-style-type: none"> <li>Sign-in sheet/Teams attached</li> </ul>	<b>CQI Analyst Assigned: Karly DeWitt</b>
	<b>Next Mtg Date: February</b>



Problem Statement & Theory of Change (a hypothesis that connects the steps to the goal)
<p><b>Problem Statement:</b> Ongoing Safety Plans are not being created with the family. There is an inconsistent approach to Ongoing Safety Plans. Ongoing Safety Plans don't include how the safety threat is currently operating in the family and it is not clear how the plan manages the threat. Ongoing Safety Plans are not updated frequently enough. Ongoing Safety Plans are not written in clear and direct language.</p>
<p><b>Proposed Theory of Change:</b></p> <p>By providing training and coaching to ODHS on how to engage families in Ongoing Safety Plans it will enhance the relationship with families, lead to better understanding of the safety plan and strengthen the family which over time will result in decreased Maltreatment in Substitute Care, Recurrence of Maltreatment, and Reentry to Substitute care.</p> <p>By using clear and direct language in Ongoing Safety Plans it will lead to increased comprehension of the plan and increase those involved following the plan, which over time</p>

will result in decreased Maltreatment in Substitute Care, Recurrence of Maltreatment, and Reentry to Substitute care.

By ensuring that supervisors are aligned about the content of Ongoing Safety Plans it will support caseworkers and they will better understand how to create good quality safety plans. The practice surrounding Ongoing Safety Plans in the branch will be consistent which over time will result in decreased Maltreatment in Substitute Care, Recurrence of Maltreatment, and Reentry to Substitute care.

By reviewing the Ongoing Safety Plan in places where the family is present the family will be aware of the safety plan, it will create opportunities for additional safety service providers to be included, restrictions in the plan to be reviewed, and it will decrease violations of the safety plan. It will give families the opportunity to add their voice to the safety plan and create buy in. All of these things over time will result in decreased Maltreatment in Substitute Care, Recurrence of Maltreatment, and Reentry to Substitute care.

By ensuring all families have a copy of their Ongoing Safety Plan it will lead to the family being more aware of the plan, create opportunity for families to add their input to the plan including adding safety service providers. It will help families understand the plan and lead to less violations of the plan. which over time will result in decreased Maltreatment in Substitute Care, Recurrence of Maltreatment, and Reentry to Substitute care.

**PLAN** *What tasks will we take to attempt change? How will it impact the measurement? Who is responsible for the task? What resources are needed? How and when will this be communicated to staff?*

**Date:** 12/13

Action Step #1	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity considerations?
Meeting with all supervisors monthly to calibrate.				
Date Created:12/13	Supervisors	January	Karly to bring safety plans to review.	Reflecting multiple cultural identities.
<b>Notes:</b> 1/23: Supervisor's calibrated reviewed one safety plan and made decisions not to copy and paste threshold. Threshold should not be in Ongoing Safety Plan.				

Not presumptive about what casework occurred or did not occur.  
 Community agreements: Solutions focused, focusing structurally on OSP.  
 Not redacted.  
 Workshop bring case examples and then have write a safety plan from that?

**Quarterly Update:** 3/11 Attach Initial Safety Plans or Protective Actions to Ongoing Safety Plans if they have them.

Action Step #2				Equity considerations?
Add Ongoing Safety Plans to agenda at Family Engagement Meetings and Family Decision Meetings	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	
Date Created:12/13	Ali Daniels Chelsea	January 1	Ali to CC Karly in notes	Everyone is offered FEM

**Notes:**

**Quarterly Update:**

**3/11** More specific questions about safety plans in these meetings like do you have a copy of your ongoing safety plan? When did you last receive a copy? Do you want one? Is there anything in the safety plan you have questions about?

Karly to check in with Alicia about East County Resolutions meetings and numbers ect.

Action Step #3				Equity considerations?
Adding structure to CPS/Perm hand-off to include developing and reviewing Ongoing Safety Plans w/family	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	
Date Created:12/13	caseworkers	March 5th	Karly to pull newly opened cases and do case note search Eventually signed safety plan	Offer parents support/SSPS

**Notes:** Supervisors to meet and talk about how to communicate to workers. Give family autonomy about whether we go through safety threats.

