

Information Memorandum Transmittal Aging and People with Disabilities



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Number: APD-IM-19-029

Issue date: 5/7/2019

Topic: Contact Information

Due date:

Subject: Specific Needs Contract Vacancy Report Changes

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Type B | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

The *Specific Needs Contract Vacancy Report* has been replaced by the *Specific Needs Contract Contact List*. The SNC Contact List is available on the Specialized Services/Specific Needs Contracts webpage located at [Specialized Services/Specific Needs Contract](#).

The SNC Contact List does not include provider reported vacancies, as often the information provided on the previous report was outdated or inaccurate and therefore not serving the intended purpose which was to assist the field with contract vacancy identification.

The SNC Contact List does include contracted facility type, contract type, contractor contact information, provider numbers, processing contact information, service payment amount and total contracted capacity for each contracted provider. Additional contract information, as applicable, can be found in the Comments section.

Please send all Specific Needs Contract email communications to the following mailboxes:

SNC General Inquiries: Specific-Needs.Contract-Team@state.or.us

SNC Provider Applications: APD.SpecificNeedContractApplications@state.or.us

SNC Admissions or Rates: APD.Admissions@state.or.us

If you reported a safety concern to APS involving a SNC AFH or CBC facility, please send the SNC Team a summary of your report to: Specific-Needs.Contract-Team@state.or.us and state "Safety Concern" in the subject line of your email.

If you have any questions about this information, contact:

Contact(s): APD SNC Team	
Phone:	Fax:
Email: specific-needs.contract-team@state.or.us	