# Approval for minor and non-minor to share a room

# Therapeutic Boarding Schools

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| Name child-caring agency:  |       |
| Address of licensed facility:  |       |
| Date approval requested:  |       |
| Name of person completing this form:  |       |

Per OAR 419-490-0140(1)(b) a therapeutic boarding school must obtain written approval from the parent or legal guardian and the licensing coordinator before two children in care may share a room when one of the children in care is 18 years of age or older.

# Instructions: Provider agency to complete section 1 of this form and forward to Licensing Coordinator. Written approval from the parent or legal guardian of the child in care under age 18 must be submitted in addition to this form. The written approval from the parent or legal guardian of the child in care age 18 or over must also be submitted when applicable[[1]](#footnote-1). Written approval can be in the form of an e-mail, text-message or other electronic format. If written approval is received by the Agency in a format other than e-mail, please convert to PDF or other common format when including approval with this form for review by your Licensing Coordinator. Licensing Coordinator will send copy of the completed form back to Agency notifying them of decision.

# SECTION 1: REQUEST FOR APPROVAL (To be completed by provider agency)

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| The age, date-of-birth and initials of the children in care being considered as roommates: |  |
| Are there any behaviors, history or attributes of the affected children in care, or any other factors, that pose a particular risk to health, safety and/or wellbeing if the room-share is approved? |  |
| What risks were discussed with the non-minor child in care regarding the sharing of a room with child in care under the age of 18? |  |
| Has the child-caring agency implemented any specific measures, or does the agency plan to implement specific measures, beyond what is normally done, to reduce any identified risks associated with the proposed room-share? |       |
| What other options were explored prior to seeking approval for a minor and non-minor to share a room, and why were those options rejected? |       |

# SECTION 2: APPROVAL CONSIDERATIONS (To be completed by Licensing Coordinator)

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| Was written approval from guardians of the affected children in care submitted to CCLP and saved in the CCLP i-drive? |       |

# SECTION 3: DETERMINATION, EFFECTIVE DATE, AND CONDITIONS (To be completed by Licensing Coordinator)

Room-Share request decision:

**Approved** [ ]  **Not Approved** [ ]

The approval is contingent upon the following (if applicable):

The approval is effective for the following timeframe (if applicable):

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Signature Licensing Coordinator Date

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Signature Licensing Coordinator Manager Date

1. Not every child in care age 18 or over will have a parent or legal guardian. If the child in care age 18 or over has a parent or legal guardian written approval is required. [↑](#footnote-ref-1)