

# Information Memorandum Transmittal Aging and People with Disabilities



Mat Rapoza

***Authorized signature***

**Number: APD-IM-22-090**

**Issue date: 9/16/2022**

**Topic:** Long Term Care

**Due date:**

**Subject:** ALF Payment Level Calculation

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                             | <input type="checkbox"/> County Mental Health Directors                       |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Type B     | <input type="checkbox"/> Health Services                                      |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs                     | <input type="checkbox"/> ODDS Children's Intensive In Home Services           |
| <input type="checkbox"/> County DD program managers                    | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)                 |
| <input type="checkbox"/> Support Service Brokerage Directors           | <input type="checkbox"/> Other ( <i>please specify</i> ):                     |
| <input type="checkbox"/> ODDS Children's Residential Services          |   |
| <input type="checkbox"/> Child Welfare Programs                        |   |

**Message:**

Certain Title XIX assessments completed in June 2022 through August 2022 resulted in an incorrect payment level for Assisted Living Facilities (ALFs). In these instances, the payment level was incorrectly reduced from the correct payment level to a lower payment level. The underlying issue for the incorrect payment level has been corrected.

To correct the calculation error, the following actions must occur:

- Temporarily invalidate an approved benefit from this assessment
- Move the assessment into pending status (this requires a Tier 2 or higher authorization)
- Move the assessment back to complete status (verify the ALF rate has updated)
- Recreate appropriate benefit(s) and service plan(s)

For individuals who were impacted and are residing in an ALF, Central Office (CO) took the above actions and touched the 512s in the month of August to issue the correct payments. Adjustments were issued by Provider Relations if the ALF was paid the incorrect rate.

For individuals who had this calculation error and are not residing in an ALF, CO did not take the above actions to update the rate. In the event the individual moves into the ALF at any point before a new assessment has been completed, the rate will be incorrect. Local office staff will then need to take the above actions to reflect the correct rate for the ALF.

Local office staff will be sent a spreadsheet that contains a list of individuals who were impacted by the incorrect ALF level payment. Staff may choose to monitor this list if an individual moves to an ALF or may choose to proactively take the above actions for each identified individual in the event the rate update is needed. If the latter is chosen, please ensure all steps are taken to avoid any current payment authorization issues. Please note: If a benefit must be recreated that is prior to June 1, 2022, a service desk ticket will be needed.

*If you have any questions about this information, contact:*

Contact(s): Mat Rapoza	
Phone:	Fax:
Email: <a href="mailto:Mathew.G.Rapoza@odhs.oregon.gov">Mathew.G.Rapoza@odhs.oregon.gov</a>	