

# Information Memorandum Transmittal Aging and People with Disabilities



Trevin Butler

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**Number:** APD-IM-22-115

**Issue date:** 11/15/2022

**Topic:** Forms

**Due date:**

**Subject:** Updated Nursing Facility (NF) Forms for Bariatric and Ventilator Rates

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                             | <input type="checkbox"/> County Mental Health Directors                       |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Type B     | <input type="checkbox"/> Health Services                                      |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs                     | <input type="checkbox"/> ODDS Children's Intensive In Home Services           |
| <input type="checkbox"/> County DD program managers                    | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)                 |
| <input type="checkbox"/> Support Service Brokerage Directors           | <input type="checkbox"/> Other ( <i>please specify</i> ):                     |
| <input type="checkbox"/> ODDS Children's Residential Services          |   |
| <input type="checkbox"/> Child Welfare Programs                        |   |

**Message:** Updated request forms and guides for specialized nursing facility (NF) rates have been posted on the [Nursing Facility & PAS website](#).

The forms which were changed are:

- Nursing Facility Ventilator Assisted Program [NF VAP] Authorization Request (Updated)
- Nursing Facility Ventilator Assisted Program [NF VAP] Authorization Request Completion and Submission Instructions (New)
- Nursing Facility Bariatric Rate Authorization Request (Updated)
- Nursing Facility Bariatric Rate Authorization Request Completion and Submission Instructions (New)

*Begin using the updated version of the forms, dated November 2022, immediately.*

A request to update the forms on the ODHS forms server has been sent to Workfront but the completion date for that request is unknown at this time.

The forms posted on the Nursing Facility & PAS website are the official version until that request is complete.

APD Central Office will accept the prior version of the forms, and include the updated forms with the emailed response, until close of business on Wednesday November 23<sup>rd</sup>.

Please note: The NF VAP forms will not have an ODHS forms number until they are posted on the forms server.

Once the forms are posted on the ODHS Forms Server, the links will be updated, and the ventilator rate forms will be updated to include the form numbers.

*If you have any questions about this information, contact:*

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