



Title VI Goals & Accomplishments Report
October 1, 2018 – September 30, 2019



Oregon Department of Transportation
Office of Civil Rights
3930 Fairview Industrial Drive SE MS23
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Introduction

The Oregon Department of Transportation (ODOT) is a recipient of federal financial assistance. All recipients are required to comply with federal nondiscrimination laws and regulations, including Title VI of the Civil Rights Act of 1964. Title VI of the Civil Rights Act of 1964 forbids discrimination against anyone in the United States because of race, color, or national origin by any agency that receives Federal funds. Subsequently, related authorities have expanded Title VI protections to include gender, age, and disability.

ODOT expects every manager, supervisor, employee, and sub recipient of federal assistance administered by ODOT to be aware of and apply the intent of Title VI of the Civil Rights Act of 1964 and related authorities in performing assigned duties.

The Federal Highway Administration (FHWA) requires recipients of federal highway funds to prepare an update report to clarify accomplishments, roles, responsibilities and procedures established to ensure compliance with Title VI of the Civil Rights Act of 1964; 23CFR 200.9(b) (10). The following report focuses on goals, accomplishments and data analysis for the 2018 to 2019 federal reporting year.

Contact with the ODOT Title VI/EJ/ADA Program Manager can be made at:

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In preparation of ODOT's 2018-2019 Title VI Annual Accomplishment Report, program areas receive a request from the Office of Civil Rights to submit accomplishments and other program outcome information. Each program area is charged with developing tools and procedures for their respective discipline. The Title VI program staff support program areas across ODOT for continual implementation and reporting of relevant Title VI activities. Planning, education and other collaborative efforts engage OCR representatives, programs area staff and Subject Matter Experts (SMEs) to bring the law and intent of Title VI to the forefront in department practices.

The Office of Civil Rights reviews programs within ODOT to ensure that Title VI of the Civil Rights Act is followed within the agency. The OCR staff is available to discuss needs for training, guidance and dissemination of best practices for Title VI adherence, outreach and data analysis with program staff.

The OCR conducts Title VI compliance reviews of ODOT sub recipients. During the reporting period summarized in this report, a comprehensive review was conducted of two Local Public Agencies (LPA's), the City of Klamath Falls and Coos County, and one Metropolitan Planning Organization, Bend MPO. The OCR additionally supported Tillamook County in revising its Title VI implementation plan, a process begun in the previous program year.

Reviews of sub recipients are conducted in a four-step process: initiation letter, survey questionnaire, site visit, and final report. During the review process MPO's, LPA's, and other identified sub recipients are evaluated to ensure that they are following *Title VI of the Civil Rights Act of 1964, (42 USC 2000d to 2000-4), The Civil Rights Restoration Act of 1987, (Pub. L. No. 100-259), 23 CFR 200 and 49 CFR 21, Federal-Aid Highway Act of 1973, (23 USC 324), Executive Order 13166* and other related Acts and Orders related to Title VI. Elements of the review include scope and methodology, organization and staffing, plans and documents, data analysis, policies and procedures, complaint processes, training, public outreach and environmental justice.

The review always includes a section on Americans with Disabilities Act (ADA) Title II transition plans. While ADA Title II transition plans are not required to be in compliance with the Title VI, OCR promotes understanding and compliance with ADA laws and requirements broadly and therefore includes this area in reviewing sub recipients.

