

# Information Memorandum Transmittal Aging and People with Disabilities



Mat Rapoza

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**Number:** APD-IM-23-084

**Issue date:** 9/12/2023

**Topic:** Long Term Care

**Due date:**

**Subject:** Fall 2023 PointClickCare (formerly Collective) Basic Training

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                             | <input type="checkbox"/> County Mental Health Directors                       |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Type B     | <input type="checkbox"/> Health Services                                      |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs                     | <input type="checkbox"/> ODDS Children's Intensive In Home Services           |
| <input type="checkbox"/> County DD program managers                    | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)                 |
| <input type="checkbox"/> Support Service Brokerage Directors           | <input type="checkbox"/> Other ( <i>please specify</i> ):                     |
| <input type="checkbox"/> ODDS Children's Residential Services          |   |
| <input type="checkbox"/> Child Welfare Programs                        |   |

**Message:**

PointClickCare (formerly Collective) is a tool used by APD and Type B AAA staff to view information about hospital (emergency and in-patient), home health, skilled nursing facility and other medical encounters. This information may be used in case management and monitoring, risk assessment, diversion/transition work, Protective Services and other work. Training is required before PointClickCare access is authorized.

Two new Teams Webinar sessions of Basic PointClickCare training for new users or users seeking a refresher class will be held this fall. Staff need only attend one session. Please note that this is the first time we have used a Teams webinar to deliver this training. If you have registration or other questions, please reach out to the contacts listed below.

To register for training on **Thursday, September 28, 2023, from 9:30-11:30am**, please use this registration link:

<https://events.gcc.teams.microsoft.com/event/d531c75f-5fa1-4277-a919-1868b4a2eae8@658e63e8-8d39-499c-8f48-13adc9452f4c>

To register for training on **Tuesday, October 3, 2023, from 1:30-3:30pm**, please use this registration link:

<https://events.gcc.teams.microsoft.com/event/7d6afe36-f154-494d-a550-7740f7766fc5@658e63e8-8d39-499c-8f48-13adc9452f4c>

*If you have any questions about this information, contact:*

Contact(s): Naomi Sacks or Jessica Kallhoff - LTSS Policy Analysts	
Phone: 503-385-7168, 503-698-0290	Fax:
Email: Naomi.E.Sacks@odhs.oregon.gov & Jessica.Kallhoff2@odhs.oregon.gov	