

Action Request Transmittal Aging and People with Disabilities



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Topic: Protective Services

Number: APD-AR-22-044

Issue date: 9/19/2022

UPDATED: 12/29/2022

Due date:

Subject: UPDATE: APS Investigations and Acuity-Based Staffing Tools (ABST) in Assisted Living Facilities (ALF), Residential Care Facilities (RCF), and Endorsed Memory Care Communities (MCC)

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All ODHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Type B | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Action required:

This Action Request is an update to APD-AR-22-044, dated September 19, 2022, concerning APS Investigations and Acuity-Based Staffing Tools (ABST) in Assisted Living Facilities (ALF), Residential Care Facilities (RCF), and Endorsed Memory Care Communities (MCC), referred to collectively below as Community-Based Care (CBC) settings.

Effective January 3, 2023, APD/AAA Adult Protective Services (APS) workers are no longer required to ask CBC administrators if their facility is using an ABST or take any of the other actions called for in the previous version of APD-AR-22-044.

Instead, on January 3, 2023, Central APS will begin alerting SOQ to all APS intakes in CBC settings via a daily report, so that SOQ staff are advised and can promptly conduct any needed ABST-related inquiries and assessments. This daily intake report will be sent to CBC.Team@odhs.oregon.gov and list all new APS intakes in CBCs from the previous day, including intakes not assigned for APS investigation.

Screeners must make every effort to identify and document in the Centralized Abuse Management (CAM) system the date of the reported incident, if known, or an approximate date range, to help SOQ request an appropriate range of staffing records.

In addition, effective January 3, 2023, whenever APS staff add a new allegation to an existing intake during investigation as described in APD-APS-040-009, When to Add Allegations or Create New Intakes in CAM, APS staff must notify the CBC team, when the facility is named as an alleged perpetrator in a new allegation, so licensors are aware of the new allegation and can conduct any needed staffing evaluation related to it. Notifications can occur via email to CBC.Team@odhs.oregon.gov, with the email documented in CAM as a Note stating, "Notification to SOQ via email of additional allegation in active investigation."

Reason for action:

OAR 411-054-0037(7) requires ODHS licensing staff to assess CBC staffing levels when complaints about staffing or resident safety are received. These staffing assessments are a licensing function for regulatory purposes and are completed by SOQ licensing staff.

With this AR, Central APS streamlines the process for SOQ to be alerted to new complaints and to complete any required staffing evaluations without delay.

Field/stakeholder review: Yes No

If yes, reviewed by: APD Policy & Ops, APS Supervisors and SOQ

If you have any questions about this action request, contact:

Contact(s): Central APS Technical Assistance	
Phone:	Fax:
Email: APS.TechAssistance@odhs.oregon.gov	