

Information Memorandum Transmittal Aging and People with Disabilities



Cheryl Miller

Authorized signature

Number: APD-IM-20-120

Issue date: 11/12/2020

Topic: Long Term Care

Due date:

Subject: Mandatory Training: Mass Mailing to Consumers, Common-Law Employers, Homecare Workers, Personal Support Workers, and Personal Care Attendants

Applies to (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> All DHS employees | <input checked="" type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Types A and B | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): CMHP case managers |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message: Senate Bill 1534 makes training mandatory for all homecare and personal support workers, including personal care attendants. The new requirement goes into effect on September 1, 2021. Letters and required training flyers are being mailed to consumers, common-law employers, homecare and personal support workers, and personal care attendants on November 13, 2020 to provide basic information about the upcoming training requirements. Additional information will be made available in 2021 and sent to the same group of recipients as above. Copies of the letter and flyer in English are attached to this transmittal and all versions are accessible by clicking the links below:

[Consumer Letter \(DHS 2525\)](#)

([Spanish](#)), ([Russian](#)), ([Vietnamese](#)), ([Somali](#)), ([Romanian](#)), ([Simplified Chinese](#)), ([Traditional Chinese](#)), ([Korean](#)), ([Farsi](#)), ([Arabic](#)), ([Cambodian](#)), ([Nepali](#)), ([Laotian](#)), ([English-Large print](#))

[Worker Letter \(DHS 2526\)](#)

([Spanish](#)), ([Russian](#)), ([Vietnamese](#)), ([Somali](#)), ([Romanian](#)), ([Simplified Chinese](#)), ([Traditional Chinese](#)), ([Korean](#)), ([Farsi](#)), ([Arabic](#)), ([Cambodian](#)), ([English-Large print](#))

[Training Requirement Flyer \(DHS 3132\)](#)

([Spanish](#)), ([Russian](#)), ([Vietnamese](#)), ([Somali](#)), ([Romanian](#)), ([Simplified Chinese](#)), ([Traditional Chinese](#)), ([Korean](#)), ([Farsi](#)), ([Arabic](#)), ([Cambodian](#)), ([Nepali](#)), ([Laotian](#)), ([English-Large print](#))

Please see the resources below for additional information about required trainings:

Oregon Home Care Commission's website: <https://www.oregon.gov/dhs/SENIORS-DISABILITIES/HCC/Pages/Senate-Bill-1534-Updates.aspx>

Carewell SEIU 503 Training's website: <https://www.carewellseiu503.org/training/>

[Timeline for Required Homecare and Personal Support Worker Training \(DHS 2519B\)](#)

[Frequently Asked Questions: Required Homecare and Personal Support Worker Training \(DHS 2527\)](#)

If you have any questions about this information, contact:

Contact(s): Jenny Cokeley	
Phone: Jenny: 503-871-9782	Fax:
Email: Jenny.e.cokeley@dhsosha.state.or.us	

Information for Oregonians who hire homecare and personal support workers



In the **Fall of 2021**, the law will require training for all homecare and personal support workers, including personal care attendants. You will receive more information in the months to come. Below is what you need to know about changes in 2021, so that you can plan ahead. There is nothing you or your worker need to do until 2021.

Who must take the required training in 2021?

All homecare and personal support workers must take the required training. This includes those who work for family members. The training is free for all workers.

Why is there a new training requirement?

Training ensures homecare and personal support workers have information they need to provide safe, quality services and supports to you. That's why Oregon lawmakers passed a bill in 2018 (Senate Bill 1534) that requires training for all homecare and personal support workers.

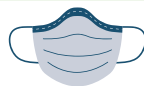
Where does my worker get training? *Carewell* ^{SEIU503} Training

Carewell SEIU 503 Training is a partnership between the State of Oregon and SEIU 503. Carewell will be delivering the worker training. Keep an eye out for more information from them in the upcoming months.

What is required?

New workers are required to complete a free orientation. After that, all of the trainings are free and all workers are paid to attend. Requirements are:

- 4 hours of orientation for new workers
- 8 hours of core training for new workers
- 12 hours of refresher training for current workers
- 12 hours of continuing education for new and current workers.



