

CQI Action Plan: Gresham Branch

CQI Analyst Assigned: Kelly Scales

Identified Lead Measure:

Accuracy and Sufficiency of Ongoing Safety Plans

Action Step #1	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Who else could be impacted by this plan? (programs, community, families)
Date created:				
Weekly Writing Labs	Amanda	Two weeks	Kelly will be invited; send Kelly attendance	None that we can anticipate

Notes: Writing labs 1x week. Carve out time to focus on OSPs monthly. Mark will bring a safety plan in and facilitate the discussion
Presenting to management to approve. This is in the strategic plan. CTS team to do weekly writing labs. We already have meetings scheduled on Wednesdays. 3rd Wednesday of the month is where we have conversations about OSPs, bringing everyone together. Amanda will be presenting in the next management meeting. Will send an email to Kim/Marisa to propose.

Invite family coaches

Action Step #2	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Who else could be impacted by this plan? (programs, community, families)
Date Created:				
Perm Supervisor monthly meeting with Mark's support	Marcy	Next one is Friday	Kelly will receive notes and attendance	None that we can anticipate

Perm supes 2x/month, pull Mark + CTS into this.

Identify themes that supervisors are seeing, both good and bad, communicated. This would be communicated during unit meetings or during monthly Gresham all perm.

Manager Meeting update:

Action Step #3	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Who else could be impacted by this plan? (programs, community, families)
Weekly Writing Labs	Amanda	Within the next month	Kelly will be invited and sent the attendance	None that we can anticipate
In person with hybrid option				

Action Step #4	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Who else could be impacted by this plan? (programs, community, families)
Date created:				
Initial Safety Plan Review/Consult	Chris	NOW	Send Kelly notes to the meetings, cced on invites as optional	None that we can anticipate
Pre-prep meetings with CTS, CPS worker. Supervisors Initial safety plan is written ahead of time. Consider adding Family Pres				
Meeting with Summer Dodge or RES and CTS				

Action Step #5	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Who else could be impacted by this plan? (programs, community, families)
Date created:				
community provider reviews	Becky	June, 2024	Kelly will provide update at quarterly	None that we can anticipate
Notes:				
Becky will check in to see if they have the bandwidth to help with this.				
Calaya will compile a list of additional providers, revisit at the next quarterly				

Action Step #5	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Who else could be impacted by this plan? (programs, community, families)
Date created:				
Overall layout of the OSP	Kelly+family Pres	Start May 1		
Inquire if it is possible to change the layout (thru ORKids)				