3. ODOT Sub Recipient List – FFY 2019

2018-
2019

Sub recipient	Amount
BEND METROPOLITAN PLANNING ORGANIZATION	310,649.19
CITY OF BEND	40,000.00
CITY OF CORVALLIS	73,856.00
CITY OF EUGENE	2,698,191.06
CITY OF GASTON	1,675.00
CITY OF GRESHAM	3,933,335.63
CITY OF HERMISTON	5,626.40
CITY OF HILLSBORO	30,527.41
CITY OF MEDFORD	60,608.21
CITY OF OREGON CITY	1,023.75
CITY OF PORTLAND	9,785,738.98
CITY OF SALEM	2,704,812.98
CITY OF THE DALLES	9,248.02
CITY OF TILLAMOOK	6,000.50
CITY OF WEST LINN	8,628.90
CLACKAMAS COUNTY	2,503,354.63
COLUMBIA COUNTY	169,827.06
COMMUNITY CONNECTION OF NE OREGON	13,858.48
COMMUTE OPTIONS FOR CENTRAL OREGON	166,575.77
COOS COUNTY	15,874.73
COWLITZ-WAHKIAKUM COUNCIL	1,800.00
DESCHUTES COUNTY	45,456.36
JACKSON COUNTY	1,358,002.61
KING COUNTY	43,422.14
LANE COUNCIL OF GOVERNMENTS	1,236,603.66

LANE COUNTY	531,335.60
LANE TRANSIT DISTRICT	416,485.60
LINN COUNTY	612,779.99
MARION COUNTY	844,439.10
METRO	3,824,878.93
MID-COLUMBIA ECONOMIC DEVELOPMENT	28,540.97
MULTNOMAH COUNTY	5,292,595.90
MWVCOG	1,018,401.26
OREGON CASCADES WEST COUNCIL	414,396.22
OREGON STATE UNIVERSITY	222,125.97
ROGUE VALLEY COUNCIL OF GOVERNMENTS	404,390.49
ROGUE VALLEY TRANSPORTATION DISTRICT	240,861.22
SALEM AREA MASS TRANSIT DISTRICT	494,827.66
SUNSET EMPIRE TRANSPORTATION DISTRICT	89,836.00
THE STREET TRUST COMMUNITY FUND	54,119.12
UNION COUNTY	12,313.00
UNIVERSITY OF OREGON	36,858.88
UNIVERSITY OF PORTLAND	192,124.88
WALLA WALLA VALLEY METROPOLITAN	24,000.02
WASHINGTON COUNTY	125,336.86
Total	40,105,345.14

4. Title VI Complaints Received

2018-
2019

ODOT received no Title VI complaints in the 2018-2019 reporting period.

Nondiscrimination Programs Training, Outreach and Education

In the 2018-2019 reporting year, the ODOT Subject Matter Experts (SMEs) and OCR staff provided and participated in the following trainings, outreach, meetings and workshops related to the nondiscrimination programs within ODOT:

October 2018

ODOT Fall Forum

Oregon Public Transportation Conference

Governors Marketplace events (4): The Dalles, Albany, Eugene, Roseburg

Women of Vision, DJC

Pacific Northwest TERO Region Fall Conference

Polk County Career Connect Expo

Coquille Indian Tribe College and Career Fair

Rogue Valley Business Resource Forum

Salem Area College and Career Fair

November 2018

Diversity in Construction Trades Summit

Central Oregon Skilled Trades & Apprentice Fair

Skanska Meet the Primes

General Inspector Certification Training

Certified Local Agency Training

Expo Negocio

December 2018

Governors Environmental Justice Task Force Meeting
Linn & Benton Counties Youth Job Fair
I-5 Rose Quarter Improvement Project Industry Forum

January 2019

General Inspector Certification Training
Confederated Tribes of Grand Ronde TERO Meeting
Tribes of the Umatilla Indian Reservation TERO Meeting
Confederated Tribes of Warm Springs TERO Meeting

February 2019

Careers in Gear
OCR Civil Rights Training – ODOT Region One
OCR Civil Rights Training – ODOT Region Two
Ashland Career Day

March 2019

Governors Environmental Justice Task Force Meeting
FHWA Contract Administration Core Curriculum Training
General Inspector Certification Training
Governors Marketplace event: Salem
Josephine County Middle School College & Career Fair
OCR Civil Rights Training – ODOT Region Three