Workers must comply with personal protective equipment requirements.

When do the requirements take effect?

Fall of
2021

You will continue to receive information before the change.

Future training requirement timeline

2019

Stakeholders recommended the required training topics.

2020

Training pilot begins county-by-county.

2021

By law, all homecare and personal support workers must take training.

2023

Continuing education is required every two years.

How do I learn more?

Look for updates on these websites:

Oregon Home Care Commission:
<https://go.usa.gov/xvVVT>

Carewell SEIU 503 Training:
www.carewellseiu503.org/training



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➔ Remember, there is nothing you or your worker must do until 2021.

You can get this document in other languages, large print, braille or a format you prefer. Contact Oregon Home Care Commission at 877-624-6080. We accept all relay calls or you can dial 711.

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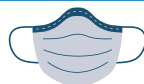
Where do I get the training? *Carewell* ^{SEIU503} Training

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Required Homecare and Personal Support Worker Training

Senate Bill 1534 requires training for all homecare workers and all personal support workers (including personal care attendants).

Supporting physical and emotional needs

- Providing authorized services
- Communicating effectively
- Valuing self-determination
- Providing person-centered services and supports

Safety and emergency measures

- Abuse prevention
- Incident reporting
- Infection control
- Proper body mechanics

Providing person-centered services

- Supporting consumers in pursuing their life goals
- Empowering consumer to make their own choices
- Recognizing consumers are experts when it comes to their own lives

Managing medications

- Providing support
- Medication safety
- Understanding when additional training is needed
- Recognizing adverse drug events

HCW and PSW roles and responsibilities

- Mandatory reporter
- Professional standards
- Medicaid enrolled provider
- Consumers' employee duties

Providing personal care

- Task lists and service agreements
- Safety
- Understanding when additional training is needed
- Person-centered services and supports

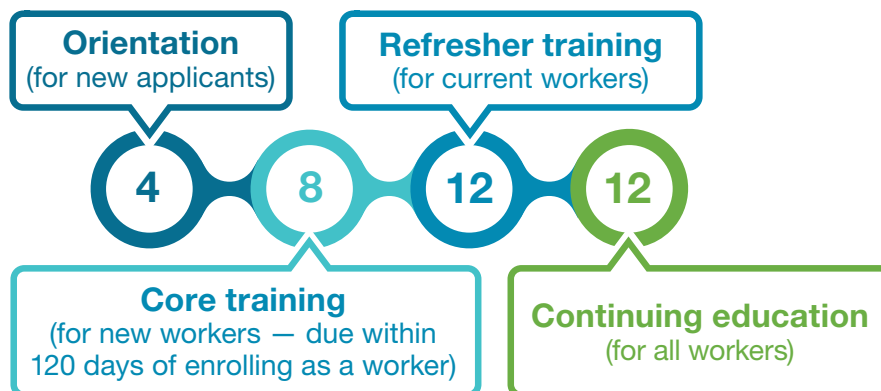
Why is training important to people receiving services?

- Maximizes health, well-being, quality of life and safety
- Services provided are based on consumers' preferences, goals, and aspirations
- Enables community involvement

Why is training important for workers?

- Ensures well-being and safety
- Improves job satisfaction
- Career longevity
- Reduces on-the-job injuries
- Opportunity for growth
- Career advancement

What are the number of hours required for training?



Who provides required trainings?

Carewell SEIU 503 Training is a partnership between the state and SEIU 503. Carewell will be delivering the worker training. It works in partnership with:

- SEIU 503
- Oregon Department of Human Services
- Oregon Health Authority Health Systems Division
- Oregon Home Care Commission

How do I learn more?

Oregon Home Care Commission:
<https://go.usa.gov/xvVVT>

Carewell SEIU 503 Training:
www.carewellseiu503.org/training

Timeline for required homecare and personal support worker training: <https://apps.state.or.us/Forms/Served/de2519b.pdf>

Frequently Asked Questions: <https://apps.state.or.us/Forms/Served/de2527.pdf>

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