

# SB1534 Training Notices and Reports

Updated: April 29, 2026

STRN is used for viewing the status of Orientation, Core Training and Continuing Education for Homecare Workers (HCW), Personal Support Workers (PSW) and Personal Care Attendants (PCA). It's also used to view which notice type was sent to individual providers.

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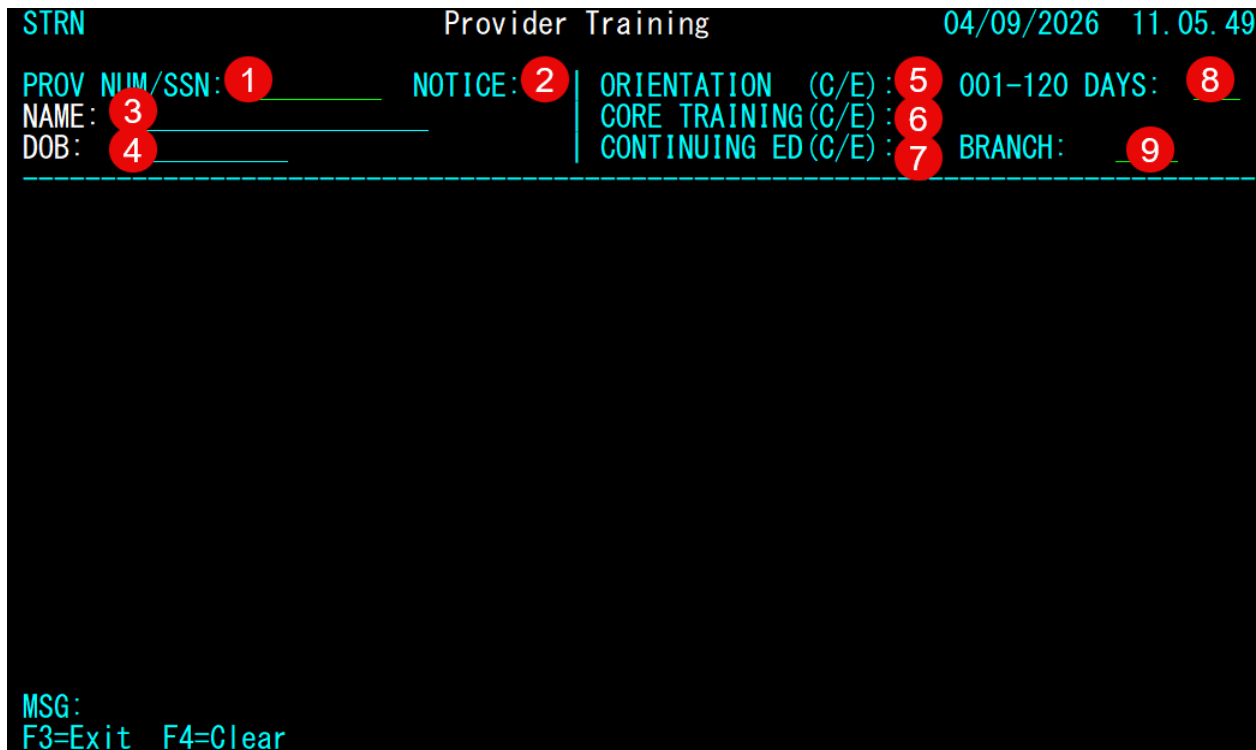
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## STRN

The graphic below will aid in understanding the basic fields that you will need to fill in to use STRN to view training and reports for HCWs and PCAs:



1. The six digit HCW/PCA/PSW ID OR the provider’s Social Security number will be entered here.
2. For viewing notices sent to a provider. Entering Y will show them.
3. Provider’s name (display only, not editable).
4. Provider’s date of birth (display only, not editable).

5. Orientation: Entering a C or an E will display either completed or expired Orientation Training.
6. Core Training: Entering a C or an E will display either completed or expired Core Training.
7. Continuing Ed: Entering a C or an E will display either completed or expired Continuing Education Training.
8. 0-120 days: Used to set period you want to look back from current date. The field is required for Orientation and not used for either Core Training or Continuing Education.
9. Branch: Used to refine results to a specific branch.
10. <F3>: Exits screen.
11. <F4>: Clears screen fields.

