



Partnering to

Empower Consumer Independence

**By Connecting Consumers with
Assistive Technology**

Laurie Brooks, President

"For people without disabilities, technology makes things easier."

For people with disabilities, technology makes things possible."



Assistive Technology

Poster and Resource Guide



Poster and Resource Guide Feedback

Together, We Proposed

One **BIG** Demonstration Kit

How to use the service

ADRC Demonstration Loan Agreement - Process

1. Review the ADRC AT GUIDEBOOK

ATI's [Website](#)



ADRC Demonstration Loan Agreement - Process

2. Complete TOP PORTION of the Demo Loan Agreement



ADRC Demonstration Equipment Loan Agreement

(Borrower's Name)	(Agency Name)	(Position)
_____	_____	_____
(Agency's Physical Address)	(City)	(Zip Code)
_____	_____	_____
(Agency's Mailing Address)	(City)	(Zip Code)
_____	_____	_____
(Telephone)	(Email)	
_____	_____	



ADRC Demonstration Loan Agreement - Process

3. Complete the Device section of the Demo Loan Agreement

This Demonstration Equipment is being made possible through an agreement between Aging and People with Disabilities, Aging and Disability Resource Connection, and Access Technologies, Inc. for the purpose of demonstration with ADRC consumers across the state.

These devices shall not be loaned or left with consumers.

(Device 1 ID Number)	(Device 1 Name)	(Device 1 Replacement Value)
_____	_____	\$ _____
(Device 2 ID Number)	(Device 2 Name)	(Device 2 Replacement Value)
_____	_____	\$ _____
(Device 3 ID Number)	(Device 3 Name)	(Device 3 Replacement Value)
_____	_____	\$ _____
(Device 4 ID Number)	(Device 4 Name)	(Device 4 Replacement Value)
_____	_____	\$ _____



ADRC Demonstration Loan Agreement - Process

4. Review the Policy and Procedures:



ADRC Demonstration Loan Agreement - Process

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This Demonstration Equipment Loan is made effective as of _____, between Access Technologies, Inc. (ATI); 2225 Lancaster Drive NE; Salem, OR 97305, and _____ (ADRC represented agency “BORROWER”) and states the agreement of the parties as follows:

In borrowing the above devices from the Access Technologies Inc. Loan Library, the BORROWER agrees to:

- (1) Prevent abuse of the equipment.
- (2) Ensure equipment is not loaned or left with consumers or other agency personnel.
- (3) Adhere to ATI Equipment Rental Contract Policies.
- (4) Assume responsibility for returning the equipment to Access Technologies, Inc. on or by _____. When returning by mail, please place in mail 2-3 days prior to due date.
- (5) Insure for _____, when returning by mail.
- (6) Return equipment immediately if it ceases to operate.
- (7) Return equipment and components as noted on the included **Inventory List** in clean, working condition.
- (8) Return equipment instructions, operation manuals, etc. and conclusion of loan period.

ADRC Demonstration Loan Agreement - Process

4. Review the Policy and Procedures:

- (9) Return completed Data Collection Documents when returning equipment
- (10) Assume financial responsibility for repairing the equipment if it is damaged as a result of neglect or carelessness.
- (11) Reimburse Access Technologies Inc. at the current market value, if the equipment is lost or destroyed.
- (12) The ADRC represented Agency borrowing the device(s) shall be solely responsible for and shall indemnify and hold Access Technologies, Inc. harmless against all claims, suits, damages or losses, specifically the loss of property, and all other liabilities whatsoever, including related expenses and attorney's fees, for or on account of injuries to or death of any person, including but not limited to the property of the ADRC represented Agency or Access Technologies, Inc., occasioned by the operation, handling, or transportation of the equipment during the demonstration period or while the equipment is in the possession or control of the ADRC represented Agency. Notwithstanding the forgoing, ADRC represented Agency shall have no indemnity obligations whatsoever to the extent any such claims, suits, damages, losses, or other liabilities are caused, directly or indirectly, by the negligence of Access Technologies, Inc.

(ATI Representative Signature)

(Date)

(Borrower Signature)

(Date)

ADRC Demonstration Loan Agreement - Process

4. Review the Policy and Procedures:

Scent-Free Policy: Due to clients with respiratory issues and hyper-sensitivity to tobacco residue, various chemical-based or scented products, we at Access Technologies, Inc. require that the item(s) borrowed not be exposed to any scented products or conditions such as hair spray, perfume, cigarette smoke, or deodorants which can trigger reactions such as respiratory distress and headaches in these clients.

Should the borrowed item(s) become contaminated resulting in the item being unavailable for future use; the borrower will be charged the replacement value.

(Borrower Initial)

Care and Operation of Equipment: The equipment may only be used and operated in a careful and proper manner. Its use must comply with all laws, ordinances, and regulations relating to the possession, use, or maintenance of the equipment, including registration and/or licensing requirements, if any.

Customer has received copy of product instructions or guide.

(Borrower Initial)

Customer assumes responsibility for following product instructions or guide.

(Borrower Initial)

When renting ramps, customer understands ramp anchoring hardware is not included with rental, and agrees to acquire correct hardware prior to use.

(Borrower Initial)

WARRANTY. The Company makes no warranties; express or implied, as to the equipment rented. The Customer assumes the responsibility for the condition of the equipment.

