



Oregon Project Independence Medicaid MMIS System Guide

October 3, 2025

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Long-Term Care Community Nursing (LTCCN)

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Service Case Managers (SCM) must verify approval dates in MMIS when a benefit plan is approved. An OPI-M MMIS referral to Central Office (CO) may be required each time OA approves a benefit plan. Select [APD-IM-24-089](#) to view the latest transmittal on verifying active OPI-M plans in MMIS and making referrals to CO.

Find Existing

iInter Change
Government Health Portfolio

Home Claims Drug Financial Managed Care MAR **POC** Prior Authorization Provider EDI Recipient Reference TPL CTM

Warning: Use of this network is restricted to authorized users. User activity may be monitored and/or recorded. BE ADVISED: if possible, information, may be provided to law enforcement officials.

Security incidents and other issues should be directed to the OHA Help Desk at (503) 945-5623.

Last Successful Logon: 3/6/2013 2:57:05 PM

- Select “POC” from the MMIS home screen menu. Select “Search” in the POC submenu.

iInter Change
Government Health Portfolio

ormmis\trnee004
Tuesday, March 12, 2013

Home Claims Drug Financial Managed Care MAR **POC** Prior Authorization Provider EDI Recipient Reference TPL CTMS HG Site EDMS Help

home **search** information related data

POC Search

Case Manager ID [Search] Division []

Client ID **VQE6209C** [Search] Route to Clerk ID [Search]

POC Effective Date Range []

Benefit Plan [] Status []

Service Auth Number [] Procedure Code [Search]

Service Auth Effective Date Range [] Revenue Code [Search]

Referring Provider ID [Search] Rendering Provider ID [Search]

Authorizing Entity []

Records 20

search
clear
adv search
add

- Enter search criteria, like a consumer’s prime number/Client ID, in the “POC Search” panel fields.
- Select “SPD” in the Division dropdown.
- Select “search” button.
- MMIS searches the system and auto-fills the Search Results panel.

InterChange
Government Health Portfolio

ormmis\trnee004
Monday, March 18, 2013

Home Claims Drug Financial Managed Care MAR **POC** Prior Authorization Provider EDI Recipient Reference TPL CTMS HG Site EDMS Help

home search **information** related data

Next search by: Client ID [Search Division search clear

Plan of Care Information

Case Manager ID	TRNEE004	Client ID	OT97077D	Division	SPD
Coordinator ID		Client Name	LIRA, CHUNG N	POC Development Date	02/01/2013
POC Start Date	02/01/2013	Date of Birth	08/20/1957	POC Review Date	
POC End Date	12/31/2299	Gender	FEMALE	Keyed By ID	TRNEE004
		Address	2026 SHERMAN STREET	Route to Clerk ID	
		Address		Close Reason	
		City	HAROLD		
		State	OR		
		Zip	97420		
		County	Coos		

Plan of Care Maintenance

Base Information Letters **Line Item**

Plan Of Care

save cancel new

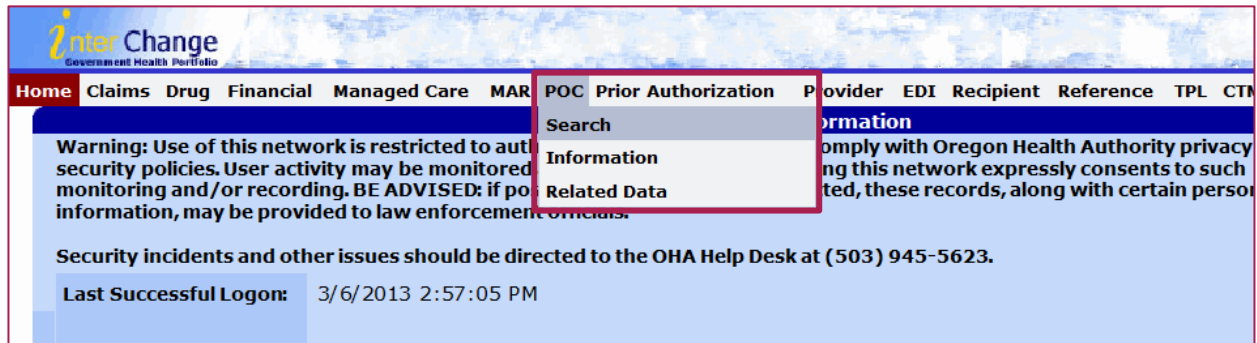
- Alternatively, select “POC” from the MMIS home screen menu, then choose “information” from the submenu.
- Enter the consumer’s Prime number in the Client ID field.
- Select “SPD” from the “Division” dropdown in the “Next search by:” bar.
- Select the “search” button.
- Select "Line Item" from the “Plan of Care Maintenance” panel.

Search Results										
Serv Auth#	Client ID	Client Name	Case Manager ID	Benefit Plan	Rendering Provider	Service Code	Service Description	SA Start Date	SA End Date	Status
1307100001	VQE6209C	BRENDLE, LAQUITA B	TRNEE004	APD	ALONA W HAGUE	S5125	ATTENDANT CARE	03/01/2013	03/11/2013	Active
1307100004	VQE6209C	BRENDLE, LAQUITA B	TRNEE004	APD	LATOYA G SAVAG	S5125	ATTENDANT CARE	03/12/2013	09/30/2013	Active

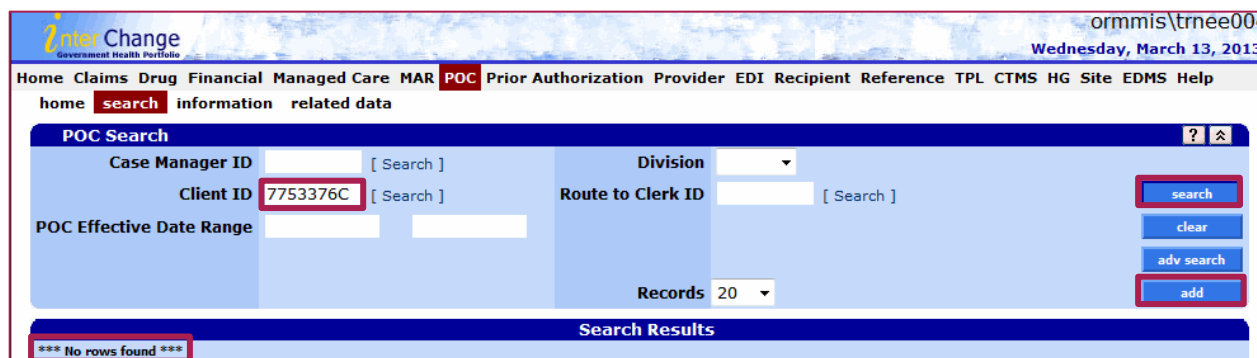
- Select the desired line-item in the “Search Results” panel.
- Use the service Auth #, SA End Date, and other columns to identify the correct line-item.
- If Search Results display *****No rows found***** go to [Create](#) to build a new POC.

Create

*****Only required if no POC exists (excluding behavioral health plans).*****



- Select "POC" from the MMIS home screen menu.
- Select "Search" in the POC submenu to check for existing POCs.



