<table>
<thead>
<tr>
<th></th>
<th>Title VI Program Overview</th>
<th>Page 3</th>
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<tbody>
<tr>
<td>2</td>
<td>Monitoring &amp; Review Processes</td>
<td>Page 4</td>
</tr>
<tr>
<td>3</td>
<td>Sub Recipient List (2019)</td>
<td>Page 5</td>
</tr>
<tr>
<td>4</td>
<td>Title VI Complaints Received</td>
<td>Page 6</td>
</tr>
<tr>
<td>5</td>
<td>Program Accomplishments:</td>
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</tr>
<tr>
<td></td>
<td>a. Training, outreach &amp; education</td>
<td>Page 7</td>
</tr>
<tr>
<td></td>
<td>b. Sub recipient Title VI implementation and accomplishment reviews</td>
<td>Page 11</td>
</tr>
<tr>
<td></td>
<td>c. Data and Title VI communities</td>
<td>Page 11</td>
</tr>
<tr>
<td></td>
<td>d. Planning program area accomplishments</td>
<td>Page 12</td>
</tr>
<tr>
<td></td>
<td>e. Geo-environmental section accomplishments</td>
<td>Page 16</td>
</tr>
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Introduction

The Oregon Department of Transportation (ODOT) is a recipient of federal financial assistance. All recipients are required to comply with federal nondiscrimination laws and regulations, including Title VI of the Civil Rights Act of 1964. Title VI of the Civil Rights Act of 1964 forbids discrimination against anyone in the United States because of race, color, or national origin by any agency that receives Federal funds. Subsequently, related authorities have expanded Title VI protections to include gender, age, and disability.

ODOT expects every manager, supervisor, employee, and sub recipient of federal assistance administered by ODOT to be aware of and apply the intent of Title VI of the Civil Rights Act of 1964 and related authorities in performing assigned duties.

The Federal Highway Administration (FHWA) requires recipients of federal highway funds to prepare an update report to clarify accomplishments, roles, responsibilities and procedures established to ensure compliance with Title VI of the Civil Rights Act of 1964; 23CFR 200.9(b)(10). The following report focuses on goals, accomplishments and data analysis for the 2018 to 2019 federal reporting year.

Contact with the ODOT Title VI/EJ/ADA Program Manager can be made at:

Oregon Department of Transportation
Office of Civil Rights
3930 Fairview Industrial Drive SE MS23
Salem, OR 97302-1166
(503) 986-4350
In preparation of ODOT’s 2018-2019 Title VI Annual Accomplishment Report, program areas receive a request from the Office of Civil Rights to submit accomplishments and other program outcome information. Each program area is charged with developing tools and procedures for their respective discipline. The Title VI program staff support program areas across ODOT for continual implementation and reporting of relevant Title VI activities. Planning, education and other collaborative efforts engage OCR representatives, programs area staff and Subject Matter Experts (SMEs) to bring the law and intent of Title VI to the forefront in department practices.

The Office of Civil Rights reviews programs within ODOT to ensure that Title VI of the Civil Rights Act is followed within the agency. The OCR staff is available to discuss needs for training, guidance and dissemination of best practices for Title VI adherence, outreach and data analysis with program staff.

The OCR conducts Title VI compliance reviews of ODOT sub recipients. During the reporting period summarized in this report, a comprehensive review was conducted of two Local Public Agencies (LPA’s), the City of Klamath Falls and Coos County, and one Metropolitan Planning Organization, Bend MPO. The OCR additionally supported Tillamook County in revising its Title VI implementation plan, a process begun in the previous program year.

Reviews of sub recipients are conducted in a four-step process: initiation letter, survey questionnaire, site visit, and final report. During the review process MPO’s, LPA’s, and other identified sub recipients are evaluated to ensure that they are following Title VI of the Civil Rights Act of 1964, (42 USC 2000d to 2000-4), The Civil Rights Restoration Act of 1987, (Pub. L. No. 100-259), 23 CFR 200 and 49 CFR 21, Federal-Aid Highway Act of 1973, (23 USC 324), Executive Order 13166 and other related Acts and Orders related to Title VI. Elements of the review include scope and methodology, organization and staffing, plans and documents, data analysis, policies and procedures, complaint processes, training, public outreach and environmental justice.

The review always includes a section on Americans with Disabilities Act (ADA) Title II transition plans. While ADA Title II transition plans are not required to be in compliance with the Title VI, OCR promotes understanding and compliance with ADA laws and requirements broadly and therefore includes this area in reviewing sub recipients.
<table>
<thead>
<tr>
<th>Sub recipient</th>
<th>Amount</th>
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<td>CITY OF CORVALLIS</td>
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<td>CITY OF EUGENE</td>
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<td>CITY OF GASTON</td>
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<td>CITY OF GRESHAM</td>
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<td>CITY OF HERMISTON</td>
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<td>CITY OF HILLSBORO</td>
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<td>CITY OF SALEM</td>
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<td>CITY OF THE DALLES</td>
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<td>CITY OF TILLAMOOK</td>
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<td>Organization</td>
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<td><strong>Total</strong></td>
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</table>

