



Oregon

Kate Brown, Governor

Department of Human Services
Office of Developmental Disabilities Services
500 Summer St. NE #E09
Salem, OR 97301-1075



Dear Employer,

On June 24th, 2016 the Department of Human Services (DHS) and Service Employees International Union (SEIU) agreed on overtime for personal support workers. Part of that agreement was to limit the number of hours a PSW is authorized to work in a work week. A work week is Sunday at 12:00 AM through Saturday at 11:59 PM.

Your PSW received a letter telling them how many hours they can work each week. It will either be 40 hour or 50 hours during a work week for all individuals the PSW works for.

When the first individual's has their ISP renew that limit will start.

If your PSW works for more than one individual as a PSW or HCW your weekly limit starts when the first individual's ISP or Service Plan renews. If you PSW works for more than one individual the PSW may have to change the hours that they will work for you.

For example:

- Your ISP renews December 1st, your PSW works with another person who has an ISP that renews May 1st. Your PSW's weekly hour limit will start December 1st.
- Your ISP renews February 1st, your PSW works with another person who has an ISP that renews November 1st. Your PSW's weekly hour limit will start November 1st.

Talk with your PSW about how many hours they will be able to work for you in the future. Talk to your Service Coordinator or Personal Agent if you need help finding more help to meet your needs.

In rare situations there are exceptions if the individual needs to allow a PSW to work more than their weekly limit. You should work with the Personal Agent or Services Coordinator to ask for an exception.

"Safety, health and independence for all Oregonians"
An Equal Opportunity Employer