(Borrower Name Print)

(Borrower Signature)

ADRC Demonstration Loan Agreement - Process

5. Email Demonstration equipment request to ATI:
info@accesstechnologieisinc.org

INCLUDE:

Loan Agreement

Any additional information

ADRC Demonstration Loan Agreement - Process

6. ATI will email a confirmation of equipment availability within 2-3 business days (as a general rule)

ATI's confirmation email will include:

- a) Completed Loan Agreement
- b) Policies and Procedures
- c) Check List – Inventory of parts/manuals/guides

Loan Agreement notes you have received these documents so you will receive an electronic copy with the Agreement and Policies

ADRC Demonstration Loan Agreement - Process

7. ADRC Representative will sign the Loan Agreement, scan and return the document via email info@accesstechnologiesinc.org or fax 503.370.4530
8. ADRC Representative will initial and sign the required lines on the Policies and Procedures document. Scan and return the Policies and Procedures document via email info@accesstechnologiesinc.org or fax 503.370.4530



NEXT Step



Inventory List



Access Technologies, Inc. is pleased to provide this loaned equipment to you. Upon receiving this equipment please verify to make sure all parts are included and are in working order.

Sonic Boom Alarm Clock w/ Super Shaker # 2184

Model: SB1000ss

- 1 Alarm Clock
- 1 Super Shaker Bed Vibrator

If shipment is incomplete or the device is not working properly, immediately contact ATI at (503) 361-1201 or 1-800-677-7512.

The purchase of this product was made available by a generous Service to Group Grant.

Before returning this equipment please use the check list above to verify all parts are present and in working order.

Thank You!



Before the DEMO



DEMO DAY



You've GOT THIS!



DATA

ADRC Survey Instrument



Survey Instrument Access Performance Measure

Date of Device Demonstration: _____

Please answer the following questions about the services you received from ATI's ADRC partner. We need this information to provide high quality services and to meet the requirements for receiving federal funding.

1. The primary purpose for which I need (or the person I represent needs) an AT device or service is related to:

(Please mark only one answer.)

- The individual participating in any type of educational program
- The individual carrying out daily activities, participating in community activities, using community services, or living independently
- The individual finding or keeping a job; getting a better job; or participating in an employment training program, vocational rehabilitation program, or other program related to employment
- The individual using computers, software, Web sites, telephones, office equipment, and media



ADRC Survey Instrument

2. What kind of decision about AT devices or services were you (or someone you represent) able to make after your device demonstration? *(Please mark only one answer.)*

- Decided that an AT device or service will meet my needs (or the needs of someone I represent).
 Decided that an AT device or service will not meet my needs (or the needs of someone I represent).
 Have not made a decision.

If you have not made a decision, how may we further assist:

(OVER PLEASE)



ADRC Survey Instrument

Survey Instrument Customer Satisfaction

1. Which of the following best reflects your level of satisfaction with the services you received?

(Check one.)

- Highly satisfied
- Satisfied
- Satisfied somewhat
- Not at all satisfied

(OVER PLEASE)



ADRC Survey Instrument

To request follow up or additional information / services by Access Technologies, Inc. please provide:

Name: _____ Telephone: _____

I would like to receive Tech It Easy, ATI's quarterly newsletter: Yes _____ No _____

Electronic copy – Please provide Email: _____

Print copy – Please provide Address: _____

I would like more information about assistive technology products and services? Yes _____ No _____

Check all that apply:

Free Assistive Technology Demonstrations

Low Cost Device Rentals

iCanConnect Deaf-Blind Telecommunications

Funding Sources

Assistive Technology Assessments

Assistive Technology Trainings

Best way to contact me: Phone number / email: _____

Additional Comments:



SUCCESS! DEMO is DONE



What's NEXT



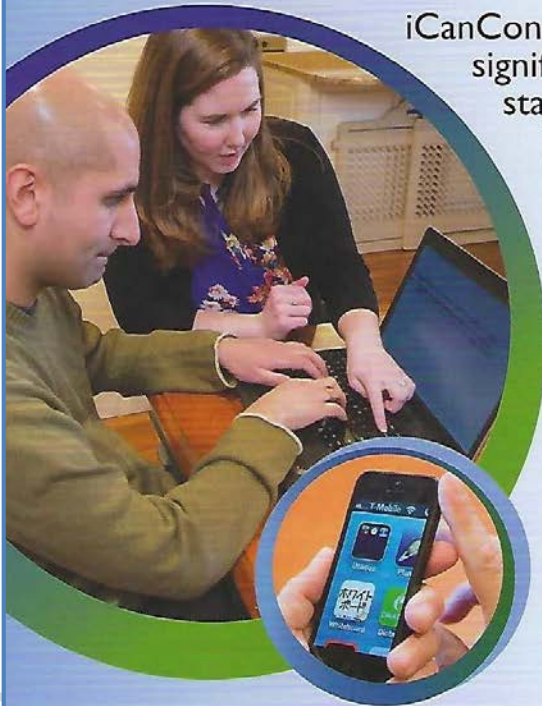
ATI's HERE



iCanConnect - Oregon

National Deaf-Blind Equipment Distribution Program

Combined hearing and vision loss? Learn about a FREE equipment program.



iCanConnect provides equipment and training to people with significant combined hearing and vision loss so they can stay connected to friends and family.

Sending email or chatting on the phone can be difficult without access to the right equipment. iCanConnect puts that technology into the hands of these individuals to enhance their independence.

Contact us to learn more about the program's income and disability guidelines, refer someone you know, or to apply for the program.

iCanConnect

The National Deaf-Blind Equipment
Distribution Program

www.icanconnect.org/USA
503-361-1201 • TTY 800-677-7512



QUESTIONS??