

Action Request Transmittal Aging and People with Disabilities



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Number: APD-AR-21-041

Issue date: 7/23/2021

Topic: Long Term Care

Due date:

Subject: Required Case Manager Training: Risk Assessments

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Type B | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Action required:

A mandatory training series focused on assessing, mitigating, and monitoring risk will be released for case managers August 2, 2021. **This required training must be completed by August 31, 2021, and participation should be tracked by local office supervisors.**

These short videos and resources will review risk assessment requirements and supplement previous training.

Topics include:

- Risk levels
- Risk Assessment comments
- Risk mitigation plans
- Risk monitoring Direct Waivered CM Service contacts

Additional resources include:

- Risk Mitigation Tool
- Risk Level Definitions- Quick Reference Guide
- Risk Assessment Comment Box/Risk Direct Contact Frequency
- Sample Risk Monitoring Questions

To complete this training in Workday Learning please use this registration link **on or after August 2, 2021**: [Risk Mitigation and Monitoring Mini-Series and Resources](#)

Reason for action:

This training is provided to meet APD's commitment to CMS in addressing consumer risk by September 1, 2021.

Field/stakeholder review: Yes No

If yes, reviewed by: APD Policy & Ops

If you have any questions about this action request, contact:

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