- Enter the consumer's Prime number in the Client ID field of the POC Search panel.
- Select "search" button.
- The "Plan of Care Information", "Plan of Care Maintenance" and "Base information" panels appear.
- If no matching ID exists, *****No rows found***** appears in the Search Results panel.
- Select the add" button.
- Go to [Find Existing](#) if line-items populate under "Search Results".

Plan of Care Information			
Case Manager ID	Client ID	Division	
Coordinator ID	Client Name	POC Development Date	03/13/2013
POC Start Date	Date of Birth	POC Review Date	
POC End Date	Gender	Keyed By ID	
	Address	Route to Clerk ID	
	Address	Close Reason	
	City		
	State		
	Zip		
	County		

Plan of Care Maintenance	
- Select POC area to add or modify below.	
Plan Of Care	Base Information Letters Line Item
save cancel	

Base Information	
Case Manager ID*	[Search]
Coordinator ID	[Search]
Client ID*	7753376C [Search]
Client Name	PEACHEY, JONE
POC Development Date*	03/13/2013
POC Review Date	
POC Start Date*	
POC End Date*	
Route to Clerk ID	[Search]
Close Reason	

- Scroll down to the “Base Information” panel.
- MMIS auto-fills the current date in the “POC Development Date” field and the client’s name in the “Client Name” field.
- Enter your Case Manager ID into the “Case Manager ID” field.
- Select “[Search]” next to the “Case manager ID” field if you don't know your ID. This opens the Case Manager ID search screen.

POC Search	
Case Manager ID	[Search]
Client ID	
POC Effective Date Range	
Please correct the following error(s):	
Must enter at least one POC	
search clear	

- Enter your information in the “Case Manager ID Search” panel field.
- Select the “search” button then select your information from the results.

Base Information

Case Manager ID* TRNEE004 [Search] Division* SPD

Coordinator ID* [Search] POC Development Date* 03/01/2013

Client ID* 7753376C [Search] POC Review Date

Client Name PEACHEY, JONE POC Start Date* 03/01/2013

POC End Date* 12/31/2299

Route to Clerk ID [Search]

Close Reason

- Return to the “Base Information” panel.
- Select “SPD” in the “Division” dropdown.
- Enter the date on or before the consumer's first IHCA start date in the “POC Start Date” field.
- Enter **12/31/2299** in the “POC End Date” field (this date never changes).
- Scroll to the “Line Item” panel to add a line-item to the POC.

Base Panel Quick Reference Input Guide

MMIS Category Field/Dropdown	Base Panel Input
Division	Select “SPD”
POC Development Date	MMIS auto fills to current Date
POC Start Date	Enter the date on or before the consumer's first IHCA start date
POC End Date	12/31/2299

Line Item		Top	Nav	?	A	X
Service Auth Number	Rendering Provider ID	Rendering Provider Name	Service Code	Service Description	Effective Date	End Date
A 1307200004			S5125	ATTENDANT CARE SERVICE /15M	03/01/2013	02/28/2014

Type data below for new record

Service Auth Number: 1307200004

Referring Provider ID: [Search]

Referring Provider Name: [Search]

Rendering Provider ID: [Search]

Rendering Provider Name: [Search]

Address: [Search]

City: [Search]

State: [Search]

Zip: [Search]

Authorizing Entity: [Search]

Benefit Plan*: [Search]

SPD Residential Notice: No

Print Notice*: No

Notice Date: [Search]

Hearing Rights: No Notice

Service Code Type: Procedure Code

Service Code*: S5125 [Search]

Service Description: ATTENDANT CARE SERVICE /15M

Effective Date*: 03/01/2013

End Date*: 02/28/2014

Units*: 0

Unit Qualifier*: [Search]

Frequency*: [Search]

Dollars*: \$0.00

Payment Method: Pay Unit Fee Price

Status*: [Search]

Used Units: 0

Used Dollars: [Search]

Balance Units: 0

Balance Dollars: [Search]

add

-Modifiers- Select row above to update -or- click Add button below.

- Select the “add” button at the bottom of the panel.
- A line-item and Service Auth Number appear.
- The LineItem panel fields are enabled.
- **Enter information right to left in the LineItem panel fields.**
- **Avoid pressing <Enter> as it inserts another line item.**
- Keep “Procedure Code” as the default in the “Service Code Type” dropdown.
- Enter T1019 (ADL) S5125 (IADL) or A0090 (Mileage) in the “Service Code” field.
- Add a separate line item for each service code.
- The “Service Description” field updates automatically after entering the service code.
- Enter the effective Date (start of care) and the End Date (one year from start of care) in the “Effective Date” & “End Date” fields.
- The “Benefit Plan” dropdown, on the left side, auto-populates with options.
- Go to [Troubleshooting](#) if the “Benefit Plan” dropdown does not auto-populate.
- Continue updating down the right side of the “Line Item” panel.

Line Item		Top Nav ? A X	
Service Auth Number	Rendering Provider ID	Rendering Provider Name	Service Code
A 1307200004			S5125
		ATTENDANT CARE SERVICE /15M	
		Effective Date	End Date
		03/01/2013	02/28/2014
Type data below for new record.			
Service Auth Number 1307200004 Referring Provider ID [Search] Referring Provider Name [Search] Rendering Provider ID [Search] Rendering Provider Name [Search] Address [Search] City [Search] State [Search] Zip [Search] Authorizing Entity [Search] Benefit Plan* [Search] SPD Residential Notice No [Search] Print Notice* No [Search] Notice Date [Search] Hearing Rights No Notice [Search]		Service Code Type Procedure Code Service Code* S5125 [Search] Service Description ATTENDANT CARE SERVICE /15M Effective Date* 03/01/2013 End Date* 02/28/2014 Units* 200 Unit Qualifier* FIFTEEN MINUTE Frequency* Weekly Dollars Payment Method Pay System Price Status* A - Active Used Units 0 Used Dollars Balance Units 0 Balance Dollars	
add			
-Modifiers- Select row above to update -or- click Add button below. *** No rows found *** Modifier Sequence Number [Search] Modifier [Search] Modifier Description [Search]			
delete add			
-Reason Code- Select row above to update -or- click Add button below. *** No rows found *** Reason Code [Search] Reason Description [Search]			
delete add			
-Client Direct Dollars- Select row above to update -or- click Add button below. *** No rows found *** Dollars [Search]			
add			
Notice Selection			
Service Auth Number	1307200004	Client	Yes
Referring Provider	Yes	Rendering Provider	Yes
Contact	No		

- Multiply the number of hours/miles per pay period by 2 and enter the total into the “Units” field (e.g., 100 hours x 2 units = 200 units).
- Select “Fifteen Minute” from the “Unit Qualifier” dropdown.
- Select “Weekly” in the “Frequency” field dropdown.
- Select “Pay System Price” in the “Payment Method” dropdown.
- Choose “A-Active” in the “Status” dropdown.
- “Used Units” and “Balance Units” fields update automatically as claims are processed.
- “Dollars Used”, “Dollars” and “Balance Dollars” fields are disabled.

