

<b>CQI Strategy Meeting</b>	<b>Date: 11/29/2023</b>
Present in Attendance: <ul style="list-style-type: none"> <li>○ Sign-in sheet/Teams attached</li> </ul>	<b>Site: D13 (La Grande, Baker and Enterprise)</b> <b>CQI Analyst Assigned: Savannah Moore</b>  <b>Next Mtg Date: January 2024</b>

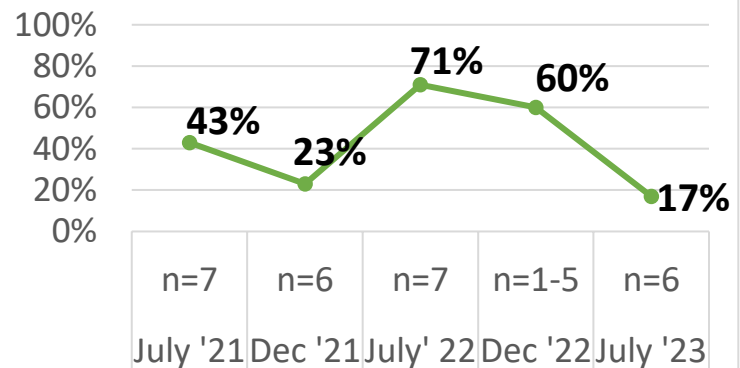
### Identified Lag Measure:

#### Accuracy and Sufficiency of Ongoing Safety Plans

Caseworkers are working with service providers and natural supports within families to manage out of control behavior which impacts child safety. The ongoing safety plan describes how the children are unsafe and how the safety threat specifically impacts child vulnerability. The plan is regularly updates as the family circumstances change.

The qualitative data to the right shows performance trends regarding the accuracy and sufficiency of ongoing safety plans in the cases reviewed (n) from District 13 over the last 5 reviews.

#### Deep Dive: Sufficiency & Accuracy of Safety Plan



### Problem Statement & Theory of Change (a hypothesis that connects the steps to the goal)

#### Problem Statement:

Ongoing Safety Plans do not describe in plain language what is currently going on within the family that is unsafe, have missing information for one parent and are not reviewed every 30 days.

#### Proposed Theory of Change:

By providing trainings specific to engagement and writing safety threats, case workers will be better able to explain safety plans and conditions for return to families, and the language written in the plan will be clear, specific and easily understood, which will positively impact Recurrence of Maltreatment, Re-Entry to Substitute Care and Maltreatment in Substitute Care.

By providing support through reminders for Ongoing Safety Plans to be entered, reviewed, and approved, Ongoing Safety Plans will be up to date and reviewed every 30 days, which will positively impact Recurrence of Maltreatment, Re-Entry to Substitute Care and Maltreatment in Substitute Care.

**PLAN** What tasks will we take to attempt change? How will it impact the measurement? Who is responsible for the task? What resources are needed? How and when will this be communicated to staff?

**Cycle Number & Date:** Cycle 1, July 2023 – July 2024

Action Step #1	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Who else could be impacted by this plan? (programs, community, families)
Date created: 11/29/23				
Reach out to Mary Moller to connect with parent mentors. Engagement Training Series (ongoing)	Natasha and Lana	12/8 – Mary Jan 2024 - Training	Savannah will check in to see if it happened and the update on it	None that we anticipate
<b>Notes:</b> Family engagement tool kit In person (intention)				
<b>Progress Check 1/2/24:</b> Mary Moller was emailed, will be emailed again. This training can be pushed to Feb. 13 <sup>th</sup> 2024				
<b>Quarterly Review 1/19/24:</b> In January group sup did training on relative search and engagement. February 13 <sup>th</sup> group sup hoping to have parent mentors on that to give presentation on engagement.				

Action Step #2	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Who else could be impacted by this plan? (programs, community, families)
Date Created: 11/29/23				
Safety plan writing training (series) Both for CPS and Perm	Natasha and Lana	December 2023	Savannah will check in to see if it happened and the update on it	None that we anticipate
<b>Notes:</b> Poll to be sent out for scheduling In person (intention)				
<b>Quarterly Review 1/19/24:</b> Ongoing starting in March. Lana and Natasha have PPs and do workshop hands on writing and critiquing.				

