Ongoing Training Matrix

Oregon Department of Human Services

For assessors who have extended periods between doing ONAs

No ONA conducted for 3-5 months:	No ONA conducted for 6-11 months:	No ONA conducted for 12+ months:
Assessor permissions will be suspended in eXPRS after the QAT has notified the assessor.	Assessor permissions will have been suspended in eXPRS at the 3-month point.	Assessor permissions will have been suspended in eXPRS at the 3-month point.

To have eXPRS permission reinstated, the assessor must:
• Communicate to QAT to unsuspend eXPRS permissions **and**:
• The QAT will complete a desk review of the first completed ONA following reinstatement of eXPRS permissions (The QAT will review the same files the assessor uses as part of the ONA's file review process)
  • The result of the desk review will determine whether the assessor needs additional training prior to resuming their certified assessor role. This will be based on whether the QAT has needed to make 20 or more comments regarding the assessor's notes not supporting their code, inaccurate coding, or linking information being inconsistent.
  • Additional training will be to attend the Refresher Training.
	To have eXPRS permission reinstated, the assessor must:
	• Communicate to the QAT to unsuspend eXPRS permissions (permissions will be reinstated once the next step has been determined):
	• The assessor will attend the Refresher Training
	-OR-
	• The QAT will desk review the next 2 ONAs the assessor completes
	  • The result of the desk review will determine whether the assessor needs additional training prior to resuming their certified assessor role. This will be based on whether the QAT has needed to make 20 or more comments on either desk review regarding the assessor's notes not supporting their code, inaccurate coding, or linking information being inconsistent.
	  • Additional training will be to participate in a shadowed ONA and the assessor's next ONA will be desk reviewed.
		To have eXPRS permission reinstated, the assessor must:
		• Complete the ODDS Facilitated 2-Day New Assessor training and shadowing process

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