

Policy Transmittal Office of Self-Sufficiency Programs



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Manager

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Number: SS-PT-22-017

Issue date: 08/15/2022

Updated: 09/27/2022

Topic: Cash Payments

Due date:

Transmitting (check the box that best applies):

- New policy Policy change Policy clarification Executive letter
 Administrative Rule Manual update Other:

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Type B | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input checked="" type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Policy/rule title:	Nonrecurring Short-term Payments (NRST) for TANF		
Policy/rule number(s):	461-155-0040	Release number:	
Effective date:	09/01/2022	Expiration date:	
References:			
Web address:			

Discussion/interpretation:

The passing of [HB5202](#) during the 2022 legislative session allows the Oregon Department of Human Services (ODHS) to issue a Non-recurrent Short Term (NRST) payment for the specific need of seasonally appropriate clothing for children receiving TANF benefits.

These payments will be made in the same way the family receives their TANF payment. There is no tracking mechanism of these payments. However, the provisions in Oregon Administrative Rule (OAR) [461-165-0010\(7\)](#) **do apply** to this benefit. ONE will be enhanced to make the first NRST payment in September 2022.

These payments are excluded as income for all programs in ONE.

Implementation/transition instructions:

This NRST payment will be made three times in the amount of \$270 each payment, regardless of family size or the TANF benefit amount. Payments will be issued to TANF benefit groups based on the following schedule:

- Summer payments will be made on or near May 15 for TANF cases that meet eligibility for March of the same year. This payment will be issued to meet the summer clothing needs of children.
- Fall payments will be issued on or near August 15 for TANF cases that meet eligibility for June of the same year. This payment will be issued to meet the back to school clothing needs of children.
- Winter payments will be issued on or near November 15 for TANF cases that meet eligibility for September of the same year. This payment will be issued to meet the winter clothing needs of children.

Payments will be issued by ONE automatically, no staff action is required. Staff can view the payment issuances in the Benefit Management screen in ONE by selecting Benefit Program of ‘Clothing allowance – Nonrecurrent Short Term’.

Benefit Inquiry

[< Go to Summary](#)

Search Criteria

Case #

Individual #

Benefit Program Clothing Allow x

Benefit Type

Benefit Begin Month

Benefit End Month

Processing Status

Inquiry Results (For actual payment details information, please see the Benefit Details screen)

Client/endor name	Benefit Program	Benefit Month	Benefit Type	Benefit Amount	ONE Recoupment Amount	Issued Amount	Approved By	Processing Status	Failure/Cancellation Reason	Payment Status
	Clothing Allowance – Nonrecurrent Short Term	June 2022	Supplemental	\$270.00	\$0.00	\$270.00	HBEBMBT0017	Issued		Paid

Central Office will pull a report the month before the issuance and send notices to families of their upcoming payment. See example notice [here](#).

Central Office will be pulling monthly reports to issue the NRST payment for cases that met eligibility for the above-mentioned payment months, and the NRST payment was not already issued due to processing timeframes or because the TANF case has since closed. If staff encounter a case that did not receive the NRST payment and the family met eligibility in the above-mentioned months, contact [TANF Policy](#) with case specific information for assistance.

If you have any questions about this policy, contact:

Contact(s): TANF Policy	
Phone:	Fax:
Email: TANF.Policy@odhsoha.oregon.gov	