Topic:	Foster Care Support Needs Assessment Profile Exception Process Guidelines	
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Overview

Exception amounts are specific for 2:1 caregiver support needs in each assessment section of the foster care support needs assessment profile. These guidelines are used to determine the 2:1 caregivers' funding that may be approved. Hourly 2:1 rates can be found in the ODDS Expenditure Guidelines.

Activities of Daily Living

For 2:1 review request: caregiver's schedule, projected schedule and duties must be submitted.

1. Ambulation/Mobility in the Home

- Two-person Assist: The individual requires assistance of two people simultaneously for all aspects of ambulation/mobility. Maximum of two hours per day.
- Calculation: Expenditure guide hourly rate x 2 hours x 30.42 days per month = rate to enter into eXPRS

2. Ambulation/Mobility in the Community

- Two-person Assist: The individual requires assistance of two people simultaneously for all aspects of ambulation/mobility. Maximum of two hours per day
- Calculation: Expenditure guide hourly rate x 2 hours x 30.42 days per month = rate to enter into eXPRS

3. Transferring/Positioning

- Two-person Assist: Individual requires assistance of two people simultaneously for all aspects of transferring and positioning. Maximum two hours per day.
- Calculation: Expenditure guide hourly rate x 2 hours x 30.42 days per month = rate to enter into eXPRS

4. Bathing

- Two-person Assist: Individual requires assistance of two people simultaneously while bathing and washing hair. Maximum two hours per day.
- Calculation: Expenditure guide hourly rate x 2 hours x 30.42 days per month = rate to enter into eXPRS

5. If all four are selected

- Calculation: Expenditure guide hourly rate x 8 hours x 30.42 days per month = rate to enter into eXPRS

Nighttime Needs

For 2:1 review request: caregiver's schedule, projected schedule and duties must be submitted.

Only one rate for 2:1 is allowed for nighttime 2:1. If the individual has the support need in both medical and behavior, both will be marked on the assessment but only one exception is allowed.

1. Medical Supports

- Individual requires nighttime 2:1 assistance: The individual requires **ongoing** assistance from two people simultaneously between the hours of 10 p.m. and 5 a.m. Assistance can include prompting and physical assistance, repositioning and implementation of medical treatments.
- Calculation: Expenditure guide hourly rate x 7 hours x 30.42 days per month = rate to enter into eXPRS

2. Behavior Supports

- Individual requires nighttime 2:1 assistance: The individual requires **ongoing** assistance from two people simultaneously between the hours of 10 p.m. and 5 a.m. Assistance can include prompting and physical interventions, monitoring and/or behavior supports and interventions.
- Calculation: Expenditure guide hourly rate x 7 hours x 30.42 days per month = rate to enter into eXPRS

3. Nighttime Needs Maximum

- Calculation: Expenditure guide hourly rate x 7 hours x 30.42 days per month = rate to enter into eXPRS

Health Management

For 2:1 review request: caregiver's schedule, projected schedule and duties must be submitted.

Caregivers providing the exclusive focus for this support are required to have certification in OIS Level IF (Individual Focus).

1. **Health Management 2:1**
    - Individual requires 2:1 assistance: The individual has planned medical treatment that requires exclusive focus simultaneously with physical intervention by two people to complete the treatments. Maximum two hours per day.
    - Calculation: Expenditure guide hourly rate x 2 hours x 30.42 days per month = rate to enter into eXPRS

Behavioral Supports

For 2:1 review request: caregiver's schedule, projected schedule and duties must be submitted.

Caregivers providing the exclusive focus for this support are required to have certification in OIS Level IF (Individual Focus).

See Nighttime section for hours between 10 p.m. and 5 a.m.

The individual displays a challenging behavior and has a Positive Behavior Support Plan that includes physical intervention(s) requiring two people to implement, between the hours of 5 a.m. and 10 p.m.

1. **Supervision and monitoring for behavior *in-home supports* and interventions.**
    - Two-person assist: The individual displays a challenging behavior and has a Positive Behavior Support Plan that includes physical intervention(s) requiring two people to implement, between the hours of 5 a.m. and 10 p.m.
    - Times for behavioral supports will vary from individual to individual therefore rates allowed are as follows:
        - **1 – 4 hours** of the day calculation: Expenditure guide hourly rate x 4 hours x 30.42 days per month = rate to enter into eXPRS
        - **5 – 7 hours** of the day calculation: Expenditure guide hourly rate x 7 hours x 30.42 days per month = rate to enter into

eXPRS

- **7 – 12 hours** of the day calculation: Expenditure guide hourly rate x 12 hours x 30.42 days per month = rate to enter into eXPRS
    - *If this exception is approved, there are to be no other 2:1 hour exceptions allowed during the time of 5 a.m. to 10 p.m.*
- **12 – 15 hours** of the day calculation: Expenditure guide hourly rate x 15 hours x 30.42 days per month = rate to enter into eXPRS
    - *If this exception is approved, there are to be no other 2:1 hour exceptions allowed during the time of 5 a.m. to 10 p.m.*
- **15 – 17 hours** of the day calculation: Expenditure guide hourly rate x 17 hours x 30.42 days per month = rate to enter into eXPRS
    - *If this exception is approved, there are to be no other 2:1 hour exceptions allowed during the time of 5 a.m. to 10 p.m.*

2. Supervision and monitoring for behavior *community supports* and interventions.

- Two-person assist: The individual displays a challenging behavior and has a Positive Behavior Support Plan that includes physical intervention(s) requiring two people to implement, while **in the community**.
- Calculation: Expenditure guide hourly rate x 2 hours x 30.42 days per month = rate to enter into eXPRS