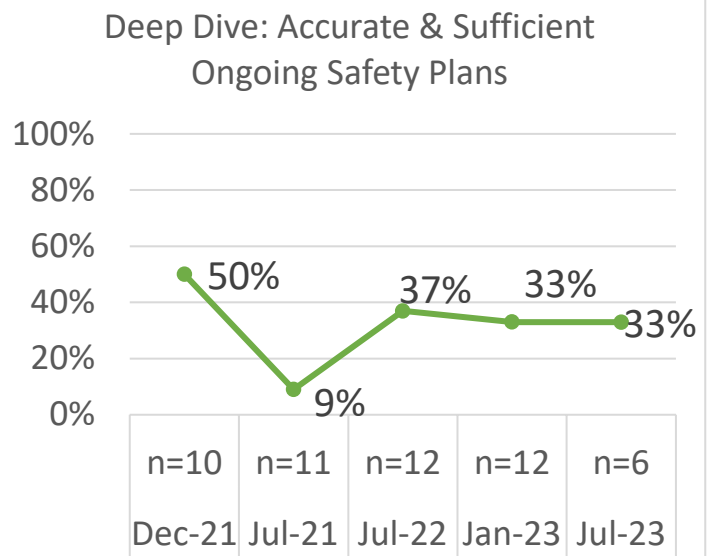


CQI Strategy Meeting	Date: 10/17/23
Present in Attendance: <ul style="list-style-type: none"> ○ Sign-in sheet/Teams attached 	Site: District 12 (Umatilla & Morrow Counties) CQI Analyst Assigned: Anni Macdonald Next Mtg Date: Dec 2023

Identified Lead Measure:

Caseworkers are working with service providers and natural supports within families to manage out of control behavior which impacts child safety. The ongoing safety plan describes how the children are unsafe and how the safety threat specifically impacts child vulnerability. The plan is regularly updates as the family circumstances change.

The Deep Dive data to the right shows performance trends regarding the accuracy and sufficiency of ongoing safety plans in the cases reviewed (n) from District 12 over the last 5 years



Problem Statement & Theory of Change (a hypothesis that connects the steps to the goal)

Problem Statement: Ongoing Safety Plans do not describe what is currently going on in the home that is unsafe and are not reviewed every 30 days. The language is not clear or direct and is contingent on parent behavior. There is a lack of urgency on getting the plan written and reviewed with participants.

Proposed Theory of Change:

By providing ongoing training to caseworkers about the Safety Threat threshold, caseworkers and supervisors will have a better understanding of what needs to be in an Ongoing Safety Plan and improve descriptions of how the home is unsafe and how to manage safety, which will decrease recurrence of maltreatment, maltreatment in care, and reentry.

By providing support in the Prep & Agreement meetings to describe how the Safety Threat operates in the specific family being discussed, Safety Threats will be documented & described

in clear and direct ways in Ongoing Safety Plans and will improve our ability to describe how the home is unsafe and how it needs to be managed, which will decrease recurrence of maltreatment, maltreatment in care, and reentry.

By providing support to review & immediately complete Ongoing Safety Plans on time, Ongoing Safety Plans will be regularly reviewed & updated with parents and reflect current concerns which makes the OSP a usable tool for parents, providers, and Child Welfare staff; which will decrease recurrence of maltreatment, maltreatment in care, and reentry.

PLAN *What tasks will we take to attempt change? How will it impact the measurement? Who is responsible for the task? What resources are needed? How and when will this be communicated to staff?*

Cycle Number & Dates: Cycle 2, Sept 2023 – Sept 2024

Action Step #1	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity Considerations
Date created: 10/17/23 Strategy Meeting				
Discussion of Ongoing Safety Plans at Unit Mtgs Monthly	All SSS1 Units, Supervisors to include on agenda	Begins in November, occurs monthly	Conversations will be captured in the notes and CC'd to CQI Analyst CQI Analyst will track how frequently the convos are occurring and report back at quarterly	None that we can anticipate

Notes:

Discussion could move through parts of the Ongoing Safety Plan
Consistent messaging across units and branches would be helpful
Support for notes taken at Unit mtgs may be needed, OK'd by Traci (PM)

Action Step #2	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity Considerations
Date created: 10/17/23 Strategy Meeting				
Ongoing Safety Plans will be discussed at every All Perm Meeting	Natasha (Permanency Consultant) will ensure this is on the agenda each month	Begins in November, occurs monthly	Conversations will be captured in the notes and CC'd to CQI Analyst CQI Analyst will track how frequently the convos are occurring and report back at quarterly	None that we can anticipate
Notes:				

Action Step #3	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity Considerations
Date created: 10/17/23 Strategy Meeting				
Include a role specifically set to help describe how the Safety threats are currently operating at the Agreement Mtg	CPS Supervisors will identify and invite Permanency Consultant, Safety Consultant, CTS or another supervisor to act in this	Starts Nov 1	CQI Analyst will track Agreement notes and report monthly on if the notes reflect that person was present and the information is documented	None that we can anticipate

	role at every Agreement Mtg			
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Notes:

