

# Information Memorandum Transmittal Aging and People with Disabilities



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**Number:** APD-IM-22-102

**Issue date:** 10/18/2022

**Topic:** Long Term Care

**Due date:**

**Subject:** Fall 2022 Collective Basic Training

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                             | <input type="checkbox"/> County Mental Health Directors                       |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Type B     | <input type="checkbox"/> Health Services                                      |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs                     | <input type="checkbox"/> ODDS Children's Intensive In Home Services           |
| <input type="checkbox"/> County DD program managers                    | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)                 |
| <input type="checkbox"/> Support Service Brokerage Directors           | <input type="checkbox"/> Other ( <i>please specify</i> ):                     |
| <input type="checkbox"/> ODDS Children's Residential Services          |   |
| <input type="checkbox"/> Child Welfare Programs                        |   |

**Message:**

Collective (formerly Pre-Manage) is a tool used to view information about hospital (emergency and in-patient), home health, skilled nursing facility and other medical encounters. This information may be used in case management and monitoring, risk assessment, diversion/transition work, Protective Services and other work. Training is required before Collective access is authorized.

Two new Goto Webinar sessions of Basic Collective training for new users will be held this fall. Staff need only attend one session.

To register for training on **Thursday, November 3, 2022 from 1:30-3:30pm**, please use this registration link:

<https://attendee.gotowebinar.com/register/4912074117021561615>

To register for training on **Tuesday, November 8, 2022 from 9:30-11:30am**, please use this registration link:

<https://attendee.gotowebinar.com/register/6952803982057575950>

*If you have any questions about this information, contact:*

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