Line Item							Top	Nav	?	A	⌵	X	
Service Auth Number	Rendering Provider ID	Rendering Provider Name	Service Code	Service Description	Effective Date	End Date							
1307300008	8297828655 NPI	JOAQUIN O SHUMPERT	S5125	ATTENDANT CARE SERVICE /15M	03/01/2013	02/28/2014							
Type changes below.													
Service Auth Number 1307300008 Referring Provider ID [Search] Referring Provider Name [Search]				Service Code Type Procedure Code Service Code* S5125 [Search] Service Description ATTENDANT CARE SERVICE /15M Effective Date* 03/01/2013 End Date* 02/28/2014 Units* 200 Unit Qualifier* FIFTEEN MINUTE Frequency* Weekly Dollars Payment Method Pay System Price Status* A - Active Used Units 0 Used Dollars Balance Units 4800 Balance Dollars									
Rendering Provider ID 8297828655 NPI [Search] Rendering Provider Name JOAQUIN O SHUMPERT Address EXTENDICARE HOMES INC 11325 NE WEIDLER ST City PORTLAND State OR Zip 97220 1950 Authorizing Entity 0024 - MARION Benefit Plan* Oregon Project Independence - Medicaid SPD Residential Notice No Print Notice* No Notice Date Hearing Rights No Notice													
				add									
-Modifiers- Select row above to update -or- click Add button below. *** No rows found *** Modifier Sequence Number [Search] Modifier [Search] Modifier Description [Search] delete add													
-Reason Code- Select row above to update -or- click Add button below. *** No rows found *** Reason Code [Search] Reason Description [Search] delete add													
-Client Direct Dollars- Select row above to update -or- click Add button below. *** No rows found *** Dollars [Search] add													
Notice Selection [Search] [?] [⌵]													
Service Auth Number	1307300008	Client	Yes	Referring Provider	Yes	Rendering Provider	Yes	Contact	No				

- Enter the IHCA's provider number in the "Rendering Provider ID" field or select "[Search]" to find the provider.
- The "Rendering Provider ID" and "Address" fields auto-populate after selecting the provider.
- Choose your branch on the "Authorizing Entity" dropdown.
- Select "Oregon Project Independence - Medicaid" in the "Benefit Plan" dropdown.
- Do not adjust defaults for "SPD Residential Notice", "Print Notice", "Hearing Right" or any other sections in the "Line Item" or "Notice Selection" panel.

- Scroll up to the “Plan of Care Maintenance” panel and select “save” button.
- The IHCA POC is now set up.

If you create a line-item by mistake:

- Select the “cancel” button in the “Plan of Care Maintenance” panel.
- All unsaved line-items will be canceled.
- Re-enter the POC information, starting with the Base Information panel.

POC Quick Reference Input Guide

Complete input panel fields right to left. **Tab** or select through panel fields. Avoid **<Enter>** or saving until all line-items for all procedure codes are complete. Do not change any MMIS category field/dropdowns not listed in the table.

MMIS Category Field/Dropdown	IHCAPanelInput
Service Type Code	Select “Procedure code”

MMIS Category Field/Dropdown	IHCAPanelInput
Service Codes	T1019(ADL) S5125 (IADL) A0090 (Mileage)
Service Description	Auto-generates with service code entry.
Effective Date	Enter date care starts.
EndDate	Enter one year from start of care.
Units	Multiply the number of hours/miles per pay period by 2, enter the total.
Unit Qualifier	Select "Fifteen Minute"
Frequency	Select "Weekly"
Payment Method	Select "Pay System Price"
Status	Select "A-Active"
Service Authorization Number	MMIS creates and autofills this number with a new line item.

MMIS Category Field/Dropdown	IHCAPanelInput
Rendering Provider ID	Enter the agency's provider number or select [Search] to find provider.
Address	Auto-populates when rendering provider ID is entered.
AuthorizingEntity	Select your branch from the dropdown menu.
Benefit Plan	Select "Oregon Project Independence - Medicaid".

Updating

Go to [Find Existing](#) for help finding and choosing a POC.

Base Information

Case Manager ID* TRNEE004 [Search] Division* SPD

Coordinator ID [Search] POC Development Date* 03/12/2013

Client ID* VQE6209C [Search] POC Review Date

Client Name BRENDLE, LAQUITA B POC Start Date* 03/01/2013

POC End Date* 12/31/2299

Route to Clerk ID [Search]

Close Reason

Line Item

Service Auth Number	Rendering Provider ID	Rendering Provider Name	Service Code	Service Description	Effective Date	End Date
1307100001	8277515619 NPI	ALONA W HAGUE	S5125	ATTENDANT CARE SERVICE /15M	03/01/2013	03/11/2013
1307100004	8196775328 NPI	LATOYIA G SAVAGE	S5125	ATTENDANT CARE SERVICE /15M	03/12/2013	09/30/2013

Type changes below.

Service Auth Number 1307100001

Referring Provider ID [Search]

Referring Provider Name

Rendering Provider ID 8277515619 NPI [Search]

Rendering Provider Name ALONA W HAGUE

Address MARQUIS COMPANIES I INC

6040 SE BELMONT ST

City PORTLAND

State OR

Zip 97215 1974

Authorizing Entity 0024 - MARION

Benefit Plan* Oregon Project Independence - Medicaid

SPD Residential Notice No

Print Notice* No

Notice Date

Hearing Rights No Notice

Service Code Type Procedure Code

Service Code* S5125 [Search]

Service Description ATTENDANT CARE SERVICE /15M

Effective Date* 03/01/2013

End Date* 03/11/2013

Units* 200

Unit Qualifier* FIFTEEN MINUTE

Frequency* Weekly

Dollars

Payment Method Pay System Price

Status* A - Active

Used Units 0

Used Dollars

Balance Units 400

Balance Dollars

add

- Select a line from the “Line Item” panel.
- The panel expands, showing the line-item details.
- If there is only one line-item, the “Line Item” panel will automatically show line-item details.
- The current line-item must be ended before a new one is created.

Base Information

Case Manager ID* MZ5WBG [Search]

Coordinator ID [Search]

Client ID* ES228486 [Search]

Client Name STABLER, ELLIOT A

Division* SPD

POC Development Date* 03/25

POC Review Date

POC Start Date* 03/25

POC End Date* 12/31

Route to Clerk ID [Search]

Close Reason

Do not update the Base Information panel!

Line Item

Service Auth Number	Rendering Provider ID	Rendering Provider Name	Service Code	Service Description	Effective Date	End Date
M 1816500001	121678 MCD	MERIT HOME HEALTH INC	S5125	Attendant care service /15m	03/25/2018	05/05/2018

Type changes below.