Management to review F2F guide and OSP guide.

1<sup>st</sup> management meeting of month talk more about this?

Prep meeting utilize? Ali including all the meeting docs in invite.

Having safety threat conversations in these meetings and how it is active in the family currently and how that impacts safety planning.

**Quarterly Update:**

**3/11** Permanency worker to bring the ongoing safety plan to the initial meeting with parents.

Check in at Preparation Meeting who is going to bring the ongoing safety plan to review and collaborate with the family and document in the notes.

This will be communicated at unit meetings

Action Step #4	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity considerations?
Engagement training regarding Ongoing Safety Plans with community.				
Date Created:12/13	Community Providers/SEI/Iron Tribe/ Greater New Hope	On Hold	Karly notified when these occur	Diverse community group/workers

**Notes:**

Karly to connect with Alicia to reach to community providers.

Lack of understanding of OSPs that could be barrier.

**Quarterly Update:**

**3/11: Leadership will invite community partners to a management meeting to talk about safety plans and gather their insight how to engage parents. Also review with safety plans with community partners for their understanding.**

Action Step #5	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity considerations?
A guide of Ongoing Safety Plan language for families				
Date Created:12/13	Oyuki Catt Karly DeWitt	January 16th	Karly will be involved in creation and	Multiple languages

	Rebecca Galyon Patrick Thom		workers and mentors after done	Parents who aren't literate
<b>Notes:</b> Add this guide to new staff trainings. Karly to connect with CTS once finished				
<b>Quarterly Update:</b> <b>3/11:</b> Recommendations on language				

Action Step #6			How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity considerations?
Individual unit specific Ongoing Safety Plan practice sessions	Who will complete action?	Timeline/Due Date:		
Date Created:3/11	Greg Thomas	3/11	CQI Analyst to be invited.	None that can be anticipated

**Notes:**  
Each unit practicing writing safety with perm consultant.

**Quarterly Update:**  
**3/11:** New step added this day.

### Measurements

**What are we going to measure?**  
Throughout the cycle, the CQI Analyst will bring a sample of Ongoing Safety Plans for supervisors to review in order to calibrate themselves and be consistent in review and coaching/training with staff.

Quarterly, the CQI Analyst is tracking how frequently Family Meetings include an agenda item to review the current Ongoing Safety Plan

Quarterly the CQI Analyst will track whether Ongoing Safety Plans were talked about at the CPS/Perm hand-off meeting.

Quarterly the CQI Analyst will be track how many engagement trainings regarding Ongoing Safety Plans occurred.

CQI Analyst will track if the guide to Ongoing Safety Plans for families has been created and will later track if it is being used.

**How will we know the plan is working?**

We expect Family Meetings to include the agenda item of Ongoing Safety Plans to discuss safety plans and re-write them if needed to be easily understood as well as provide opportunity for parents to provide input to the plan.

We expect the number of children without approved Ongoing Safety Plans in ORKIDS to decrease over time.

We expect the quality of the Ongoing Safety Plans to increase in regards to clear, direct language that describes current safety threats in the home. We expect Ongoing Safety Plans to be updated as circumstances change for the family to reflect how the family is currently functioning and thus control for safety in the least restrictive way.

#### **How will we determine all families are being impacted equitably?**

During quarterly reviews, CQI Analyst will be tracking which cases these practices and changes are being implemented on to ensure equity across all families served. Trends will be shared with the team quarterly to adjust as needed.

During quarterly reviews, CQI Analyst will be analyzing trends regarding family meeting facilitators and the ability to successfully include the agenda item of reviewing the Ongoing Safety Plan.

During quarterly reviews, CQI Analyst will analyze trends around caseworkers using culturally responsive and appropriate community providers to solicit feedback about family engagement in Ongoing Safety Plans.

#### **Advisory Committee Review and Recommendations**

**Review/Recommendation (include date of review/recommendation):**

**Notes:**

**Site Response (date replied):**