April 2019

Best HQ Tradeshow

Port of Portland Open House

The Urban League of Portland's Annual Career Connections Job Fair

General Inspector Certification Training

Salem Construction Career Days

OCR Civil Rights Training – ODOT Region Four

GCAP Meet the Primes, Redmond

May 2019

North Douglas County Career Fair

Oregon Association of Minority Entrepreneurs (OAME) Tradeshow

General Inspector Certification Training

OAME Small Business Service Providers Summit

Conectate Day, La Grande

Women in Trades Career Fair

Umpqua Community College Careers After College

June 2019

Governors Marketplace events (2): Coos Bay and Grants Pass

General Inspector Certification Training

Governors Environmental Justice Task Force Meeting

July 2019

Philippine American Chamber of Commerce of Oregon (PACCO) Networking Event

Hispanic Metropolitan Chamber of Commerce Afterhours Networking Reception

Governors Marketplace events (2): Burns and Ontario

CUG Summer Work Session

ODOT CQCR Workshop

Public Engagement Guidebook

TAC Workgroup

Tillamook County Public Works Review

Central Lane MPO Review

MPO/Transit Providers/ODOT Meeting

August 2019

EJ Task Force Report

Unified MTIP Platform Working Group

Rose Quarter Project (Title VI/EJ)

OAME Youth Entrepreneurship Conference

September 2019

EJ Task Force Agency Staff Representative Meeting

EJ Title VI Collaboration Meeting

FHWA Title VI Training

Governors Environmental Justice Task Force Meeting

OCR All Staff Meeting Presentation

ADA Transition Plan for Local Agencies Meeting

2019 State of Oregon Diversity & Inclusion Conference

Environmental Justice Webinar

Hispanic Heritage Month

Southern Oregon Career Networking Expo, Canyonville

Minority Enterprise Development Week (MED Week)

Construction Utilities Career Day

5. Program Accomplishments | 2018-2019

Section B: Sub Recipient Reviews

The Office of Civil Rights supports the development of Title VI implementation by MPO and LPA levels. All sub recipients of federal funds through ODOT must have a current Title VI plan, with a commitment to review and update every three years. Through sub recipient reviews, Title VI programs are reviewed and sub recipients are informed of areas for revision or improvement as needed, with a clear plan of assistance and revision submission deadlines communicated to the partner agency.

Annual Accomplishment Reports (AAR) are encouraged for annual submission to ODOT and are subsequently reviewed by the Office of Civil Rights for promising practices, areas for improvement, and general compliance with Title VI plan elements.

Resources for partner agencies in implementing and reporting Title VI programming are available on the OCR website at: <http://www.oregon.gov/ODOT/Business/OCR/Pages/Non-Discrimination.aspx>

Title VI Plans and Annual Accomplishments Reports Reviewed, FFY 2018-2019:

- Bend MPO
- Coos County
- Klamath Falls
- Tillamook County

5. Program Accomplishments | 2018-2019

Section C: Data Analysis

ODOT uses a TransGIS system to research Title VI communities and identify LEP populations. A link to the system is here: <http://gisintra.odot.state.or.us/TransGIS/>

In addition to TransGIS, ODOT uses information from local school districts and other mapping tools such as EJ Screen to assess public engagement needs.

The OCR staff are currently working with the ODOT Procurement Office to establish service contracts and price agreements for translation services that will enhance the resources available to ODOT staff for public engagement broadly and for timely responsiveness to requests for translation and interpretation at presentations, meetings and common interactions with citizens for services.

5. Program Accomplishments

Section D: Transportation Planning Program

2018-
2019

The Transportation Planning Program Area of the Oregon Department of Transportation (ODOT) is comprised of planners from both the Transportation Development Division (Statewide Planners) and the Highway Division (Regional Planners).