Service Auth Number 1816500001

Referring Provider ID [Search]

Referring Provider Name

Rendering Provider ID 121678 MCD [Search]

Rendering Provider Name MERIT HOME HEALTH INC

Address 3295 TRIANGLE DR SE STE 100

City SALEM

State OR

Zip 97302 4566

Authorizing Entity 0024 - MARION

Benefit Plan* Oregon Project Independence - Medicaid

SPD Residential Notice No

Print Notice* No

Notice Date

Hearing Rights No Notice

Service Code Type Procedure Code

Service Code* S5125 [Search]

Service Description Attendant care service /15m

Effective Date* 03/25/2018

End Date* 05/05/2018

Units* 60

Unit Qualifier* 15-MINUTES

Frequency* Weekly

Dollars

Payment Method Pay System Price

Status* A - Active

Used Units 0

Used Dollars

Balance Units 3180

Balance Dollars

add

- Update the “EndDate” field under “Type changes below”.
- Enter the last date at a current service level or the last date the current agency is providing services in the “End Date” field.
- The “EndDate” field dates must be within the initial “POC Start Date” field dates and 12/31/2299 in the “Base Information” panel.
- Select "add" button to start a new line-item.
- A new line-item, new “ServiceAuthNumber” and blank “Line Item” panel appears.

Line Item							Top	Nav	?	A	⌂	X	
Service Auth Number	Rendering Provider ID	Rendering Provider Name	Service Code	Service Description	Effective Date	End Date							
A 1307400002	1307400001	8126323104 NPI	TRISTAN F FORDYCE	S5125	ATTENDANT CARE SERVICE /15M	02/01/2013	01/31/2014						
Type data below for new record.													
Service Auth Number	1307400002	Referring Provider ID		[Search]		Referring Provider Name		[Search]		Service Code Type			Procedure Code
Rendering Provider ID		Rendering Provider Name		[Search]		Service Description		[Search]		Effective Date*			
Address				End Date*						Units*			0
City				Unit Qualifier*						Frequency*			
State				Dollars*			\$0.00			Payment Method			Pay Unit Fee Price
Zip				Status*						Used Units			0
Authorizing Entity				Used Dollars						Balance Units			0
Benefit Plan*				Balance Dollars									
SPD Residential Notice	No												
Print Notice*	No												
Notice Date													
Hearing Rights	No Notice												
												add	

- “Typedata below for new record.” Displays above the “Line Item” panel fields.
- MMIS auto-fills “Procedure Code” in the “ServiceCode Type” dropdown.
- “Payment Method” may auto-fill incorrectly. Select "Pay System Price".

Line Item							Top	Nav	?	A	⌂	X	
Service Auth Number	Rendering Provider ID	Rendering Provider Name	Service Code	Service Description	Effective Date	End Date							
A 1307400003	1307400001	8126323104 NPI	TRISTAN F FORDYCE	S5125	ATTENDANT CARE SERVICE /15M	03/15/2013	02/28/2014						
Type data below for new record.													
Service Auth Number	1307400003	Referring Provider ID		[Search]		Referring Provider Name		[Search]		Service Code Type			Procedure Code
Rendering Provider ID		Rendering Provider Name		[Search]		Service Description		ATTENDANT CARE SERVICE /15M		Effective Date*			03/15/2013
Address				End Date*			02/28/2014			Units*			200
City				Unit Qualifier*			FIFTEEN MINUTE			Frequency*			Weekly
State				Dollars						Payment Method			Pay System Price
Zip				Status*			A - Active			Used Units			0
Authorizing Entity				Used Dollars						Balance Units			0
Benefit Plan*				Balance Dollars									
SPD Residential Notice	No												
Print Notice*	No												
Notice Date													
Hearing Rights	No Notice												
												add	

- Update each field to reflect the IHCA changes (see next page for details).

Line Item							Top	Nav	?	A	⬆	⬇	X
Service Auth Number	Rendering Provider ID	Rendering Provider Name	Service Code	Service Description	Effective Date	End Date							
A 1307400003	8196775328 NPI	LATOYIA G SAVAGE	S5125	ATTENDANT CARE SERVICE /15M	03/15/2013	02/28/2014							
1307400001	8126323104 NPI	TRISTAN F FORDYCE	S5125	ATTENDANT CARE SERVICE /15M	02/01/2013	03/14/2013							

Type data below for new record.

Service Auth Number 1307400003 Referring Provider ID [Search] Referring Provider Name [Search] Rendering Provider ID 8196775328 NPI [Search] Rendering Provider Name LATOYIA G SAVAGE Address 5023 SE 32ND AVE City PORTLAND State OR Zip 97202 4305 Authorizing Entity 0024 - MARION Benefit Plan* Oregon Project Independence - Medicaid SPD Residential Notice No Print Notice* No Notice Date Hearing Rights No Notice	Service Code Type Procedure Code Service Code* S5125 [Search] Service Description ATTENDANT CARE SERVICE /15M Effective Date* 03/15/2013 End Date* 02/28/2014 Units* Unit Qualifier* FIFTEEN MINUTE Frequency* Dollars Payment Method Pay System Price Status* A - Active Used Units 0 Used Dollars Balance Units 4800 Balance Dollars
---	---

add

- Enter all IHCA line-item information from right to left using the **Tab** key avoid **<Enter>**.

Plan of Care Maintenance		Prefs	Top	Bot	?	⬆	⬇								
Plan Of Care		Base Information Letters Line Item													
save cancel new		The following messages were generated: <table border="1"> <thead> <tr> <th>Message Description</th> <th>Panel</th> <th>Field</th> <th>Row</th> </tr> </thead> <tbody> <tr> <td>Save was Successful. All panels were saved.</td> <td>Base Information</td> <td></td> <td></td> </tr> </tbody> </table>						Message Description	Panel	Field	Row	Save was Successful. All panels were saved.	Base Information		
Message Description	Panel	Field	Row												
Save was Successful. All panels were saved.	Base Information														

- Scroll up and select “save” button in the “Plan of Care Maintenance” panel.

Scenario Guidance

Change in Service Hours

- Create a new POC to match any service plan.
- Enter the updated units (new hours per pay period multiplied by 2) in “Units” field.
- If the hours remain the same, the “Units” field remains unchanged.

Change in Agency

- End the original agency’s line item (enter last care date in the “End Date” field).
- Enter new agency's start date in the “Effective Date” field.
- Enter the original end date (1 year out from original start date) in the “End Date” field.
- Select “A-Active” from the “Status” drop-down.
- Enter the Rendering Provider ID by selecting “[Search]” or manually entering the provider’s ID.

Mid-Pay Period Changes

- If care and eligibility allow, end the current line-item on Saturday so the new line-item starts on Sunday.
- Add another line item for the remaining POC period with remaining pay period units.
- Determine units for 7 days or less by multiplying hours per pay period by 4.
- Go to [Updating](#) for help updating line-items.

Adjustment Considerations:

- Adjusting units within a week often requires working with the agency to determine used hours, subtracting these from available hours and converting to units.
- Determine mileage by using pay period miles divided in half (divided by 2).
- Mileage should not be prorated.

Troubleshooting

SCMs are responsible to troubleshoot provider payment issues. Select [OPI-M Policy](#) to email them for support. Remain in contact with the provider/agency throughout the troubleshooting process.

type changes below.