In order to help caseworkers not feel defensive about this new exploration, it may be helpful to remind everyone WHY this role is present and that they will likely be asking questions of the workers during the meeting

Currently, Agreement Mtgs are held on Mondays in Hermiston and Boardman, and on Thursdays in Pendleton

This ideally is the Permanency Consultant, but could Safety Consultant, CTS or other Supervisor

Action Step #4	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity Considerations
Date created: 10/17/23 Strategy Meeting				
Agreement Meeting notes will include the discussion around how the identified Safety Threats is currently operating in the family home.	Case Aide will document (Perm worker when CA is not present)	Starts Nov 1	CQI Analyst will track Agreement notes and report monthly on if the notes reflect that person was present and the information is documented	None that we can anticipate

Notes:

Action Step #5	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity Considerations
Date created: 10/17/23 Strategy Meeting				

A report will be sent to supervisors to track how many children do not have Ongoing Safety Plans approved in ORKIDS	CQI Analyst, Anni Macdonald	Starts Immediately, report is sent every 2 weeks	CQI Analyst will track when they sends these, as well as the number of children without approved Ongoing Safety Plans in ORKIDS every 2 weeks.	None that we can anticipate
Notes: Maybe this needs to include a list of upcoming due/overdue OSPs from Perm Dashboard				

Action Step #6	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity Considerations
Date created: 10/17/23 Strategy Meeting				
Caseworkers will review the Ongoing Safety Plan with parents every 30 days and document it in the Parent F2F contact case notes	Caseworkers	Starts Nov 1	CQI Analyst will track by reviewing a sample of Parent F2F case notes each month and report at quarterly how frequently this is occurring	None that we can anticipate. CQI Analyst may note trends on which parents caseworkers are not doing this with
Notes:				

Action Step #7	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity Considerations
Date created: 10/17/23 Strategy Meeting				
At an All Perm every	CQI Analyst	Aim to have	CQI Analyst will track	Community

Quarter (once every 4 months), community partners and providers will come and share insight and feedback on how we are using Ongoing Safety Plans.	will work with Perm Sups and Program Manager	it happen once before end of Dec	and when this occurs.	partners invites should represents a broad spectrum of community providers and Confederated Tribes of Umatilla
Notes:				

Action Step #8	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity Considerations
Date created: 10/17/23 Strategy Meeting				
At every FDM, families will be asked if they have a copy of the current safety plan (agenda item at all FDMs)	Family Engagement Coordinator, Shannon, will include this agenda item at all FDMs	Oct 18	FEC will CC the CQI Analyst on meeting notes to track frequency	None that we can anticipate
Notes:				

Action Step #9	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Equity Considerations
Date created: 10/17/23 Strategy Meeting				
A family meeting will	Caseworkers	Starts Nov 1	The FEC will CC the	No delay or

be held prior to reunification to create the Ongoing Safety Plan with parents and community as participants	will request the meeting with FEC, Shannon FEC, Shannon, will facilitate the meeting		CQI Analyst on the meeting notes to track frequency	denial of reunification if families do not want to participate in this meeting, they can decline
Notes: This mtg should include family, providers, SSPs, caseworker				

Measurements
<p>What are we going to measure?</p> <p>Every 2 weeks, we will measure how many children do not have approved Ongoing Safety Plans in ORKIDS.</p> <p>Monthly, we will measure the frequency in which the site is having recurring discussions and trainings regarding Ongoing Safety Plans for Child Welfare staff.</p> <p>Monthly, we will measure how frequently the Agreement Meeting notes include a description of how the identified Safety Threat is operating in the family home, including noting when there is a designated role to support this discussion.</p> <p>Quarterly, we will measure the frequency caseworkers are documenting that they reviewed the current Ongoing Safety Plan with parents in their Parent Face-to-Face contact case note.</p> <p>Quarterly, we will measure how frequently Family Decision Meetings include asking the family if they have a copy of the current Ongoing Safety Plan.</p> <p>Quarterly, we will measure how many families had meetings to create Ongoing Safety Plans prior to reunification.</p>
<p>How will we know the plan is working?</p> <p>If the plan is working, all children for whom Family Engagement Meetings have been held will</p>

have Ongoing Safety Plans approved and documented in ORKIDS.

If the plan is working, Ongoing Safety Plans will be written in clear and direct language that is understood by parents and providers.

If the plan is working, Agreement meeting notes will include documentation of how the Safety Threat is currently operating in the family in clear and direct language.

If the plan is working, Parent Face-to-Face contact case notes will consistently reflect that caseworkers reviewed the Ongoing Safety Plan with the parent during the contact.

How will we determine all families are being impacted equitably?

Quarterly, the CQI Analyst will review the racial trends for children without approved ongoing safety plans in ORKIDS

Quarterly, the CQI Analyst will review the Agreement Mtg notes for trends regarding description of safety threats and parent/child racial groups.

Advisory Committee Review and Recommendations

Review/Recommendation (include date of review/recommendation):

Notes:

Site Response (date replied):