## **Viewing a provider's training or notices using STRN**

You can view a provider's Orientation, Core Courses and Continuing Education using STRN:

## Description:

```
STRN                               Provider Training                04/10/2026  10.32.52
PROV NUM/SSN: 706328             NOTICE: - | ORIENTATION (C/E) : - 001-120 DAYS: -
NAME: ██████████                 CORE TRAINING (C/E) : -
DOB: ██████████ (2)              CONTINUING ED (C/E) : - BRANCH: -
----- (3) ----- (4) -----
  UNI ID   ORIENTATION   CORE TRAINING   CONT ED HOURS
1 UI10000631 01/27/2022      12
PROV IDs: HCW: 706328 (6)
PROVIDER
NUMBER (5) TRAINING DESCRIPTION   COMPLETION DATE   CREDIT HOURS
706328 CORE BASICS REFRESHER ONLINE - RUSSIAN 12/09/2021 008
706328 CORE BASICS REFRESHER WORKSHOP - RUSSIAN 01/27/2022 004
706328 CONTINUING EDUCATION - RUSSIAN 01/02/2026 012

MSG:
F3=EXIT F4=CLEAR PAGE 001 OF 001
```

1. UNI ID: Shows the provider's Universal Identifier.
2. Orientation: Date Orientation was completed.
3. Core training: Date core training was completed.
4. Cont ed hours: Display of CE hours for current credentials.
5. Training description: Displays the Orientation/Core/CE courses the provider has completed, including the language of the course.
6. Completion date: Date each course was completed.
7. Credit hours: Credit Hours for each completed course.

## View training for a provider:

1. From a blank DHR Screen, type STRN and hit <ENTER> the STRN screen is displayed. You can also use STRN, (HCW/PCA/PSW#) or STRN, (SSN) to access a provider's record.

```
STRN                Provider Training                04/10/2026 13.51.22
PROV NUM/SSN: █ _____ NOTICE: - | ORIENTATION (C/E) : - 001-120 DAYS: _____
NAME: _____ | CORE TRAINING (C/E) : - _____
DOB: _____ | CONTINUING ED (C/E) : - BRANCH: _____
-----
MSG:
F3=Exit F4=Clear
```

2. In the PROV NUM/SSN: field, enter either a 6-digit HCW/PCA/PSW ID or the provider's SSN and hit <ENTER>. The provider's training will be displayed as shown:

PROV NUM/SSN: 854335 NOTICE: - | ORIENTATION (C/E): - 001-120 DAYS: -  
NAME: CORE TRAINING (C/E): -  
DOB: CONTINUING ED (C/E): - BRANCH: -

---

UNI ID	ORIENTATION	CORE TRAINING	CONT ED HOURS	COMPLETION DATE	CREDIT HOURS
UI10396055			0		
PROV IDs: HCW: 854335					
PROVIDER NUMBER	TRAINING DESCRIPTION			COMPLETION DATE	CREDIT HOURS
854335	ORIENTATION ONLINE - ENGLISH			08/09/2021	004
854335	CORE BASICS ONLINE - ENGLISH			09/13/2021	004
854335	CORE BASICS WORKSHOP - ENGLISH			09/20/2021	004

MSG:  
F3=EXIT F4=CLEAR

## Provider notices:

### Description:

STRN	Provider Training	04/09/2026	11.54.58	
PROV NUM/SSN: 547703	NOTICE: Y	ORIENTATION (C/E):	001-120 DAYS:	
NAME:		CORE TRAINING (C/E):		
DOB:		CONTINUING ED (C/E):	BRANCH:	
-----				
PROV IDs: HCW: 547703				
PROVIDER NUMBER	1 NOTICE DESCRIPTION	2 REPORT DATE	3 NOTICE SENT	4 LANGUAGE
547703	PROVIDER EXPIRATION NOTICE	06/28/2025	06/30/2025	EN
547703	PROVIDER EXPIRATION NOTICE	05/29/2025	05/30/2025	EN
547703	PROVIDER EXPIRATION NOTICE	04/29/2025	04/30/2025	EN
547703	CLIENT NOTIFICATION PROV EXP	07/28/2023	07/31/2023	EN
547703	PROVIDER EXPIRATION NOTICE	06/28/2023	06/29/2023	EN
547703	PROVIDER EXPIRATION NOTICE	05/29/2023	05/30/2023	EN
547703	PROVIDER EXPIRATION NOTICE	04/29/2023	05/01/2023	EN
MSG:				
F3=EXIT F4=CLEAR		PAGE 001 OF 001		

1. Notice description: Self explanatory
2. Report date: Date notice was generated
3. Notice date: Date notice was sent
4. Language: Language of notice

## How to view notices sent to an individual provider:

1. From a blank DHR Screen, type STRN and hit <ENTER> the STRN screen is displayed. You can also use STRN, (HCW/PCA/PSW#) or STRN, (SSN) to access a provider's record.

```
STRN                               Provider Training                               04/10/2026  13.51.22
PROV NUM/SSN: █ _____ NOTICE: _ | ORIENTATION (C/E) : _ 001-120 DAYS: _____
NAME: _____ | CORE TRAINING (C/E) : _
DOB: _____ | CONTINUING ED (C/E) : _ BRANCH: _____
-----
MSG:
F3=Exit F4=Clear
```