Service Auth Number: 2421800173	Service Code Type: Procedure Code	LSI
Referring Provider ID: [Search]	Service Code*: T1019 [Search]	LOCUS
Referring Provider Name	Service Description: Personal care ser per 15 min	Misc Info 1
Rendering Provider ID: 500760917 [Search]	Effective Date*: 09/08/2024	Misc Info 2
Rendering Provider Name: NEW HORIZONS IN HOME CARE SOLUTIONS	End Date*: 09/06/2025	Date of Action
Address: ALTRU HOME CARE LLC 5247 PORTLAND ROAD NE SALEM OR 97305	Units*: 10 Unit Qualifier*: 15-MINUTES Frequency*: Weekly Dollars	
Authorizing Entity: 1418 - SE PDX AS/DS	Payment Method: Pay System Price	
Benefit Plan*: [Dropdown]	Status*: A - Active	
SPD Residential Notice: No	Used Units: 264	
Print Notice*: No	Used Dollars	
Notice Date	Balance Units: 256	
Hearing Rights: No Notice	Balance Dollars	

-Modifiers- Select row above to update -or- click Add button below.

A benefit plan may not auto-populate after updating the "Line Item" panel. This happens due to an effective date issue.

ormmis\trnee004
Monday, March 18, 2013

Prior Authorization Provider EDI **Recipient** Reference TPL CTMS HG Site EDMS Help

[Search] Division [Dropdown] [search] [clear]

Benefit Plan	BMD 11/01/2023 - 12/31/2299
Coverage	BMD 11/01/2023 - 12/31/2299
Record	SMHS 12/16/2014 - 12/31/2299
ed Care	CRN 12/16/2014 - 12/31/2299
TPL	BPA 11/01/2024 - 09/06/2025
	BPA 09/08/2024 - 10/31/2024
	BPA 11/01/2023 - 09/07/2024
	BPA 09/10/2023 - 10/31/2023
Lockin	BMM 11/01/2021 - 10/31/2023
of Care	BPA 09/17/2022 - 09/09/2023
Liability	BMD 10/01/2021 - 10/31/2021
Buy-in	BMH 12/16/2014 - 09/30/2021
	SMHS 01/01/2014 - 10/31/2014
ification	BMH 01/01/2014 - 10/31/2014
re Date	CRN 01/01/2014 - 10/31/2014
al Date	SMHS 04/01/2006 - 06/30/2006
e Mgmt	KIT 04/01/2006 - 06/30/2006
e Mgmt	CRN 04/01/2006 - 06/30/2006
	SMHS 03/01/2006 - 03/31/2006
Format	BMH 03/01/2006 - 03/31/2006
lection	CRN 03/01/2006 - 03/31/2006

- Select "Recipient" from the MMIS Home screen menu.
- Open the "Benefit Plan" dropdown in the "Recipient" panel.
- Compare the dates in the dropdown with the dates in the updated "Line Item" panel.
- Using an effective date of 09/08/24 and end date 09/06/25 doesn't match the dates of service on this dropdown list.
- POC dates must match the corresponding service and medical eligibility dates.
- Take down BPA dates 09/08/24-10/31/24 & 11/01/2024-09/06/2025.
- Return to the updated "POC Line Item" panel

Type changes below.

Service Auth Number	2421800173	Service Code Type	Procedure Code	LSI	
Referring Provider ID	[Search]	Service Code*	T1019 [Search]	LOCUS	
Referring Provider Name		Service Description	Personal care ser per 15 min	Misc Info 1	
Rendering Provider ID	500760917 [Search]	Effective Date*	09/08/2024	Misc Info 2	
Rendering Provider Name	NEW HORIZONS IN HOME CARE SOLUTIONS	End Date*	10/31/2024	Date of Action	
Address	ALTRU HOME CARE LLC	Units*	10		
City	SALEM	Unit Qualifier*	15-MINUTES		
State	OR	Frequency*	Weekly		
Zip	97305	Dollars			
Authorizing Entity	1418 - SE PDX AS/DS	Payment Method	Pay System Price		
Benefit Plan*	OregonProject Independence-Medicaid	Status*	A - Active		
SPD Residential Notice	OHP with Limited Drug (BMD)	Used Units	264		
Print Notice*	State Medicaid Mental Health Services	Used Dollars			
Notice Date	Contract Nursing	Balance Units	256		
Hearing Rights		Balance Dollars			

add

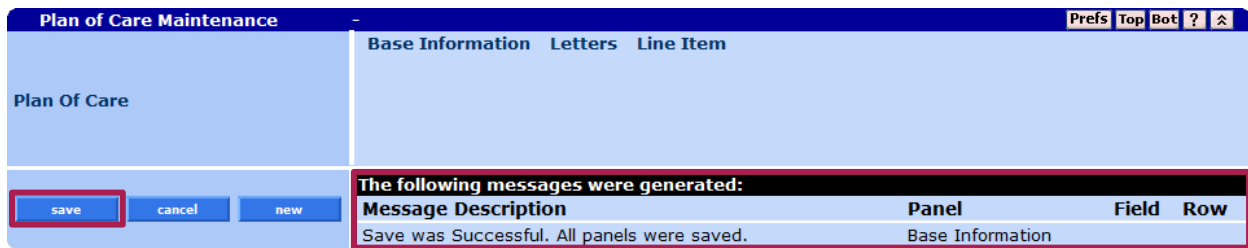
- Update the “Effective Date” and “End Date” fields to match the first service authorization dates taken from the “Benefit Plan” dropdown in the “Recipient” panel.
- When the “Effective Date” and “End Date” fields match service authorization, the “Benefit Plan” field auto-populates.
- Select, "Oregon Project Independence - Medicaid" from the “Benefit Plan” dropdown in the “Line Item” panel.
- Select "add" button to create a new line-item authorization for each service code between 09/08/24 and 09/06/25.

Type changes below.

Service Auth Number	2421800173	Service Code Type	Procedure Code	LSI	
Referring Provider ID	[Search]	Service Code*	T1019 [Search]	LOCUS	
Referring Provider Name		Service Description	Personal care ser per 15 min	Misc Info 1	
Rendering Provider ID	500760917 [Search]	Effective Date*		Misc Info 2	
Rendering Provider Name	NEW HORIZONS IN HOME CARE SOLUTIONS	End Date*		Date of Action	
Address	ALTRU HOME CARE LLC	Units*	10		
City	SALEM	Unit Qualifier*	15-MINUTES		
State	OR	Frequency*	Weekly		
Zip	97305	Dollars			
Authorizing Entity	1418 - SE PDX AS/DS	Payment Method	Pay System Price		
Benefit Plan*	OregonProject Independence-Medicaid	Status*	A - Active		
SPD Residential Notice	OHP with Limited Drug (BMD)	Used Units	264		
Print Notice*	State Medicaid Mental Health Services	Used Dollars			
Notice Date	Contract Nursing	Balance Units	256		
Hearing Rights		Balance Dollars			

add

- Enter the second authorization dates in the “Effective Date” and “End Date” fields.
- Select, "Oregon Project Independence - Medicaid" from the dropdown.



- Scroll up to select the “save” button in the “Plan of Care Maintenance” panel.

Problem:

- When saving a POC, a message appears on the “Maintenance” panel listing fields that need to be completed on the “Line Item” panel.

Solution:

- Select "cancel" on the “Maintenance” panel to remove both the original and extra line items.
- Re-enter the POC.
- While you can withdraw the extra line-item, it's more complicated and time-consuming than canceling and starting over.