Action Step #3		Timeline/Due Date:	How will we measure if this is happening? How will	Who else could be impacted by
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Date created: 11/29/23	Who will complete action?		we measure if it's having the desired impact?	this plan? (programs, community, families)
Understanding Safety Plans 101 (for community and families)	Consultant /Leadership	March 2024	Savannah will check in to see if it happened and the update on it	None
<b>Notes:</b> To share with community and get feedback (what would be helpful out of this training) OSM slideshow				
<b>Progress Check 1/2/24:</b> Check in on the 19 <sup>th</sup> of Jan. at quarterly to see who wants to be apart of this creation. Work group needed.				
<b>Quarterly Review 1/19/24:</b> Natasha sent out a starting point PP to tweak and make changes to and maybe get work group together staff and community members and what to include.				
<b>Action step is paused until we meet with community partners (created Action Step 6)</b>				

Action Step #4	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Who else could be impacted by this plan? (programs, community, families)
Date created: 11/29/23				
Weekly reminders for OSP during supervision	-Brian Bump -Luisa Reyes Sierra	December 2023	Savannah will pull a sample size to review SP case notes in OR-Kids. Will check in at quarterly with data	None
<b>Notes:</b>				
<b>Progress Check 1/2/24:</b> Currently no reminders on any calendars, however there is a lot of great increases in updating and checking ongoing safety plans through action step #5. Is this a current need?				
<b>Quarterly Review 1/19/24:</b> This action step changed from a calendar reminder to reminders during weekly supervision and then updating notes in OR-Kids to reflect that.				

Action Step #5	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Who else could be impacted by this plan? (programs, community, families)
Date created: 11/29/23				
Sending out list of children w/out OSP every two weeks	Savannah	12/6 Repeat every week	At quarterly check ins, Savannah will bring data on children with and without approved OSP's.	None

	Nikki to start pulling this w/ Savannah			
<b>Notes:</b> Identifying someone who can run this report with Savannah and eventually take over Long term: identified that we would like workers to know how to use this tool				
<b>Progress Check 1/2/24:</b> This has been having great impacts on ongoing safety plans being updated. Update on long term identification of who would want to do this with Savannah- mention of a possible case aide working with Savannah on this. Reminder that this will never be 100%, and that's okay. And Protective Action plans and Ongoing Safety plans that are being updated will pull into this report.				
<b>Quarterly Review 1/19/24:</b> Changing this to be sent out every week Nikki to start pulling this with Savannah in Feb. or Mar. Workers to update safety plans on list within three days				

Action Step #6	Who will complete action?	Timeline/Due Date:	How will we measure if this is happening? How will we measure if it's having the desired impact?	Who else could be impacted by this plan? (programs, community, families)
Date created: 1/19/24				
Outreach to community about engaging them in providing input into Safety Plans  <b>Meet with community in person with CQI Analyst</b>	Savannah  Tonia, Nikki, Sam, Brain	Meet and create list in Feb. 2024  Meet with community in March 2024	To be updated at next quarterly on if it happened. Also if there is an increase in community attendance at CQI meetings.	None
<b>Notes:</b> Building partnerships with D13 community to increase better relationships, attendance in CQI meetings and participation in developing Action Step 3's Safety Plans 101 Training				
<b>Progress Check _____:</b>				
<b>Quarterly Review _____:</b>				

Measurements
<b>What are we going to measure?</b>  We are going to measure the success of the Engagement Training Series (ongoing) developed with the insight and perspectives of parent mentors to help bridge gaps and barriers with CW and Ongoing Safety

Plan's, through attendance and feedback from participants as well as increased quality of safety plans and caseworker interaction with families specific to safety plans.

We are going to measure the success of the Safety plan writing training (series) that will help caseworkers in describing in plain, clear, and easily understood language what the safety threats are and how they are operating, we will use the qualitative reviews to measure the success.

We are going to measure if and how the Understanding Safety Plans 101 training went with bridging community and families on what Ongoing Safety Plans are and how they are used, through attendance and feedback from participants.

We will track the frequency of reminders to review Ongoing Safety Plans and quarterly are having their desired impact.

Every two weeks, we will measure how many children do not have an approved Ongoing Safety Plan in ORKIDS.

#### **How will we know the plan is working?**

If the action step of Engagement Training Series (ongoing) is working, caseworkers will have more tools and understanding of engagement with families on Ongoing Safety Plan's.

If the action step of Safety plan writing training (series) is working, Ongoing Safety Plans will be written in clear and easily understood language that is understood by parents and providers and will identify safety threats and how they are operating.

If the action step of Understanding Safety Plans 101 training is working, community, providers and families will have a better understanding of what Ongoing Safety Plans are and how they are used.

If the action step of reminders to review Ongoing Safety Plans is working, the number of caseworkers who will be updating and reviewing Ongoing Safety Plans every 30 days, will increase.

If the action step of bi-weekly quantitative tracking of children without an approved safety plan is working, children without an Ongoing Safety Plan will decrease.

#### **How will we determine all families are being impacted equitably?**

There are currently no equity concerns at this time.

#### **Advisory Committee Review and Recommendations**

##### **Review/Recommendation (include date of review/recommendation):**

Trainings to be recorded

**Progress check 1/2/24:** like the idea however there is concern with some of the trainings being so hands on that a recording might not make sense. To be talked at Quarterly Review on Jan. 19<sup>th</sup>.

**Quarterly Review 1/19/24:**

**Site Response (date replied):**