1. In the PROV NUM/SSN: field, enter either a 6-digit HCW/PCA/PSW ID or the provider's SSN, type a Y into the NOTICE: field, then hit<ENTER>.
2. You will see all of the notices sent to a provider:

STRN

Provider Training

04/10/2026 14.04.10

PROV NUM/SSN: 854335

NOTICE: Y

ORIENTATION (C/E):

001-120 DAYS:

NAME:

CORE TRAINING (C/E):

DOB:

CONTINUING ED (C/E):

BRANCH:

PROV IDs: HCW: 854335

PROVIDER NUMBER	NOTICE DESCRIPTION	REPORT DATE	NOTICE SENT	LANGUAGE
854335	PROVIDER EXPIRED NOTICE	03/25/2024	03/26/2024	EN
854335	PROVIDER EXPIRED NOTICE	02/25/2024	02/26/2024	EN
854335	PROVIDER EXPIRATION NOTICE	05/28/2023	05/30/2023	EN
854335	PROVIDER EXPIRATION NOTICE	04/28/2023	05/01/2023	EN
854335	PROVIDER EXPIRATION NOTICE	03/29/2023	03/30/2023	EN

MSG:

F3=EXIT F4=CLEAR

PAGE 001 OF 001

## Viewing course reports

STRN also allows you to view Orientation, Core Training, and Continuing Education (CE) in a live report format. It can be filtered by branch, days from today's date, and by completion or expiration.

### Completed orientation:

```
STRN                Provider Training                04/10/2026  10.48.29
PROV NUM/SSN: _____ NOTICE: _ | ORIENTATION (C/E) : C 001-120 DAYS: 90
NAME: _____ | CORE TRAINING (C/E) : -
DOB: _____ | CONTINUING ED (C/E) : - BRANCH: _____
-----
ORIENTATION COMPLETED
  1      2      3      4      5
UNI ID  COMPLETION DATE  PROV  PROVIDER NAME  PROVIDER
                                LAST FOUR
                                NUMBER
UI10154440  01/16/2026
UI10093304  01/23/2026
UI10155823  01/24/2026
UI10164002  01/24/2026
UI10151579  01/17/2026
UI10039153  01/29/2026
UI10057843  01/14/2026
UI10099958  01/28/2026
UI10001273  01/19/2026
UI10128186  01/19/2026
UI10069995  01/16/2026
UI10108046  01/17/2026
                                608736
                                630508
                                634482
                                639339
                                644821
                                654556
                                656922
                                658159
                                660129
                                664435
                                664625
                                665354

MSG: TOP OF DATA
F3=EXIT F4=CLEAR                F8=NEXT                PAGE 001 OF 019
```

1. UNI ID: The provider's UNI ID or Universal Identifier
2. Completion date: Completion Date of Course
3. PROV last four: Last four of provider's social
4. Provider name: Self-explanatory
5. Provider number: Six-digit provider ID

## Expired orientation:

STRN	Provider Training	04/10/2026	10.50.09	
PROV NUM/SSN: _____	NOTICE: _	ORIENTATION (C/E) : E	001-120 DAYS: 90	
NAME: _____		CORE TRAINING (C/E) : _		
DOB: _____		CONTINUING ED (C/E) : _	BRANCH: _____	
-----				
ORIENTATION EXPIRED				
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
UNI ID	CREDENTIAL DATE	PROV LAST FOUR	PROVIDER NAME	PROVIDER NUMBER
UI10171235	01/13/2026			599865
UI10083161	12/24/2025			602478
UI10079089	01/12/2026			623470
UI10080432	01/13/2026			625470
UI10042740	01/21/2026			629785
UI10065867	01/21/2026			634876
UI10103858	02/13/2024			645027
UI10085510	01/13/2026			647966
UI10163179	01/28/2026			651569
UI10143077	12/15/2025			659563
UI10135084	01/30/2026			662027
UI10051332	01/12/2026			662177
MSG: TOP OF DATA				
F3=EXIT F4=CLEAR		F8=NEXT	PAGE 001 OF 008	

1. UNI ID: The provider's UNI ID or Universal Identifier
2. Credential date: The begin date of the provider's current credential
3. Prov last four: Last four of provider's social
4. Provider name: Self explanatory
5. Provider number: Six-digit provider ID

## Completed core training:

STRN Provider Training 04/29/2026 13.31.50

PROV NUM/SSN: █ NOTICE: - ORIENTATION (C/E): 001-120 DAYS: -  
 NAME: CORE TRAINING (C/E): C  
 DOB: CONTINUING ED (C/E): - BRANCH: -