Problem:

- When saving a POC this message appears: "Line-item effective date must be later than or equal to POC start date. Start date excludes a service line-item."

Solution:

- Effective dates and end dates in the “Line Item” panel must fall between the POC start and end dates on the “Base Information” panel.
- If the line-item effective date is before the POC start date, change the POC start date to match.

Problem:

- When saving a POC you may see a paid claim error. This error can be either an effective or end date error.
- This error typically happens when you’re ending a line item and trying to start a new one, matching that line-item.

Solution:

- The IHCA needs to void claims to correct the issue.

IHCA Billing Solutions:

- **Effective Date Errors:** IHCA will void any claims that have the start date of the line-item as a date of service.
- **End Date Errors:** IHCA will void any claims billed after the end date. Once the IHCA voids the needed claims, adjust the line-item.

Never:

- Never ask an IHCA to void a claim on a Friday. It does not give them enough time to re-bill.
- Never ask an IHCA to void a claim more than a year old. Staff this with the IHCA policy analyst. Select [IHCA policy](#) to send an email.

Find Existing

The screenshot shows the InterChange Government Health Portfolio website. The top navigation bar includes links for Home, Claims, Drug, Financial, Managed Care, MAR, POC, Prior Authorization, Provider EDI, Recipient Reference, TPL, CTMS, Site, EDMS, and Help. The 'Prior Authorization' link is highlighted. Below the navigation bar, there is a search bar with the word 'search' in red. The main content area is titled 'Prior Authorization Search' and contains several input fields: Prior Authorization, Current ID, Provider ID, Division, Diagnosis, Analyst, Reviewer, Assignment Code, Route To Clerk, Emergency, and Records. The 'search' button is highlighted in red.

- Select “Prior Authorizations” from the MMIS home screen menu.
- Select “search” from the “Prior Authorization” submenu.

The screenshot shows the InterChange Government Health Portfolio website with the 'Prior Authorization Search' form. The 'Current ID' field is populated with 'AEW00L1F'. The 'search' button is highlighted in red. Below the form, the 'Search Results' section displays '*** No rows found ***'.

- Type the consumer’s Prime number into the “Current ID” field or the prior authorization number in the “Prior Authorization” field of the “Prior Authorization” Search panel.
- Select “search” button.

Inter Change Government Health Portfolio ormmis\dmrande
Thursday, November 13, 2008

Home Claims Drug Financial Managed Care MAR POC **Prior Authorization** Provider EDI Recipient Reference TPL CTMS Site EDMS Help

home **search** information dur plus related data

Prior Authorization Search

Prior Authorization: [Search]

Provider ID: [Search]

Diagnosis: [Search]

Reviewer: [Search]

Route To Clerk: [Search]

Current ID: AEA00L1F [Search]

Division: [Search]

Analyst: [Search]

Assignment Code: [Search]

Emergency: [Search]

Records: 20

Search Results

PA Number	Line Item	Authorized Eff. Date	Authorized End Date	Assignment Code	Provider	Service Provider	Service Code	Service Code Thru	Status	Current ID	Emergency
8008285002	01	12/01/2008	12/30/2008	SPD - CRN	1881738300	NPI 1881738300	NPI 55110		Approved	AEA00L1F	R
8008283001	01	09/01/2008	09/01/2008	SPD - CRN	1881738300	NPI 1881738300	NPI 99347		Approved	AEA00L1F	R
8008284001	01	10/01/2008	10/31/2008	SPD - CRN	1881738300	NPI 1881738300	NPI 99347		Approved	AEA00L1F	R
8008285001	01	11/01/2008	11/30/2008	SPD - CRN	1881738300	NPI 1881738300	NPI 99347		Approved	AEA00L1F	R
8008285003	01	11/01/2008	11/30/2008	SPD - CRN	1881738300	NPI 1881738300	NPI 55115		Approved	AEA00L1F	R
8008287002	01	08/01/2008	08/15/2008	SPD - CRN	1881738300	NPI 1881738300	NPI 99347		Approved	AEA00L1F	R

- Select the line-item (authorization) you want to view from the “Search Results” panel.

Create

- Select [Find Existing](#) for help searching for prior authorizations.

Inter Change Government Health Portfolio ormmis\dmrande
Thursday, November 13, 2008

Home Claims Drug Financial Managed Care MAR POC **Prior Authorization** Provider EDI Recipient Reference TPL CTMS Site EDMS Help

home **search** information dur plus related data

Prior Authorization Search

Prior Authorization: [Search]

Provider ID: [Search]

Diagnosis: [Search]

Reviewer: [Search]

Route To Clerk: [Search]

Current ID: AEW00L1F [Search]

Division: [Search]

Analyst: [Search]

Assignment Code: [Search]

Emergency: [Search]

Records: 20

Search Results

*** No rows found ***

- Select “add” button in “Prior Authorization Search” panel to create a new prior authorization for ERS or LTCCN/CRN if *****No rows found***** appears in the Search Results panel.
- Select [Updating](#) if rows appear in the “Search Results” panel.
- “Prior Authorization Information”, “Prior Authorization Maintenance”, “Base Information”, “Line Item” and “Notice Selection” panels display.
- Locate the “Base Information” panel.

Base Information Top Nav ? A X

Provider ID [Search]	Vendor Patient Account Number
Referring Provider ID [Search]	Division
PA Assignment*	Fund Code
Current ID* [Search]	Update Reviewed
Update Received	Reviewer [Search]
Emergency*	Route To Clerk [Search]
Accident*	Special Considerations*
Media Type*	

Select row below to update -or- type data below to add.

Diagnosis Code [Search]
--

delete add

- Select “[Search]” next to the “ProviderID” field or enter the 6-digit provider number.
- **Tab** through “Base Information” fields for ERS or LTCCN.
- Avoid <Enter> to prevent prematurely processing the authorization.
- Select “**Other**” for ERS or “**SPD-CRN**” for LTCCN in “PA Assignment” dropdown.
- Enter the consumer’s Prime Number in the “Current ID” field.
- Select “Routine” from the “Emergency” dropdown.
- Select “No” from the “Accident” dropdown.
- Select “Online” in the “Media Type” dropdown.
- Select “**SPD-Lifeline**” (ERS) or “**SPD-Contract RN**” (LTCCN) in the Division dropdown.
- Leave “No” as the default in the Special Considerations dropdown.
- Select “add” button in “Base Information” panel to generate a prior authorization number.
- Scroll down to “Line Item” panel.

Line Item Top Nav ? A X

*** No rows found ***

Select row above to update -or- click Add button below.

Line Item	ICD9 Code [Search]	Requested Eff. Date
Service Type Code	Thru Service [Search]	Requested End Date
Procedure Code [Search]	Modifier 2 [Search]	Requested Units
Modifier 1 [Search]	Modifier 4 [Search]	Requested Dollars
Modifier 3 [Search]	Quad [Search]	Authorized Eff. Date
Tooth [Search]	NDC Code [Search]	Authorized End Date
NDC Lock	Revenue Code [Search]	Authorized Units
Revenue Code [Search]	Reference to PA Number	Authorized Dollars
Status	Print Option	Payment Method
Service Provider Check	Date Mailed	Balance Units
Service Provider ID [Search]		Balance Dollars
Hearing Rights		Quantity Used Units
Diagnosis Notes		Quantity Used Dollars

add

Select row below to update -or- type data below to add.

