

Information Memorandum Transmittal Aging and People with Disabilities



Mat Rapoza

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Number: APD-IM-20-012

Issue date: 2/10/2020

Topic: Long Term Care

Due date:

Subject: Update to the Adjustment Request Underpayment Process

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Types A and B | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

[APD-IM-20-004](#) directed staff to provide additional information when completing the "CEP Adjustment Request Underpayment" form (0287A) or the "OPI Adjustment Request Underpayment" form (0287G). The additional information is no longer needed.

Additional changes have been made within the CEP system. Staff are now able to adjust in the STIM screen again prior to submitting an underpayment form.

Provider Relations will process any requests that have been received with the additional information that was previously requested.

If you have any questions about this information, contact:

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