---

**CORE TRAINING COMPLETED**

1 UNI ID	2 CREDENTIAL DATE	3 PROVIDER NUMBER	4 PROVIDER NAME	5 COMPLETION DATE
UI10113995	08/06/2025	502443		09/16/2025
UI10132333	01/15/2025	540807		03/21/2025
UI10148084	10/30/2024	542936		12/21/2024
UI10107404	02/25/2025	575936		03/17/2025
UI10170775	10/16/2025	577143		09/23/2025
UI10061336	02/07/2025	579573		02/23/2025
UI10133140	06/17/2025	584078		05/31/2025
UI10033160	09/02/2025	587167		01/04/2026
UI10003733	10/22/2025	591441		12/20/2025
UI10091185	09/05/2025	593868		12/20/2025
UI10151629	11/14/2024	600283		12/14/2024
UI10097285	05/09/2025	600385		07/23/2025

MSG: TOP OF DATA  
 F3=EXIT F4=CLEAR F8=NEXT PAGE 001 OF 161

1. UNI ID: Provider UNI ID
2. Credential date: Current Credential Start Date. This will say License Date if search uses 9028.
3. Provider number: 6-Digit Provider ID
4. Provider name: Self-explanatory
5. Completion date: Training Completion Date

## Expired core training:

STRN Provider Training 04/13/2026 11.36.00

PROV NUM/SSN:  NOTICE:  ORIENTATION (C/E):  001-120 DAYS:   
NAME:  CORE TRAINING (C/E):  E  
DOB:  CONTINUING ED (C/E):  BRANCH:

---

CORE TRAINING EXPIRED

1	2	3	4
UNI ID	CREDENTIAL DATE	PROVIDER NUMBER	PROVIDER NAME
UI10091185	09/05/2025	593868	
UI10048695	08/18/2025	596429	
UI10130667	05/02/2025	603391	
UI10100729	09/11/2025	607712	
UI10065154	08/12/2025	610446	
UI10129755	05/07/2024	611926	
UI10067490	06/06/2025	616337	
UI10129545	07/22/2025	619314	
UI10161365	10/06/2025	619617	
UI10041341	05/07/2025	620531	
UI10134093	12/01/2025	620762	
UI10120083	06/03/2025	623148	

MSG: TOP OF DATA  
F3=EXIT F4=CLEAR F8=NEXT PAGE 001 OF 048

1. Provider UNI ID
2. Current credential start date
3. Six-digit provider ID
4. Provider name

## Completed CE:

STRN	Provider Training		04/13/2026	11.36.57
PROV NUM/SSN: _____	NOTICE: _	ORIENTATION (C/E): _	001-120 DAYS: _____	
NAME: _____		CORE TRAINING (C/E):		
DOB: _____		CONTINUING ED (C/E): <u>C</u>	BRANCH: _____	
CONTINUING EDUCATION				
1 UNI ID	2 CREDITS	3 PROVIDER NUMBER	4 BEGIN DATE	5 END DATE
UI10000631	12	706328	01/09/2024	12/01/2025
UI10001322	12	696557	04/24/2024	04/30/2026
UI10001573	12	660810	06/02/2023	05/14/2025
UI10002001	12	669832	02/24/2023	01/05/2025
UI10003925	12	867512	03/19/2024	01/25/2026
UI10004892	12	621218	12/04/2023	10/02/2025
UI10005367	12	686029	11/17/2022	09/19/2024
UI10005391	12	863024	03/07/2024	03/12/2025
UI10007528	12	660593	09/20/2023	07/15/2025
UI10009271	12	644191	03/15/2024	01/27/2026
UI10019430	12	695340	06/26/2023	06/15/2025
UI10021513	12	860829	06/02/2023	04/16/2025
MSG: TOP OF DATA				
F3=EXIT F4=CLEAR		F8=NEXT	PAGE 001 OF 155	

1. UNI ID: Provider UNI ID
2. Credits: Total Credits a provider earned
3. Provider ID: Six-digit Provider ID
4. Begin date: Begin date of most recent credential (license if PCA)
5. End date: End date of most recent credential (license if PCA)

## Expired CE:

```
STRN                Provider Training                04/13/2026  11.37.46
PROV NUM/SSN: _____ NOTICE: _ | ORIENTATION (C/E): _ 001-120 DAYS: _____
NAME: _____ | CORE TRAINING(C/E): _____
DOB: _____ | CONTINUING ED(C/E): E BRANCH: _____
-----
CONTINUING EDUCATION
  1      2      3      4      5
UNI ID   CREDITS  PROVIDER  BEGIN DATE  END DATE
UI10000088    0    684907    04/03/2023    10/31/2024
UI10000151    0    662352    03/21/2023    02/11/2025
UI10000166    0    594841    12/02/2022    10/27/2024
UI10000338    0    686922    10/07/2024    11/30/2025
UI10000369    0    605608    09/09/2024    03/31/2025
UI10000412    0    739722    03/30/2023    06/30/2024
UI10000563    0    617186    12/28/2023    10/31/2025
UI10000566    0    697444    01/25/2023    11/05/2024
UI10000590    0    685934    04/20/2023    03/17/2025
UI10000597    0    685456    03/20/2023    02/28/2025
UI10000600    0    693695    05/24/2022    04/30/2024
UI10000658    0    607565    01/24/2024    10/31/2025
MSG: TOP OF DATA
F3=EXIT F4=CLEAR                F8=NEXT                PAGE 001 OF 056
```