*** No rows found ***

- Update Line Item panel fields under “Select row above to update-or-click Add button below” for each procedure code.
- Select “add” button at bottom right of panel to add separate line-items for ERS installation, ERS monthly service, and various LTCCN procedure codes.
- See “PA Quick Reference Input” on the next page for ERS & LTCCN input instructions.

Data Entry Guidelines

- Select “add” button in Line Item panel and enter for each procedure code.
- Avoid <enter> or saving until all line-items for all procedure codes are complete.
- Do not change any MMIS category field/dropdowns not listed in the input instructions.

PA Quick Reference Input

MMIS Category Field/Dropdown	ERS Installation Input	ERS Ongoing Input	LTCCN/CRN Input
Service Type Code	Select “procedure code”	Select “procedure code”	Select “procedure code”
Procedure Code	S5160	S5161 (Basic) A9279 (Wireless) Fall Detector/ GPS Mobile (A9280) Monthly Medication Reminder (S5185)	Ad a separate line item for each procedure code authorized on the SDS 4102, Prior Authorization for APD Long Term Care Community Nursing form

MMIS Category Field/Dropdown	ERS Installation Input	ERS Ongoing Input	LTCCN/CRN Input
Status	Select “approved”	Select “approved”	Select “approved”
Service Provider Check	Select “all service providers”	Select “all service providers”	Select “all service providers”
Service Provider ID	Select [Search] to locate or enter provider number	Select [Search] to locate or enter provider number	Select [Search] to locate or enter Registered Nurse (RN) provider number as listed on SDS 4102
Hearing Rights	Keep “no” default	Keep “no” default	Keep “no” default
Print Option	Select “batch”	Select “batch”	Select “batch”
Requested Effective Date (MM/DD/YYYY)	ERS company requested start date	ERS company requested start date	Type dated listed next to “Date received” on SDS 4102
Requested End Date (MM/DD/YYYY)	One month out from effective date	One year out	Enter end date (6 months out)

MMIS Category Field/Dropdown	ERS Installation Input	ERS Ongoing Input	LTCCN/CRN Input
Requested Units	1 unit(1 month)	12units (12 months)	Enter each “Estimated Units” for each Procedure Code/Service as listed on SDS4102 (15 minutes = 1 unit)
Requested Dollars	System generated from provider number and procedure code	System generated from provider number and procedure code	System generated from provider number and procedure code
Authorized Effective Date (MM/DD/YYYY)	On or before start date of service	On or before start date of service	Enter the date listed Next to “Date received on 4102.
Authorized End Date (MM/DD/YYYY)	Enter authorized end date (1 month out)	Enter authorized end date (12 months out)	Enter end date (6 months out)
Authorized Units	Enter 1 unit	Enter 12 units	Enter units authorized by case manager (CM) for each procedure code for each separate line-item

MMIS Category Field/Dropdown	ERS Installation Input	ERS Ongoing Input	LTCCN/CRN Input
Authorized Dollars	System generated from provider number and procedure code	System generated from provider number and procedure code	System generated from provider number and procedure code
Payment Method	Select “Pay System Price”	Select “Pay System Price”	Select “Pay System Price”

Notice Selection Top Nav ? A ⌂ X

Client*	No	Client Branch*	No	Provider*	Yes	Servicing Provider*	Yes
Non-Medicaid Provider*	Yes	Referring Provider*	Yes	Miscellaneous 1*	No	Miscellaneous 2*	No
Miscellaneous 3*	No						

- Leave all default settings in the “Notice Selection” panel.

Prior Authorization Maintenance - Complete the Panels below then select Save to add the new Prior Authorization. Prefs T

Prior Authorization	Administrative Review	Appeals	Attachment
	Base Information	Claim List	External Text
	Internal Text	Letters	Line Item
	Miscellaneous Address	Non Medicaid Provider	Notice Selection
	Super PA		

save cancel

- Select “save” button to save all line-items.
- “Save was Successful. All panels were saved.” Message will appear.

Prior Authorization Maintenance - Select Prior Authorization area to add or modify below. Prefs Top Bot ? ⌂

Prior Authorization	Administrative Review	Appeals	Attachment
	Base Information	Claim List	External Text
	Internal Text	Letters	Line Item
	Miscellaneous Address	Non Medicaid Provider	Notice Selection
	Super PA		

save cancel New copy PA

The following messages were generated:

Message Description	Panel	Field	Row
Save was Successful. All panels were saved.	Base Information		

- Select “Line Item” from the “Prior Authorization Maintenance” panel to view each line-item if the save fails.

- Select each line-item to review the “LineItem” panel to check for input errors.

Withdraw

- Withdraw a prior authorization if the action is taken the same day as it's entered/saved.
- Bring up the prior authorization you need to withdraw.
- Select [Find Existing](#) if you need help finding an existing prior authorization.

- Select “withdrawn” from the “Status” drop-down.
- Select a reason code from the “ReasonCode” dropdown.
- Enter the withdrawal reason in the “ReasonDescription” field.

- Scroll up and select “save” button from the Prior Authorization Maintenance panel.

Updating

- Select [Find Existing](#) to search for a prior authorization and select the line item you want to update.

Line Item Top Nav ? A X

Line Item	Requested Units	Requested Dollars	Authorized Units	Authorized Dollars	Procedure Code	Service Provider ID	Thru Service	NDC Code	Revenue Code	Revenue Code Thru	ICD9 Code	Status
01	2	\$30.00	2	\$30.00	S5110	1881738300 NPI						Approved

Select row above to update -or- Click Add button below.

Line Item

Service Type Code

Procedure Code [Search]

Modifier 1 [Search]

Modifier 3 [Search]

Tooth [Search]

NDC Lock

Revenue Code [Search]

Status

Service Provider Check

Service Provider ID [Search]

Hearing Rights

Diagnosis Notes

ICD9 Code [Search]

Thru Service [Search]

Modifier 2 [Search]

Modifier 4 [Search]

Quad [Search]

NDC Code [Search]

Revenue Code Thru [Search]

Reference to PA Number

Print Option

Date Mailed

Requested Eff. Date

Requested End Date

Requested Units

Requested Dollars

Authorized Eff. Date

Authorized End Date

Authorized Units

Authorized Dollars

Payment Method

Balance Units

Balance Dollars

Quantity Used Units

Quantity Used Dollars

-Reason Code-

*** No rows found ***

Select row below to update -or- type data below to add.

add

- In the “Line Item” panel, select the lightly shaded row above “Select row above to update”.
- The row will darken, and the previous entries will auto-populate in the category fields.
- Example: An SDS4102 (LTCCN PA form) reflects an increase in “Estimated Units” from 2-6.

Line Item Top Nav ? A X

Line Item	Requested Units	Requested Dollars	Authorized Units	Authorized Dollars	Procedure Code	Service Provider ID	Thru Service	NDC Code	Revenue Code	Revenue Code Thru	ICD9 Code	Status
01	2	\$30.00	2	\$30.00	S5110	1881738300 NPI						Approved

Type changes below.

