

TS&L Review Process and Expectations

Goal:

For both internal to ODOT and consultant staff to provide a high-level overview and comments of the project and the bridge alternatives considered and what is designer preferred alternative. This process does not include Local Agency designed bridge projects. See BDM Section 2.5.7 and Appendix C (Section C7). Cost of alternatives are vitally important and having these compared against the programmed and scoped amount needs to be shown.

When:

Around the halfway point between project initiation and DAP. After enough time and effort has been given to determine a preferred alternative. The TS&L review meeting is the third Thursday of each month from 2pm-4pm. There can be two project presentations (1 hour total for each) possible for each monthly meeting.

Who:

The TS&L is for the designer and reviewer on the project to present to ODOT Bridge Section managers, Standards engineers, and the relevant funding program manager. As well, the assigned ODOT and/or the Consultant (non-ODOT) Project Manager will be invited to attend but are not required.

What:

A PowerPoint presentation is to be developed to provide the necessary information. See template for the expected outline of the presentation. Do your best to not deviate from the outline. Keep presentations to 20-30 minutes max to allow time for discussion and questions from the team. Presentations plus discussion does not need to take the whole hour.

How:

The State Bridge Design Manager facilitates these meetings. If you have a Modernization Project reach out via email (zach.beget@odot.oregon.gov) to set up a presentation. Reach out a month or two prior to having a selected alternative.

Have the following information included in the email:

- Key Number and Project name
- Designer and Reviewer names
- ODOT Project Manager name
- Financing Program
- Expenditure Account Number (EA)