Policy Transmittal Office of Self-Sufficiency Programs



Annette Palmer, TANF & Refugee Program				
Manager		Number: SS-PT-22-017		
Authorized signature		Issue date: 08/15/2022		
riddion25d oighatai 5		<u>Updated</u> : 09/27/2022		
		<u></u>	<u> </u>	
Topic: Cash Payments		<u>Due date</u> :		
Transmitting (check the box that best applies):				
New policy Policy change Policy clarification Executive letter				
Administrative Rule Manual update Other:				
Administrative itale Mandal apaate Other.				
Applies to (check all that apply):				
All DHS employees		County Mental Health Directors		
		Health Services		
□ Aging and People with Disabilities		Office of Developmental		
		Disabilities Services (ODDS)		
County DD program managers		ODDS Children's Intensive In		
☐ Support Service Brokerage Directors		Home Se	ervices	
ODDS Children's Residential Services		☐ Stabilization and Crisis Unit (SACU)		
☐ Child Welfare Programs		Other (please specify):		
	granis		ease specify).	
Policy/rule title:	Nonrecurring Short-term Payments (NRST) for TANF			
Policy/rule number(s):	<u>461-155-0040</u>		Release number:	
Effective date:	09/01/2022		Expiration date:	
References:				
Web address:				

Discussion/interpretation:

The passing of <u>HB5202</u> during the 2022 legislative session allows the Oregon Department of Human Services (ODHS) to issue a Non-recurrent Short Term (NRST) payment for the specific need of seasonally appropriate clothing for children receiving TANF benefits.

SS-PT-22-017 DHS 0079 (01.19)

These payments will be made in the same way the family receives their TANF payment. There is no tracking mechanism of these payments. However, the provisions in Oregon Administrative Rule (OAR) <u>461-165-0010(7)</u> **do apply** to this benefit. ONE will be enhanced to make the first NRST payment in September 2022.

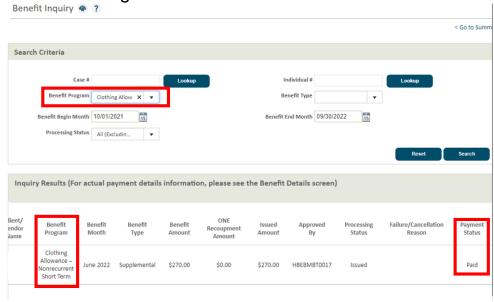
These payments are excluded as income for all programs in ONE.

Implementation/transition instructions:

This NRST payment will be made three times in the amount of \$270 each payment, regardless of family size or the TANF benefit amount. Payments will be issued to TANF benefit groups based on the following schedule:

- Summer payments will be made on or near May 15 for TANF cases that meet eligibility for March of the same year. This payment will be issued to meet the summer clothing needs of children.
- Fall payments will be issued on or near August 15 for TANF cases that meet eligibility for June of the same year. This payment will be issued to meet the back to school clothing needs of children.
- Winter payments will be issued on or near November 15 for TANF cases that meet eligibility for September of the same year. This payment will be issued to meet the winter clothing needs of children.

Payments will be issued by ONE automatically, no staff action is required. Staff can view the payment issuances in the Benefit Management screen in ONE by selecting Benefit Program of 'Clothing allowance – Nonrecurrent Short Term'.



SS-PT-22-017 DHS 0079 (01.19)

Central Office will pull a report the month before the issuance and send notices to families of their upcoming payment. See example notice <u>here</u>.

Central Office will be pulling monthly reports to issue the NRST payment for cases that met eligibility for the above-mentioned payment months, and the NRST payment was not already issued due to processing timeframes or because the TANF case has since closed. If staff encounter a case that did not receive the NRST payment and the family met eligibility in the above-mentioned months, contact <u>TANF Policy</u> with case specific information for assistance.

If you have any questions about this policy, contact:

<u> </u>	
Contact(s): TANF Policy	
Phone:	Fax:
Email: TANF.Policy@odhsoha.oregon.gov	

SS-PT-22-017 DHS 0079 (01.19)