

# Information Memorandum Transmittal Aging and People with Disabilities



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**Number:** APD-IM-24-006

**Issue date:** 1/17/2024

**Topic:** Provider Information

**Due date:**

**Subject:** New Worker Training Track for Homecare Workers, Personal Support Workers, and Personal Care Attendants

**Applies to (check all that apply):**

- |   |  |
|---|--|
| <input type="checkbox"/> All DHS employees                                | <input checked="" type="checkbox"/> County Mental Health Directors                       |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Types A and B | <input checked="" type="checkbox"/> Health Services                                      |
| <input checked="" type="checkbox"/> Aging and People with Disabilities    | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs                        | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services           |
| <input checked="" type="checkbox"/> County DD program managers            | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)                            |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors   | <input checked="" type="checkbox"/> Other ( <i>please specify</i> ): Comagine            |
| <input type="checkbox"/> ODDS Children's Residential Services             |  |
| <input type="checkbox"/> Child Welfare Programs                           |  |

**Message:**

Carewell SEIU 503 Training launched a revised new worker training track for homecare workers (HCWs), personal support workers (PSWs), and personal care attendants (PCAs). The revised training track includes a six-hour in-person orientation and eight hours of self-paced, online New Worker Core training (Core Part 1 and Core Part 2). The previous training track included online orientation, online core, and a core workshop. This training track is no longer offered.

Orientation is required before enrollment and both parts of core training must be completed within 120 days of enrollment.

Information about New Worker Training can be found on the Carewell SEIU 503 Training website: <https://www.carewellseiu503.org/training/orientation/>

A New Worker Training flyer for applicants is available here:

<https://www.carewellseiu503.org/wp-content/uploads/securepdfs/New-Worker-Flyer-February-2023.pdf>

Printed copies of flyers in multiple languages can be ordered through Carewell SEIU 503 Training by completing an online request at:  
[https://forms.office.com/pages/responsepage.aspx?id=FZF1afFhyEqVRyYyXgTb0Yn3wYYcKOtJrsx\\_q9UAtutUQ0VIV1haR1I2S043VldQQTIJQVINM1IITC4u](https://forms.office.com/pages/responsepage.aspx?id=FZF1afFhyEqVRyYyXgTb0Yn3wYYcKOtJrsx_q9UAtutUQ0VIV1haR1I2S043VldQQTIJQVINM1IITC4u)

Please direct question from applicants about orientation and core training to Carewell:  
Website: [CarewellSEIU503.org/orientation](http://CarewellSEIU503.org/orientation)  
Email: [CarewellSEIU503training@RISEpartnership.com](mailto:CarewellSEIU503training@RISEpartnership.com)  
Phone: 1-844-503-7348

For questions or feedback about orientation or training, please send an email to Carewell's partner inbox at [CarewellPartners@RISEpartnership.com](mailto:CarewellPartners@RISEpartnership.com).

*If you have any questions about this information, contact:*

Contact(s): Jenny Cokeley, Provider Relations Unit	
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Email: <a href="mailto:jenny.e.cokeley@odhs.oregon.gov">jenny.e.cokeley@odhs.oregon.gov</a>	