1. UNI ID: Provider UNI ID
2. Credits: Total continuing education credits the provider has earned.
3. Provider number: Six-digit HCW/PCA/PSW Number.
4. Begin date: Current Credential Begin Date (License if PCA)
5. End date: Current Credential End Date (License if PCA)

## How to view a report for completed training:

Because of how the searches work with STRN and the reports, we're going to cover the process for Core Training. The process for using the other parts of this part of the screen are identical, aside from selecting a different course.

1. From a blank DHR screen, type STRN. The STRN screen will display:

```
STRN                               Provider Training                               04/10/2026  13.51.22
PROV NUM/SSN: █ _____ NOTICE: _ | ORIENTATION (C/E) : _ 001-120 DAYS: _____
NAME: _____ | CORE TRAINING (C/E) : _
DOB: _____ | CONTINUING ED (C/E) : _ BRANCH: _____
-----
MSG:
F3=Exit F4=Clear
```

2. To view a report for a course that's been completed, type C next to the field of the report you wish to view, then type in how many days prior to the current date you want to look back in the 001-120 days field. Not applicable for Core Training.

```
STRN                Provider Training                04/29/2026  13.28.33
PROV NUM/SSN: _____ NOTICE: _ | ORIENTATION (C/E) : 001-120 DAYS: _____
NAME: _____ CORE TRAINING (C/E) : C
DOB: _____ CONTINUING ED (C/E) : | BRANCH: _____
-----
MSG:
F3=EXIT  F4=CLEAR
```

If you wish to view a report for a specific branch, type the branch number in the BRANCH: field. For the purpose of this guide we will be selecting Core Training (remember, day entry is optional with Core and Continuing Ed:

3. Hit <ENTER>. You will see a list of completed training for the type you selected:

PROV NUM/SSN: █ NOTICE: \_ ORIENTATION (C/E) : 001-120 DAYS: \_  
NAME : CORE TRAINING (C/E) : C  
DOB : CONTINUING ED (C/E) : \_ BRANCH: \_

CORE TRAINING COMPLETED

UNI ID	CREDENTIAL DATE	PROVIDER NUMBER	PROVIDER NAME	COMPLETION DATE
UI10113995	08/06/2025	502443		09/16/2025
UI10132333	01/15/2025	540807		03/21/2025
UI10148084	10/30/2024	542936		12/21/2024
UI10107404	02/25/2025	575936		03/17/2025
UI10170775	10/16/2025	577143		09/23/2025
UI10061336	02/07/2025	579573		02/23/2025
UI10133140	06/17/2025	584078		05/31/2025
UI10033160	09/02/2025	587167		01/04/2026
UI10003733	10/22/2025	591441		12/20/2025
UI10091185	09/05/2025	593868		12/20/2025
UI10151629	11/14/2024	600283		12/14/2024
UI10097285	05/09/2025	600385		07/23/2025

MSG: TOP OF DATA  
F3=EXIT F4=CLEAR

F8=NEXT

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- To navigate through the report, use the <F8> button to advance a page, or use <F7> to go back a page.

## How to view a report for expired training:

1. From a blank DHR screen, type STRN and hit <ENTER> :



The screenshot shows a terminal window with a black background and cyan text. At the top left, 'STRN' is displayed. To its right, 'Provider Training' is centered, and '04/10/2026 13.51.22' is in the top right corner. Below this, there are several fields for data entry, separated by a vertical line. The fields are: 'PROV NUM/SSN: [ ]', 'NAME: \_\_\_\_\_', 'DOB: \_\_\_\_\_', 'NOTICE: -', 'ORIENTATION (C/E): -', 'CORE TRAINING (C/E): -', 'CONTINUING ED (C/E): -', '001-120 DAYS: \_\_\_\_\_', and 'BRANCH: \_\_\_\_\_'. A dashed cyan line separates this header from the main content area, which is currently blank. At the bottom left, there is a 'MSG:' section with 'F3=Exit' and 'F4=Clear'.

