

Information Memorandum Transmittal Aging and People with Disabilities



Mat Rapoza

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Number: APD-IM-22-006

Issue date: 1/26/2022

Topic: Long Term Care

Due date:

Subject: ICP Acumen Payroll Fund Withdrawal Date Change

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Type B | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message: For those Independent Choices Program (ICP) participants who are enrolled with Contractor Acumen for processing their provider's payroll, there has been a change to the date that Acumen will be withdrawing the participant's monthly ICP benefit. Previously, Acumen was withdrawing the funds on the 12th of each month. Starting February 2022, Acumen will start withdrawing the funds from their ICP checking account on the 7th of each month.

Below is a letter that has been sent to all ICP participants who are currently enrolled in Acumen's payroll services to inform participants of this change.

If you have any questions about this information, contact:

Contact(s): Christine Maciel – ICP Policy Analyst

Phone:

Fax:

Email: ICP.SP@dhsoha.state.or.us



Date

RE: Withdrawal Date Change for Independent Choices Program (ICP) Funds

Dear ICP Payroll Participant,

We are sending you this letter to tell you about a change that will take place starting on **February 7, 2022** and will be a change to your current *Oregon ICP Participant Cash Benefit Payment Agreement*.

Currently, Acumen withdraws money from your ICP checking account to process payroll on the 12th of each month. Starting February 2022, Acumen will start withdrawing the money from your ICP account on the 7th of each month (**February 7, 2022**). **Please confirm by the 6th of each month that you have received your ICP payment, and that the money is available in your ICP account.**

If you have not received your ICP payment or the amount does not match your current budget, please notify Acumen and your Case Manager so we can try to correct the issue and avoid any non-sufficient fund fees. **Please do not access or use the ICP money when you receive it.** This money is for processing payroll only and Acumen needs it to process the payroll for your paid provider(s).

If you have any questions about this, payroll, or EVV compliance, please email enrollment@acumen2.net or contact your Oregon payroll agent Bianca at (541) 216-7115.

Acumen would like to wish you a happy and safe New Year for 2022!

Best regards,

The Acumen Oregon Team