Developmental Disabilities Worker's Guide

Office of Developmental Disabilities Services

Topic:	Employment Services while also using SACU Services
	Date Issued/Updated: Effective 10/01/2022

Overview

Description: This worker's guide outlines the process to access ODDS employment services while an individual also uses residential services with the Stabilization and Crisis Unit (SACU).

Procedure(s) that apply:

Services in a SACU residential setting are based on a 24-hour support rate and SACU is generally responsible for 24-hour care. This includes all attendant care (ADL/IADL) support to individuals receiving SACU services. The requirements for SACU services are outlined in Oregon Administrative Rules (OAR) 411-325.

> **I. Employment Services:**
> **Are Not Included in the SACU Rate. Can be Billed in Addition to SACU Rate.**

Individuals using residential services at SACU may access ODDS employment services (for example: Employment Path, Discovery, Small Group Supported Employment, or Job Coaching (generally after job stabilization and transfer of services from Vocational Rehabilitation or VR)). This is because Supported Employment Services are not included in the SACU rate.

Individuals using SACU services may also access employment services through VR. These VR services generally include support for Job Development/Placement and initial job coaching until the person is stable on the job, at which point the person may have access to ODDS Job Coaching if needed, or other long-term supports.

If a person is interested in employment, or potentially interested, then the case manager will work with the person and their ISP team to discuss their employment goals, develop a Career Development Plan (see more information in the ODDS Worker's Guide on Career Planning), and make a referral to VR or for other needed employment services.

The employment team (including the person, the case manager, the employment provider, SACU, and a VR Counselor when VR services are involved) will need to make sure to discuss, identify, and document in the CDP, the role of the employment provider (i.e. the job coach, job developer, discovery specialist, or other employment professional), and also identify the role of SACU direct support professional or support staff. The team will need to update supporting documents to ensure they reflect and are applicable for the employment service setting. Supporting documents might include risk mitigation strategies, a positive behavior support plan, and any other supporting documents.

The SACU support staff must be available to provide support in employment service setting

when needed, including when the employment services are funded through VR, ODDS, or another workforce agency. The support documents must be updated to reflect the role of the employment professional and the role of the SACU support staff in the employment service setting. For example, a SACU support staff <u>may</u> be needed for:

- Reviewing support documents, behavior support plans or other plans with the employment professional as needed.
- Delivering direct support needs if a second person is needed to meet the individual's support needs.
- Support as-needed, or on an intermittent basis.
- Other support needs identified by the person and their team.

II. DSA & Attendant Care:
Included in the SACU Rate. Cannot be Billed in Addition to SACU Rate.

SACU services include Attendant Care to meet ADL and IADL needs. This includes support with participation in the community and DSA. Therefore, DSA and Attendant Care ***may not*** be used while the individual is using residential services with SACU because it is part of the SACU rate and delivered by SACU.

Form(s) that apply:

ISP
Career Development Plan

Reference(s):

ODDS Expenditure Guidelines: https://www.oregon.gov/DHS/SENIORS-DISABILITIES/DD/PROVIDERS-PARTNERS/Documents/ODDS-Expenditure-Guidelines.pdf

Career Development Planning Worker's Guide:
http://www.dhs.state.or.us/spd/tools/dd/bpa/IM17043-CDP-Guidance-Instructions.pdf

Frequently Asked Questions:

Contact(s):

Regional Employment Specialist:
https://www.oregon.gov/DHS/EMPLOYMENT/EMPLOYMENT-FIRST/Documents/Map-ODDS-Regional-Employment-Specialists.pdf