



Requesting a Research Appointment at the Oregon DOT Library and History Center

Thank you for your interest in researching at the [Oregon Department of Transportation Library and History Center](#). Please review this guide for instructions on how to request in-person research.

Request a Research Appointment:

1. Email ODOTLibrary@ODOT.Oregon.gov to request an appointment.
2. Provide your **research area(s) of interest** and allow for the librarian to verify the materials are available.
 - a. The more specific your request, the more accurately the librarian can verify materials are available.
3. Expectations:
 - a. Expect at least 24 – 48 hours for an initial response.
 - b. *Follow up questions on your topic(s) of interest are likely.*
 - c. Appointments are unlikely to be immediate so please understand it may take a week or more from the time of the request to the time of the appointment.
 - d. Appointments are based on availability.
4. For your research appointment:
 - a. Bring your own scanning equipment such as a camera or smart phone.
 - i. There may be exceptions to what it allowed to be scanned.
 - ii. If you are not able to scan it yourself, you must submit a [Public Records Request](#) for the information. The librarian is not available to scan it for you during your research day.

Oregon DOT Library and History Center Research Hours:

Wednesday, Thursdays, or Fridays

- 9am – 12pm
- 1pm – 4pm

Oregon DOT Library and History Center Address:

Transportation Building
355 Capitol St. NE, 5th floor
Salem, OR 97301

Transportation Building Parking Options:

- Chemeketa St. NE between Capitol St. NE & 12th St. NE: 90 minutes free
- State Meters or Mobile Pay: \$0.80/hr
 - [Parking Facilities Map in Salem](#), look for:
 - Capital Mall Area Parking Meter Locations
 - Capital Mall Parking Structure (CMPS)
 - Yellow Lot
- City Meters around the building: \$1.50/hr

Questions?

Please contact ODOTLibrary@ODOT.Oregon.gov or call (971) 701-0709 and leave a message with your question(s). The librarian will respond at the earliest availability.