

Action Request Transmittal Aging and People with Disabilities



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Number: APD-AR-24-003

Issue date: 1/12/2024

Topic: Provider Information

Due date:

Subject: Change in ownership Assisted Living Facilities, Change in Ownership and Name Change Memory Care Facility

Applies to (check all that apply):

- All DHS employees
- Area Agencies on Aging: Type B
- Aging and People with Disabilities
- Self Sufficiency Programs
- County DD program managers
- Support Service Brokerage Directors
- ODDS Children's Residential Services
- Child Welfare Programs
- County Mental Health Directors
- Health Services
- Office of Developmental Disabilities Services (ODDS)
- ODDS Children's Intensive In Home Services
- Stabilization and Crisis Unit (SACU)
- Other (*please specify*):

Change in Ownership Assisted Living Facility	
Previous Provider	Location
The Village At Keizer Ridge	Keizer
Previous Provider Number	Expired
527669	12/31/2023
New Provider Number	Effective
530090	1/1/2024

Change in Ownership Memory Care Facility	
Previous Provider	Location
The Village At Keizer Ridge Memory Care	Keizer
Previous Provider Number	Expired
527670	12/31/2023
New Provider Number	Effective
530088	1/1/2024

Change in Ownership/Name Change Memory Care Facility	
Previous Provider Name	Location
St. Andrews Memory Care	Portland
Previous Provider Number	Expired:
525013	12/31/2023
New Provider Name	
St. Andrews Community	
New Provider Number	Effective
530087	1/1/2024

Action Required:

For changes in ownership listed above, staff must close the 512 for the previous provider numbers, must update the service plan and open a new 512 for all consumers under the new provider numbers above.

To update the consumer records, staff will need the provider's name, provider number and the effective date. All needed information is in the new owner's information table above.

Steps to update each consumer's record:

- Update the service plan in Oregon ACCESS.
- Open a new 512 with the new provider number

To access a list of all consumers served by the previous owner, complete the following steps:

- Go to the Mainframe System
- Enter PESM, P, (provider #)

A list of recent payment authorizations and consumers served by the previous owner will be displayed.

Field/stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this action request, contact:

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