

## IDENTIFYING A CONTRACT

As defined by the Federal Acquisition Regulation, a "contract" means a mutually binding legal relationship obligating the seller to furnish the supplies or services (including construction) and the buyer to pay for them. Contracts would include bilateral instruments, awards and notices of awards; job orders or task assignment letters issued under basic ordering agreements; letter contracts; orders, such as purchase orders, under which the contract becomes effective by written acceptance or performance; and bilateral contract modifications. Contracts do not include grants and cooperative agreements.

The Federal Acquisition Regulation is available at the following internet address:

<http://www.arnet.gov/far>.

Contracting opportunities are counted in the aggregate, and include FTA-funded purchase orders, capital projects, professional services, Transportation Infrastructure Finance and Innovation Act (TIFIA) loan funded projects, contracting activities of subrecipients, and contracts made by prime contractors to sub-contractors.

### Sample Contracting Opportunities:

- Printing
- Insurance
- Bus shelter cleaning
- Shelter glass replacement
- Transit decal application on bus shelters
- Transit vehicle logos
- Snow removal at shelter sites and other premises
- Security and courier services for farebox money
- Concrete work for new bus shelters and bus bay
- Feasibility studies
- NEPA assessments
- Preliminary design
- Translation of printed materials into Spanish, Braille, and audio cassette
- Farebox counting and deposit
- Uniforms (laundry)
- Drug screens and physicals
- Shop tools, parts, fluids, tires, and bus washing supplies
- Towing and outside repairs
- Disposal of waste fluids
- Fuel
- Landscaping
- HVAC and plumbing repairs and maintenance
- Miscellaneous supplies (light bulbs, filters, etc.)
- Pest control
- Carpet care

- Land planning
- Office supplies
- Management consulting
- Materials testing
- Quality control
- Structural engineering
- Transportation planning
- Transportation services
- Vehicle and equipment repairs
- Painting
- Signs
- Steel
- Surveying
- Traffic control
- Architecture
- Building maintenance
- Construction
- Erosion control
- Fencing
- Grading
- Excavation
- Concrete
- Electrical
- Rental and sales of equipment
- Repair
- Trucking (hauling)
- ITS consulting
- ITS software
- Cable guard rail, guard rail
- Testing
- Geo tech services