Accomplishments this Reporting Period

Over the past year, ODOT Planners have worked to engage protected populations to ensure that services and benefits resulting from planning activities are fairly distributed to all people regardless of race, national origin or income, and that they have access to meaningful participation in the planning process throughout the State. Accomplishments from the Planning Program Area for the past year include:

Understanding the Intersections Between Transportation, Health and Social Equity

ODOT and the Oregon Health Authority collaborated to bring Charles T. Brown to Oregon to present to both a joint meeting of the Oregon Transportation Commission (OTC) and Public Health Advisory Board, as well as at a joint staff workshop. Mr.

Brown's work focuses on understanding the underlying or root causes of inequalities and oppression within our society. The workshop's objectives included:

- Establish an understanding of the intersections between transportation, public health and social equity.
- Demonstrate why these intersections are important for ODOT and OHA.
- Hold a conversation about how ODOT and OHA can address these issues through their partnership.

What is Missing?

Other Important Equity Variables to Consider:

- Ability Equity
- Cultural Equity
- Geographic Equity
- Gender Equity
- Income Equity
- Language Equity
- Life-stage Equity
- Modal Equity
- Process/Participation Equity
- Vertical Equity



Charles Brown is a planner and the founder and managing principal of Equitable Cities, LLC—a nationally known urban planning, policy, research, and multimedia firm working at the intersection of transportation, health and equity. He also serves as a senior researcher with the

Alan M. Voorhees Transportation Center (VTC) and adjunct professor at the Edward J. Bloustein School of Planning and Public Policy, both at Rutgers University.

Tribal Consultation for Statewide Planning and Programming

ODOT in partnership with Tribal governments have established a documented consultation process for the development of statewide transportation plans and the Statewide Transportation Improvement Program (STIP). This documentation reflects the consultation preferences of the nine federally recognized Tribal governments in Oregon, as well as some of the Tribal governments with historic interests or ancestral lands within the state boundaries. This documentation summarizes the expectations, roles, responsibilities and key decision-making points during planning and programming processes where consultation will take place. During the reporting period, ODOT has met and developed this document in concert with FHWA partners.

Increasing Engagement in Planning by James Rojas

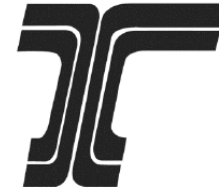
James Rojas is an award-winning urban planner, community activist and artist. He has developed an innovative public-engagement and community visioning method that uses art-making as its medium to involve under-represented populations in the planning process. Through this method, he has engaged thousands of people by facilitating over four hundred workshops. Rojas is one of the few nationally recognized urban planners to examine U.S. Latino cultural influences on urban design and sustainability. The Transportation and Growth Management Program (TGM) hosted a workshop on May 1, 2019 that was well attended by ODOT and DLCD planning staff and students from Willamette University in Salem Oregon.



Project Highlights

ODOT Planning Project Title VI Report 2019

COOS BAY / NORTH BEND TRANSPORTATION SYSTEM PLAN UPDATES



DATA

- \$279,485 State Planning and Research (SPR) funds
- DBE Goal: 8.5%
- Combined population of 25,662

ANALYSIS

- Demographics
- Traffic
- Bicycle
- Pedestrian
- Land Use

KEY ELEMENTS

- The TSP provides a long-term guide for transportation investments in each city over the next 20 years
- Outlines policies and projects that reflect community interests
- Balances the needs of all transportation users; including people walking and biking, transit, and freight;
- Guides transportation investments

PROJECT OVERVIEW AND PROCESS

The purpose of the Project is to update each City's Transportation System Plan to identify improvements that support local, regional and state needs through the year 2040. The Project includes several steps:

Update Goals and Objectives against evaluation criteria set by the city and public.

Review and Evaluate Existing System Conditions including the system's capacity, operations and safety.

Forecast Future Transportation Deficiencies and Needs for vehicles, bicycles and pedestrians.