2. To view a report for a course that's been expired, type E next to the field of the report you wish to view, then type in how many days prior to the current date



3. Hit <Enter>. You will see a list of completed trainings for the type you selected:

```

STRN                Provider Training                04/29/2026  13.44.14

PROV NUM/SSN:  █          NOTICE:  - | ORIENTATION (C/E) :  001-120 DAYS:  ____
NAME:          _____ | CORE TRAINING (C/E) :  E
DOB:           _____ | CONTINUING ED (C/E) :  -  BRANCH:  _____
-----
CORE TRAINING EXPIRED

  UNI ID      CREDENTIAL DATE      PROVIDER
                                NUMBER      PROVIDER NAME
UI10091185    09/05/2025      593868
UI10051244    02/27/2026      594002
UI10103034    03/05/2026      601464
UI10130667    05/02/2025      603391
UI10100729    09/11/2025      607712
UI10065154    08/12/2025      610446
UI10136986    03/06/2026      612860
UI10067490    06/06/2025      616337
UI10161365    10/06/2025      619617
UI10041341    05/07/2025      620531
UI10134093    12/01/2025      620762
UI10120083    06/03/2025      623148

MSG:  TOP OF DATA
F3=EXIT  F4=CLEAR                F8=NEXT                PAGE 001 OF 053
  
```

4. To navigate through the report, use the <F8> button to advance a page, or use <F7> to go back a page.

## Viewing notice reports

In this case, we're going to look at the highlighted notice below:

```
STRN          Provider Training          04/14/2026  13.50.33
PROV NUM/SSN: 706328  NOTICE: Y  |  ORIENTATION (C/E):  _  001-120 DAYS:  _
NAME:          |  CORE TRAINING (C/E):  _
DOB:          |  CONTINUING ED (C/E):  _  BRANCH:  _
-----
PROV IDs: HCW: 706328

PROVIDER      REPORT      NOTICE
NUMBER        NOTICE DESCRIPTION      DATE      SENT      LANGUAGE
706328        ENHANCED TRAINING NOTICE  12/09/2025  12/09/2025  EN
706328        PROVIDER EXPIRATION NOTICE  11/28/2025  12/01/2025  EN
706328        PROVIDER EXPIRATION NOTICE  10/29/2025  10/30/2025  EN
706328        PROVIDER EXPIRATION NOTICE  09/29/2025  09/30/2025  EN
706328        ENHANCED TRAINING NOTICE  08/30/2025  08/30/2025  EN
706328        ENHANCED TRAINING NOTICE  05/24/2025  05/24/2025  EN
706328        ENHANCED TRAINING NOTICE  02/15/2025  02/15/2025  EN
706328        PROVIDER EXPIRATION NOTICE  12/27/2023  12/28/2023  EN
706328        PROVIDER EXPIRATION NOTICE  11/27/2023  11/28/2023  EN
706328        PROVIDER EXPIRATION NOTICE  10/28/2023  10/30/2023  EN
706328        CLIENT NOTIFICATION PROV EXP  01/25/2022  01/26/2022  EN

MSG:  TOP OF DATA
F3=EXIT  F4=CLEAR          F8=NEXT          PAGE 001 OF 002
```

1. From a blank DHR screen, type VWHR, you will see the following screen:



CA View EXP ----- Report Selection List -----  
 Command ==> Scroll ==> PAGE

Sel	Report ID	Description	Arch Date	Time	Loc	Lines	Pages
==>	JMPEXPW	* PROV CREDENTIAL EXPIRING	* 03/29/2026	* 17:00	* PTAP	* 47702	* 782
	JMPEXPW	PROV CREDENTIAL EXPIRING	03/28/2026	22:00	PTAP	65087	1067
	JMPEXPW	PROV CREDENTIAL EXPIRING	02/26/2026	21:01	PTAP	78507	1287
	JMPEXPW	PROV CREDENTIAL EXPIRING	02/25/2026	21:00	PTAP	35136	576
	JMPEXPW	PROV CREDENTIAL EXPIRING	01/27/2026	20:05	PTAP	39650	650
	JMPEXPW	PROV CREDENTIAL EXPIRING	01/26/2026	21:01	PTAP	85766	1406
	JMPEXPW	PROV CREDENTIAL EXPIRING	12/27/2025	22:00	PTAP	92537	1517
	JMPEXPW	PROV CREDENTIAL EXPIRING	12/26/2025	20:00	PTAP	36417	597
	JMPEXPW	PROV CREDENTIAL EXPIRING	11/28/2025	19:31	PTAP	39650	650
	JMPEXPW	PROV CREDENTIAL EXPIRING	11/27/2025	21:00	PTAP	42700	700
	JMPEXPW	PROV CREDENTIAL EXPIRING	11/26/2025	21:01	PTAP	47153	773
	JMPEXPW	PROV CREDENTIAL EXPIRING	10/29/2025	21:00	PTAP	51240	840
	JMPEXPW	PROV CREDENTIAL EXPIRING	10/28/2025	20:06	PTAP	32757	537
	JMPEXPW	PROV CREDENTIAL EXPIRING	10/27/2025	21:01	PTAP	47946	786
	JMPEXPW	PROV CREDENTIAL EXPIRING	09/29/2025	21:00	PTAP	51911	851
	JMPEXPW	PROV CREDENTIAL EXPIRING	09/27/2025	22:00	PTAP	38064	624
	JMPEXPW	PROV CREDENTIAL EXPIRING	08/29/2025	19:00	PTAP	45201	741
	JMPEXPW	PROV CREDENTIAL EXPIRING	08/28/2025	21:01	PTAP	87474	1434
	JMPEXPW	PROV CREDENTIAL EXPIRING	07/29/2025	21:00	PTAP	103578	1698