Line Item

Service Type Code*

Procedure Code [Search]

Modifier 1 [Search]

Modifier 3 [Search]

Tooth [Search]

NDC Lock

Revenue Code

Status*

Service Provider Check*

Service Provider ID NPI [Search]

Hearing Rights*

Diagnosis Notes

ICD9 Code

Thru Service [Search]

Modifier 2 [Search]

Modifier 4 [Search]

Quad [Search]

NDC Code

Revenue Code Thru

Reference to PA Number

Print Option*

Date Mailed

Requested Eff. Date*

Requested End Date*

Requested Units

Requested Dollars

Authorized Eff. Date

Authorized End Date

Authorized Units

Authorized Dollars

Payment Method*

Balance Units

Balance Dollars

Quantity Used Units

Quantity Used Dollars

-Reason Code-

*** No rows found ***

Reason Code **Reason Description**

update **add**

- Within the “LineItem” panel, update prior authorization changes under “Type changes below”.

- Update the “Requested Units” and the “Authorized Units” fields to reflect the change from 2-6 units.
- In this example, all other fields are unchanged.

- Scroll up to the “Prior Authorization Maintenance” panel and select the “save” button.
- MMIS displays: “Save was successful. All panels were saved.”

Provider Change/Renewal Update

- Create a new Service Authorization number for provider changes or service renewals to ensure correct billing.
- Select the line-item to update and locate the “LineItem” panel.

Line Item	Requested Units	Requested Dollars	Authorized Units	Authorized Dollars	Procedure Code	Service Provider ID	Thru Service	NDC Code	Revenue Code	Revenue Code Thru	ICD9 Code	Status
01	2	\$30.00	2	\$30.00	S5110	1881738300 NPI						Approved

Select row above to update -or- click Add button below.

Line Item
Service Type Code
Procedure Code [Search]
Modifier 1 [Search]
Modifier 3 [Search]
Tooth [Search]
NDC Lock
Revenue Code [Search]
Status
Service Provider Check
Service Provider ID [Search]
Hearing Rights
Diagnosis Notes

ICD9 Code [Search]
Thru Service [Search]
Modifier 2 [Search]
Modifier 4 [Search]
Quad [Search]
NDC Code [Search]
Revenue Code Thru [Search]
Reference to PA Number
Print Option
Date Mailed

Requested Eff. Date
Requested End Date
Requested Units
Requested Dollars
Authorized Eff. Date
Authorized End Date
Authorized Units
Authorized Dollars
Payment Method
Balance Units
Balance Dollars
Quantity Used Units
Quantity Used Dollars

-Reason Code- Select row below to update -or- type data below to add.
 *** No rows found ***

add

- Select “add” button within “Line Item” panel.

Line Item	Requested Units	Requested Dollars	Authorized Units	Authorized Dollars	Procedure Code	Service Provider ID	Thru Service	NDC Code	Revenue Code	Revenue Code Thru	ICD9 Code	Status
01	6	\$30.00	6	\$30.00	S5110	1881738300 NPI						Approved

Type changes below.

Line Item
Service Type Code* [Search]
Procedure Code [Search]
Modifier 1 [Search]
Modifier 3 [Search]
Tooth [Search]
NDC Lock
Revenue Code
Status*
Service Provider Check*
Service Provider ID NPI [Search]
Hearing Rights*
Diagnosis Notes

ICD9 Code
Thru Service [Search]
Modifier 2 [Search]
Modifier 4 [Search]
Quad [Search]
NDC Code
Revenue Code Thru
Reference to PA Number
Print Option*
Date Mailed

Requested Eff. Date*
Requested End Date*
Requested Units
Requested Dollars
Authorized Eff. Date
Authorized End Date
Authorized Units
Authorized Dollars
Payment Method*
Balance Units
Balance Dollars
Quantity Used Units
Quantity Used Dollars

-Reason Code- Select row below to update -or- type data below to add.
 *** No rows found ***

Reason Code **Reason Description**

delete **add**

- Select Updating for help updating Line-item category fields based on the specific changes for each service (ERS/LTCCN/CRN).

Prior Authorization Maintenance				- Select Prior Authorization area to add or modify below.				Prefs Top Bot ? ↕									
Prior Authorization				Administrative Review				Appeals				Attachment					
				Base Information				Claim List				External Text					
				Internal Text				Letters				Line Item					
				Miscellaneous Address				Non Medicaid Provider				Notice Selection					
				Super PA													
save cancel New copy PA				The following messages were generated:													
				Message Description								Panel		Field		Row	
				Save was Successful. All panels were saved.								Base Information					

- Scroll up to the Prior Authorization Maintenance panel and select the “save” button.
- MMIS displays: “Save was successful. All panels were saved.”

Ending

Line Item															Top Nav ? A ↕ X			
Line Item	Requested Units	Requested Dollars	Authorized Units	Authorized Dollars	Procedure Code	Service Provider ID	Thru Service	NDC Code	Revenue Code	Revenue Code Thru	ICD9 Code	Status						
01	6	\$30.00	6	\$30.00	S5110	1881738300 NPI						Approved						
Type changes below.																		
Line Item	01				Requested Eff. Date*				12/01/2008									
Service Type Code*	Procedure Code				ICD9 Code				Requested End Date*				12/30/2008					
Procedure Code	S5110 [Search]				Thru Service				Requested Units				6					
Modifier 1	[Search]				Modifier 2				Requested Dollars				\$30.00					
Modifier 3	[Search]				Modifier 4				Authorized Eff. Date				12/01/2008					
Tooth	[Search]				Quad				Authorized End Date				12/30/2008					
NDC Lock					NDC Code				Authorized Units				6					
Revenue Code					Revenue Code Thru				Authorized Dollars				\$30.00					
Status*	A - Approved				Reference to PA Number				Payment Method*				Pay Unit Fee Price					
Service Provider Check*	Specified Service Provider				Print Option*				Balance Units				6					
Service Provider ID	1881738300 NPI [Search]				Date Mailed				Balance Dollars									
Hearing Rights*	No Notice								Quantity Used Units				0					
Diagnosis Notes									Quantity Used Dollars									
add																		
-Reason Code-																		
*** No rows found ***																		
Reason Code					Reason Description													
delete add																		

- Enter the closure date in the “Requested End Date” and “Authorized End Date” fields.

Prior Authorization Maintenance				- Select Prior Authorization area to add or modify below.				Prefs Top Bot ? ↕									
Prior Authorization				Administrative Review				Appeals				Attachment					
				Base Information				Claim List				External Text					
				Internal Text				Letters				Line Item					
				Miscellaneous Address				Non Medicaid Provider				Notice Selection					
				Super PA													
save cancel New copy PA				The following messages were generated:													
				Message Description								Panel		Field		Row	
				Save was Successful. All panels were saved.								Base Information					

- Select “save” button in the Prior Authorization Maintenance panel.

Resources

- [MMIS Manuals & Common Error Support](#)
- [MMIS Essentials Training Series](#)
- [APD-IM-24-089](#)