Aerial view of Coos Bay and North Bend

Identify and Evaluative Scenarios against goals, objectives and needs.
Create Solutions and Strategies

OUTREACH AND PUBLIC INVOLVEMENT



Coos Bay Boardwalk Trail

The community is engaged in the process to ensure that transportation issues, problems, and needs are identified and solutions reflect community preferences.

A Planning Advisory Committee: of 20 community members, city, county and tribal officials have provided public perspective and key guidance on the projects development including community needs and future plans.

Public Workshops: An open house was held in December 2018 to discuss existing (2018) and future (2040) transportation conditions based on analysis. Invitations were distributed in English and Spanish.

A Project Website: allows the public to review and comment on project materials; be informed of upcoming meetings; and sign up for updates. <http://bayareatsps.com>



Website: www.oregon.gov/ODOT/TD/TP

For more Information, Please Contact:

Virginia Elandt, 541-957-3635, Virginia.Elandt@odot.state.or.us

CITY OF CORVALLIS TSP UPDATE & TRANSIT DEVELOPMENT PLAN



PROJECT OVERVIEW AND PROCESS

DATA

- \$993,886 for the TSP update and the new Transit Plan
- DKS Consultants
- Population: 54,462 including about 28,000 college students.
- 7% Hispanic, 7% Asian and 6% "two or more" or "other race".

ANALYSIS

The CALM regional demand model is providing evaluation of existing and future transportation conditions to 2040.

KEY ELEMENTS

- Assessment of the stability and sustainability of the City's fareless transit system.
- A complete, multimodal approach – including bicycles, sidewalks, trails, freight, transit and vehicles.

The City's most recent TSP was adopted in December 2018 after extensive analysis and public input to reflect the latest community vision, current infrastructure systems, and new growth projections. The updated TSP enables the City to more effectively compete for limited federal and state funds by establishing clear support



Transit is an important part of the transportation network and daily life. The new Transit Plan will evaluate the current operations & recommend improvements for future services.

OUTREACH & PUBLIC INVOLVEMENT



An outreach event during the popular downtown Farmer's Market.



Eastbound traffic on the Van Buren Street Bridge

- **Public Workshops:** during each important phase of the project.
- **Onboard Customer Survey:** to determine the needs of current Corvallis Transit users - including many college students.
- **Public Advisory Committee & Technical Advisory Committee Meetings will & City Council Meetings:** All meetings were open to the public for comment.
- **Project Website:** included a map for site-specific comments.
<http://CorvallisTSP.org/>
- **Multilingual Outreach:** Spanish language events were scheduled in Spanish-speaking neighborhoods.

Training Attended by Planning Staff

ODOT/FHWA EJ and Title VI Training: April 16 and 17th with FHWA Trainers Keith Moore and Mohamed Dumbuya “Fundamentals of Environmental Justice and Title VI of the Civil Rights Act”

EJ Training Needs Assessment Survey Webinar: provided by AASHTO and the Center for Environmental Excellence

Understanding the Intersections Between Transportation, Health and Social Equity: Charles T Brown workshop

5. Program Accomplishments 2018-2019

Section E: Geo-Environmental Section

On April 16 and 17, 2019, ODOT’s Geo-Environmental Section (GES) hosted FHWA resource center delivered training to 45 participants. The training covered the basics of both Title VI and EJ, and more specifically the training targeted EJ analysis techniques for FHWA-funded Categorical Exclusion (CE) projects during the NEPA and project design phase.

Part of the 2-day training included a project scenario workshop whereby participants were given information about a theoretical project’s actions and the resultant potential impacts to the community – attendees worked as groups to determine the approach they would take to adequately address EJ considerations based on the limited information they had for each project scenario.

Each group presented their findings for full group discussion and Q&A with the FHWA trainers. Participants who attended were a mix of staff and managers from region and headquarters planning, environmental units, communications/public involvement, office of civil rights, public transit, MPOs/LPAs, and FHWA Oregon Division.