4. Refer back to the screen showing the notices for the provider you want to view. For this guide, we are going to use the highlighted report.

STRN Provider Training 04/14/2026 13.50.33

PROV NUM/SSN: 706328 NOTICE: Y | ORIENTATION (C/E): 001-120 DAYS: \_\_\_\_\_  
 NAME: | CORE TRAINING (C/E): \_\_\_\_\_  
 DOB: | CONTINUING ED (C/E): \_\_\_\_\_ BRANCH: \_\_\_\_\_

---

PROV IDs: HCW: 706328

PROVIDER NUMBER	NOTICE DESCRIPTION	REPORT DATE	NOTICE SENT	LANGUAGE
706328	ENHANCED TRAINING NOTICE	12/09/2025	12/09/2025	EN
706328	PROVIDER EXPIRATION NOTICE	11/28/2025	12/01/2025	EN
706328	PROVIDER EXPIRATION NOTICE	10/29/2025	10/30/2025	EN
706328	PROVIDER EXPIRATION NOTICE	09/29/2025	09/30/2025	EN
706328	ENHANCED TRAINING NOTICE	08/30/2025	08/30/2025	EN
706328	ENHANCED TRAINING NOTICE	05/24/2025	05/24/2025	EN
706328	ENHANCED TRAINING NOTICE	02/15/2025	02/15/2025	EN
706328	PROVIDER EXPIRATION NOTICE	12/27/2023	12/28/2023	EN
706328	PROVIDER EXPIRATION NOTICE	11/27/2023	11/28/2023	EN
706328	PROVIDER EXPIRATION NOTICE	10/28/2023	10/30/2023	EN
706328	CLIENT NOTIFICATION PROV EXP	01/25/2022	01/26/2022	EN

MSG: TOP OF DATA  
 F3=EXIT F4=CLEAR F8=NEXT PAGE 001 OF 002

There are two dates that are important for determining which report you want to look at. The report date (the one we want to use) is the date of the report. The notice sent date is the date the notice was mailed.

5. Select the report that has the same date as the report date for the client you are viewing, in this case it's the JMPEXPW report from 11/28/2025.

CA View EXP ----- Report Selection List -----  
 Command ==> | Scroll ==> PAGE

Sel	Report ID	Description	Arch Date	Time	Loc	Lines	Pages
==>	JMPEXPW	* PROV CREDENTIAL EXPIRING	* 03/29/2026	* 17:00	* PTAP	* 47702	* 782
	JMPEXPW	PROV CREDENTIAL EXPIRING	03/28/2026	22:00	PTAP	65087	1067
	JMPEXPW	PROV CREDENTIAL EXPIRING	02/26/2026	21:01	PTAP	78507	1287
	JMPEXPW	PROV CREDENTIAL EXPIRING	02/25/2026	21:00	PTAP	35136	576
	JMPEXPW	PROV CREDENTIAL EXPIRING	01/27/2026	20:05	PTAP	39650	650
	JMPEXPW	PROV CREDENTIAL EXPIRING	01/26/2026	21:01	PTAP	85766	1406
	JMPEXPW	PROV CREDENTIAL EXPIRING	12/27/2025	22:00	PTAP	92537	1517
	JMPEXPW	PROV CREDENTIAL EXPIRING	12/26/2025	20:00	PTAP	36417	597
	JMPEXPW	PROV CREDENTIAL EXPIRING	11/28/2025	19:31	PTAP	39650	650
	JMPEXPW	PROV CREDENTIAL EXPIRING	11/27/2025	21:00	PTAP	42700	700
	JMPEXPW	PROV CREDENTIAL EXPIRING	11/26/2025	21:01	PTAP	47153	773
	JMPEXPW	PROV CREDENTIAL EXPIRING	10/29/2025	21:00	PTAP	51240	840
	JMPEXPW	PROV CREDENTIAL EXPIRING	10/28/2025	20:06	PTAP	32757	537
	JMPEXPW	PROV CREDENTIAL EXPIRING	10/27/2025	21:01	PTAP	47946	786
	JMPEXPW	PROV CREDENTIAL EXPIRING	09/29/2025	21:00	PTAP	51911	851
	JMPEXPW	PROV CREDENTIAL EXPIRING	09/27/2025	22:00	PTAP	38064	624
	JMPEXPW	PROV CREDENTIAL EXPIRING	08/29/2025	19:00	PTAP	45201	741
	JMPEXPW	PROV CREDENTIAL EXPIRING	08/28/2025	21:01	PTAP	87474	1434
	JMPEXPW	PROV CREDENTIAL EXPIRING	07/29/2025	21:00	PTAP	103578	1698

