

# Action Request Transmittal Aging and People with Disabilities



Mike McCormick

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**Number: APD-AR-21-024**

**Issue date: 5/11/2021**

**Topic:** Provider Information

**Due date:**

**Subject:** Changes in Ownership/Change in Name Community Based Care Facilities

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                             | <input type="checkbox"/> County Mental Health Directors                       |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Type B     | <input type="checkbox"/> Health Services                                      |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs                     | <input type="checkbox"/> ODDS Children's Intensive In Home Services           |
| <input type="checkbox"/> County DD program managers                    | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)                 |
| <input type="checkbox"/> Support Service Brokerage Directors           | <input type="checkbox"/> Other (please specify):                              |
| <input type="checkbox"/> ODDS Children's Residential Services          |   |
| <input type="checkbox"/> Child Welfare Programs                        |   |

<b>Change in Ownership Residential Care and Memory Care Facility</b>	
<b>Provider Name</b>	<b>Location</b>
Harmony Guest Home (RCF)	Hillsboro
<b>Previous Provider Number</b>	<b>Expiration Date</b>
566070	04/30/2021
<b>New Provider Name</b>	
Inspired Senior Living of Hillsboro (RCF)	
<b>New Provider Number</b>	<b>Effective Date</b>
528874	05/01/2021
<b>Previous Provider Name</b>	<b>Location</b>
Harmony Guest Home (MC)	Hillsboro
<b>Previous Provider Number</b>	<b>Expiration Date</b>
512613	04/30/2021
<b>New Provider Name</b>	
Inspired Senior Living of Hillsboro (MC)	
<b>New Provider Number</b>	<b>Effective Date</b>
528875	05/01/2021

**Action Required:**

Staff must update the service plan and open a new 512 for all consumers served by the previous owner. To update the consumer records, staff will need the provider name, provider number and the effective date. All needed information is in the new owner's information table above.

Steps to update each consumer's record:

- Update the service plan in Oregon ACCESS.
- Close the current 512 with the old provider number.
- Open a new 512 with the new provider number

To access a list of all consumers served by the previous owner, complete the following steps:

- Go to the Mainframe System
- Enter PESM, P, (provider #)

A list of recent payment authorizations and consumers served by the previous owner will be displayed.

**Field/stakeholder review:**  Yes  No

**If yes, reviewed by:**

*If you have any questions about this action request, contact:*

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