## Action Request Transmittal Aging and People with Disabilities

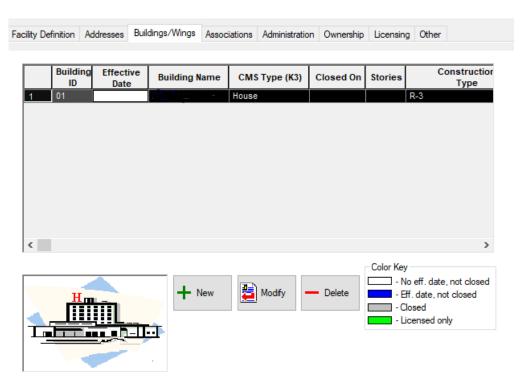


Mike McCormick	<u>Number</u> : APD-AR-22-030
Authorized signature	Issue date: 6/17/2022
<u>Topic</u> : Licensing	<b>Due date</b> : 7/5/2022
Subject: APD AFH Sprinkler Status in ASPE	ΞN
Applies to (check all that apply):	
All DHS employees	☐ County Mental Health Directors
	☐ Health Services
□ Aging and People with Disabilities	Office of Developmental
Self Sufficiency Programs	Disabilities Services (ODDS)
County DD program managers	ODDS Children's Intensive In
Support Service Brokerage Directors	Home Services
ODDS Children's Residential Services	Stabilization and Crisis Unit (SACU)
Child Welfare Programs	Other (please specify):

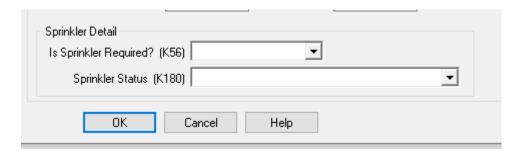
Action required: By July 5, 2022, please indicate sprinkler status in the Automated Survey Processing Environment (ASPEN) for any Adult Foster Home (AFH) licensed with Aging and People with Disabilities (APD). There only needs to be data input for those that are fully sprinkled and operational (option 01) or those that have sprinklers, but they are not operational (option 02). It is assumed that most AFH do not currently have sprinklers so data for those that are without a system (option 03) is not necessary.

## Data is to be input as follows:

- Locate the APD AFH provider you wish to update information on
- Right click the provider's name to open the "facility properties"
- Click the third tab across the top which indicates "buildings/ wings"
- Highlight the provider's information and click "modify" which is towards the center of the visible screen



 On the bottom of the window that opens there are two drop down menus specific to sprinklers:



- Is sprinkler required? No answer is needed here.
- Sprinkler status indicate 01 if fully sprinkled and operational and 02 if the provider has sprinklers but they are not operational
- Click "OK" on the next two screens to close the provider window and save your work

<u>Reason for action</u>: Oregon Senate Bill 1548 requires the Department report to the Oregon Legislature on various topics specific to sprinkler requirements in APD AFH. This data will help in compiling relevant numbers as the report is drafted.

Field/stakeholder review: Yes No If yes, reviewed by:

## If you have any questions about this action request, contact:

Contact(s): APD Policy Team	
Phone:	Fax: 503.378.0966
Email: APD.AFHteam@dhsoha.state.or.us	