4-c 1 Sess-1 127.0.0.1 HTCPW5ZN § 2/15

Type an S next to that report, and hit <Enter>:

```
CA View EXP ----- Page Index Selection List -----
Command ==> Scroll ==> PAGE

ID ----> JMPEXPW

Sel BR#
s *** ALL PAGES ***
0111
0311
0511
0611
0811
0911
0913
0914
1017
1211
1311
1418
1513
1517
1611
1612
1717
```

6. Type an S next to \*\*\* All pages\*\*\* as shown above and hit <Enter>. If you do not have access to all branches, you will want to move down and type an S next the branch you have access for. You will see a page that looks like this:

```
CA View Browse - JMPEXPW ----- Rec 000000001 Pg 0000001.002 Lock 00 Col 001 080
Command ==> █ Scroll ==> CSR
***** Top of Data *****
Provider Relations Unit
PO Box 14990
Salem, OR 97309-5083

Branch No: 0311
Date Sent: 12/01/2025

VANCOUVER, WA █
```

7. Next to Command==> type in F (provider ID), in this case it would be F 706328, then hit <Enter> . The program will search for that provider ID and return the following result:

```
CA View Browse - JMPEXPW ----- CHARS '706328' found
Command ==> █ Scroll ==> CSR
Re: Renewing your Medicaid Provider Number Credential
Provider ID: 706328

Dear Provider:

Your provider number credential will expire on 01/31/2026.
To begin the renewal process, please contact your local office at least 70
days before your credential expires. They will give you information about
completing a new background check and signing a new provider
agreement. When the local office begins the background check process,
you will receive an email link to the ORCHARDS portal. You have to follow
the link by the deadline and provide the required information. Please add
bcu.orchards@odhsoha.oregon.gov to your safe list and be sure to check
your spam folder.

You must complete and return all required paperwork and have an
approved background check before your provider number expires. If your
provider number expires, you must not work and will not be paid.
You must also reapply at the local office.

If you have any questions about the renewal paperwork or credential
process, please contact your local office.
```

From here you can use <F7> or <F8> to navigate forwards or backwards. If you need to print, follow your local procedure for doing so.

8. If you need to look for another notice, type 'TOP' next to Command===>. This will take you back to the beginning of the report. Afterwards, you can type in another F (provider ID) and search again. Repeat as many times as necessary.

Additionally, you can also use the web version of CA view if you have access. Speak to your RACF admin/data steward for questions about obtaining access. Ease of printing/saving the notices through that version of CA view is superior to that of the Mainframe version.

Below is the list of reports are available for you to view/search that contain the applicable notices:

<b>Notice ID</b>	<b>STRN notice description</b>
JHPENHT	Enhanced rate of pay would occur if provider took the Enhanced Certification training
JMPCLN	Client notification prov exp

JMPEXPE	Expiration of Provider Number
JMPEXPW	Credential Expiration Notice
JMPTWLE	12 Month no Work Inactivation
JMPTWLW	12 Months no Work Warning
JMPWE73	Provider welcome letter

**PCA specific  
notices**

<b>Notice ID</b>	<b>STRN notice description</b>
JMPEXW30	Provider renewal notice
JMPWE30	Provider welcome letter

## Tips and tricks:

1. You can use STRN, (HCW/PCA/PSW number) to go directly to a provider
2. You can use STRN, (SSN) to go directly to go directly to a provider.
3. If you enter a C or E in one of the live reports while you have provider information entered, you will get an error. Use F4 to clear screen data if you wish to switch to reports.
4. If you enter a number of days or a branch for reports while you have provider information entered, it will clear all fields when you hit enter.
5. The 001-120 days: Field is only used for orientation.

## Change log:

Document creation.....	04/13/2026
V1.1.....	04/14/2026
V1.11.....	04/24/2026
V.2.0.....	04/29/2026

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You can get this document in other languages, large print, braille or a format you prefer free of charge. Contact the Aging and People with Disabilities at [apd.ltss@odhs.oregon.gov](mailto:apd.ltss@odhs.oregon.gov) or 503-945-5600. We accept all relay calls.



### **Aging and People with Disabilities**

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