



**CBC Delegation Review: Division 47 – OSBN Nurse Practice Act
Standards for Community-Based Care Registered Nurse Delegation**

Facility: _____ **Provider #:** _____

Surveyor: _____ **Date/time:** _____

Resident: _____ **Confidential #** _____

Triggered at the **discretion** of RN Surveyor, Lead Worker, or Survey Manager if: RN date of hire is three months or less, and/or insulin errors on MAR.

UAP = (unregulated assistive person)	UAP Name:			
	Date of hire:			
	Date of Initial Delegation:			
Prior to delegating, RN must ensure practice setting policies support RN engagement in the delegation process and are consistent with Div 47 rules.				
Process for Initial Delegation				
(1) RN’s assessment determines that delegation is a safe care delivery option for the client and the following (a-j below) are met:				
a. Residents’ condition is stable and predictable.				
b. Resident does not require assessment during the nursing procedure.				
c. Performance of the nursing procedure does not require independent decision making.				
d. Procedure is reasonably predictable.				
e. The consequences of the UAP performing the nursing procedure are not life threatening and pose minimal risk to the resident.				
f. The environment of care supports the safe performance of the nursing procedure.				
g. The nursing procedure will be performed by UAP at frequency that allows for continued safe performance.				
h. UAP possesses the skills necessary for learning and safely performing the nursing procedure (competency validation).				
i. UAP communicates they are willing and able to perform the procedure for the resident.				
j. RN has the appropriate resources necessary to fulfill nursing practice and delegation responsibilities including availability to provide assessment of resident and ongoing competency validation of UAP’s performance.				
(2) RN provided procedural guidance and initial direction by:				
a. Educating UAP by providing information about the nursing procedure and why it is necessary for management or treatment of the resident’s condition.				
b. Providing set-by-step evidence-based instructions including:				
1. How to perform the nursing procedure.				
2. Infection control practices to follow.				

<ul style="list-style-type: none"> 3. Client risks associated with the nursing procedure. 4. Observation of the client including desired effects, side effects, potential adverse reactions and emergencies related to the nursing procedure. 5. Actions to take in response to observations. 6. Documentation requirements when performing procedure. 			
<p>(3) After providing procedural guidance and initial direction, RN must:</p> <ul style="list-style-type: none"> a. Evaluate and validate UAP's performance of the nursing procedure. d. Address questions the UAP and resident may have; and c. Amend documented instructions if needed. 			
<p>(4) After RN validates UAPs accurate performance, RN may authorize UAP to perform procedure for resident for period not to exceed 90 days. Authorization period must be determined through clinical judgement and based on eval of data including, but not limited to:</p> <ul style="list-style-type: none"> a. Nursing procedure delegated. b. Whether RN previously authorized same UAP to same procedure. c. Length of time RN has worked with UAP. d. Frequency client should be reassessed based on their assessed baseline. e. Health problems that may impact resident's condition related to the delegated nursing procedure. 			
<p>(5) RN must:</p> <ul style="list-style-type: none"> a. Document the length of the UAP's initial authorization period. b. Provide documented instructions for UAPs reference. c. Instruct the UAP to adhere to the instructions when performing the procedure. d. Document the UAP understands nursing procedure is client specific, time limited, and not transferable. e. Update the care plan to identify that performance of the client's nursing procedure has been delegated to a UAP. f. The RN must be available to continue to engage in nursing practice with the client. 			
Process for Periodic Inspection and Evaluation			
UAP = (unregulated assistive person)	UAP Name:		
		Date of hire:	
		Date of Periodic Inspection and Evaluation:	
<p>(1) Periodic inspection and evaluation must occur prior to the end of the initial authorization period and prior to the end of subsequent reauthorization periods. May re-evaluate at more frequent intervals until satisfied with skill of UAP and condition of client.</p>			
<p>(2) RN must document the following:</p> <ul style="list-style-type: none"> a. Verification that requirements of 851-047-0045 [a] through [j] are met. (See Initial Delegation #1 above.) 			

b. Nursing assessment and condition of the resident in their environment of care to determine that the condition remains stable and predictable, and delegation remains a safe care delivery option.			
c. Validate the UAPs adherence to the documented instructions by * Verifying the UAPs documentation. * Observe the UAP perform the nursing procedure. * Address questions or concerns the UAP and resident might have.			
(3) Subsequent periodic inspection and evaluations: * NO GREATER THAN 180 DAYS. * RN must document length of authorization period. * Copy of instructions are accessible to the UAP. * Instruct UAP to adhere to instructions when performing procedure. * Instruct UAP that procedure is resident specific, time limited, not transferable. * The RN must be available to engage in nursing practice with the client.			
Process for Ending Authorization of Delegated Procedure			
UAP = (unregulated assistive person)	UAP Name:		
	Date of hire:		
	Date Authorization Ended:		
The RN must end a UAP's authorization or reauthorization to perform a nursing procedure when: a. The medical order for the procedure is discontinued. b. The UAP no longer works with the client. c. The RN cannot provide ongoing periodic inspection and evaluation. d. Delegation is no longer a safe care delivery option for the client; or e. The RN ends their professional relationship with the client. When the RN ends the UAP's authorization or reauthorization for perform a nursing procedure, the RN must: a. Document the action taken, reason, date, time; and b. Inform the care team members who need to know.			
Reason for ending authorization for delegation documented?			
Documentation that the care team members who need to know were informed?			

Notes:
