

Information Memorandum Transmittal Aging and People with Disabilities



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Number: APD-IM-21-074

Issue date: 8/6/2021

Topic: Other

Due date:

Subject: Provider Time Capture (PTC) - Statewide Go-Live Announcement Mailer

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Types A and B | <input checked="" type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): Comagine |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

This transmittal is informing staff of an upcoming mailer going out to all consumers and providers impacted by the Provider Time Capture (PTC) project. The mailer is called the PTC Statewide Go-Live Announcement, and staff may receive calls asking about this communication.

PTC Statewide Go-Live Announcement

Estimated mailing date from print plant: 8/13/21

Note: It may take USPS several days to deliver based on workloads.

Who will receive the PTC Statewide Go-Live Announcement mailer?

This mailer is being sent to the mailing address on file for each consumer and provider currently using paper vouchers and impacted by the PTC project. This mailer is not being sent to consumers or providers in the pilot group who are currently using OR PTC DCI to enter their time.

What information is in the PTC Statewide Go-Live Announcement mailer?

- Go-live date: Sept. 12, 2021

- Overview of OR PTC DCI options: mobile app, landline, fob/web portal
- What to do if you are a consumer and need a fob
- Where to register for learning opportunities: [PTC.Oregon.gov](https://www.ptc.oregon.gov) and [CarewellSEIU503.org](https://www.carewellseiu503.org)
- PTC Go-Live Kick-Off Zoom sessions and more

Use the links below to view the PTC Statewide Go-Live Announcement mailer in 14 languages:

- English – <https://apps.state.or.us/Forms/Served/me2648a.pdf>
- Spanish – <https://apps.state.or.us/Forms/Served/ms2648a.pdf>
- Russian – <https://apps.state.or.us/Forms/Served/mr2648a.pdf>
- Arabic – <https://apps.state.or.us/Forms/Served/ma2648a.pdf>
- Simplified Chinese – <https://apps.state.or.us/Forms/Served/mn2648a.pdf>
- Traditional Chinese – <https://apps.state.or.us/Forms/Served/m42648a.pdf>
- Farsi – <https://apps.state.or.us/Forms/Served/mf2648a.pdf>
- Khmer – <https://apps.state.or.us/Forms/Served/mc2648a.pdf>
- Korean – <https://apps.state.or.us/Forms/Served/mk2648a.pdf>
- Laotian – <https://apps.state.or.us/Forms/Served/ml2648a.pdf>
- Nepali – <https://apps.state.or.us/Forms/Served/mt2648a.pdf>
- Somali – <https://apps.state.or.us/Forms/Served/mi2648a.pdf>
- Romanian – <https://apps.state.or.us/Forms/Served/mo2648a.pdf>
- Vietnamese – <https://apps.state.or.us/Forms/Served/mv2648a.pdf>

Background:

Paper vouchers for in-home services are being replaced by a new electronic solution on September 12, 2021. This means the Local Office where you work – along with the consumers you serve from that office and the HCWs/PCAs who work for them – will switch from using paper vouchers to OR PTC DCI on September 12th.

The last paper voucher that providers in your area will receive is 8/29/21 through 9/11/21 pay period. On September 12th, providers and consumers will need to start clocking in, clocking out, and signing off on time by using one of the OR PTC DCI options. OR PTC DCI stands for Oregon Provider Time Capture Direct Care Innovations.

For more information on the PTC Project, please visit [PTC.Oregon.gov](https://www.ptc.oregon.gov). Please send any questions to PTCProject.Info@dhs.oregon.gov, or ask to speak with the PTC Readiness Coach who represents your local office.

If you have any questions about this information, contact:

Contact(s): Provider Time Capture	
Phone:	Fax:
Email: PTCProject.Info@dhsoha.state.or.us	