4. Title VI Complaints Received 2018-2019

ODOT received no Title VI complaints in the 2018-2019 reporting period.
Nondiscrimination Programs Training, Outreach and Education

In the 2018-2019 reporting year, the ODOT Subject Matter Experts (SMEs) and OCR staff provided and participated in the following trainings, outreach, meetings and workshops related to the nondiscrimination programs within ODOT:

**October 2018**

ODOT Fall Forum

Oregon Public Transportation Conference

Governors Marketplace events (4): The Dalles, Albany, Eugene, Roseburg

Women of Vision, DJC

Pacific Northwest TERO Region Fall Conference

Polk County Career Connect Expo

Coquille Indian Tribe College and Career Fair

Rogue Valley Business Resource Forum

Salem Area College and Career Fair

**November 2018**

Diversity in Construction Trades Summit

Central Oregon Skilled Trades & Apprentice Fair

Skanska Meet the Primes

General Inspector Certification Training

Certified Local Agency Training

Expo Negocio
**December 2018**
Governors Environmental Justice Task Force Meeting
Linn & Benton Counties Youth Job Fair
I-5 Rose Quarter Improvement Project Industry Forum

**January 2019**
General Inspector Certification Training
Confederated Tribes of Grand Ronde TERO Meeting
Tribes of the Umatilla Indian Reservation TERO Meeting
Confederated Tribes of Warm Springs TERO Meeting

**February 2019**
Careers in Gear
OCR Civil Rights Training – ODOT Region One
OCR Civil Rights Training – ODOT Region Two
Ashland Career Day

**March 2019**
Governors Environmental Justice Task Force Meeting
FHWA Contract Administration Core Curriculum Training
General Inspector Certification Training
Governors Marketplace event: Salem
Josephine County Middle School College & Career Fair
OCR Civil Rights Training – ODOT Region Three

**April 2019**
Best HQ Tradeshow
Port of Portland Open House
The Urban League of Portland’s Annual Career Connections Job Fair
General Inspector Certification Training
Salem Construction Career Days
OCR Civil Rights Training – ODOT Region Four
GCAP Meet the Primes, Redmond

**May 2019**
North Douglas County Career Fair
Oregon Association of Minority Entrepreneurs (OAME) Tradeshow
General Inspector Certification Training
OAME Small Business Service Providers Summit
Conectate Day, La Grande
Women in Trades Career Fair
Umpqua Community College Careers After College

**June 2019**
Governors Marketplace events (2): Coos Bay and Grants Pass
General Inspector Certification Training
Governors Environmental Justice Task Force Meeting

**July 2019**
Philippine American Chamber of Commerce of Oregon (PACCO) Networking Event
Hispanic Metropolitan Chamber of Commerce Afterhours Networking Reception
Governors Marketplace events (2): Burns and Ontario
CUG Summer Work Session
ODOT CQCR Workshop
Public Engagement Guidebook
TAC Workgroup
Tillamook County Public Works Review
Central Lane MPO Review
MPO/Transit Providers/ODOT Meeting

**August 2019**
EJ Task Force Report
Unified MTIP Platform Working Group
Rose Quarter Project (Title VI/EJ)
OAME Youth Entrepreneurship Conference

**September 2019**
EJ Task Force Agency Staff Representative Meeting
EJ Title VI Collaboration Meeting
FHWA Title VI Training
Governors Environmental Justice Task Force Meeting
OCR All Staff Meeting Presentation
ADA Transition Plan for Local Agencies Meeting
2019 State of Oregon Diversity & Inclusion Conference
Environmental Justice Webinar
Hispanic Heritage Month
Southern Oregon Career Networking Expo, Canyonville
Minority Enterprise Development Week (MED Week)
Construction Utilities Career Day
The Office of Civil Rights supports the development of Title VI implementation by MPO and LPA levels. All sub recipients of federal funds through ODOT must have a current Title VI plan, with a commitment to review and update every three years. Through sub recipient reviews, Title VI programs are reviewed and sub recipients are informed of areas for revision or improvement as needed, with a clear plan of assistance and revision submission deadlines communicated to the partner agency.

Annual Accomplishment Reports (AAR) are encouraged for annual submission to ODOT and are subsequently reviewed by the Office of Civil Rights for promising practices, areas for improvement, and general compliance with Title VI plan elements.

Resources for partner agencies in implementing and reporting Title VI programming are available on the OCR website at: http://www.oregon.gov/ODOT/Business/OCR/Pages/Non-Discrimination.aspx

**Title VI Plans and Annual Accomplishments Reports Reviewed, FFY 2018-2019:**

- Bend MPO
- Klamath Falls
- Coos County
- Tillamook County

ODOT uses a TransGIS system to research Title VI communities and identify LEP populations. A link to the system is here: http://gisintra.odot.state.or.us/TransGIS/

In addition to TransGIS, ODOT uses information from local school districts and other mapping tools such as EJ Screen to assess public engagement needs.

The OCR staff are currently working with the ODOT Procurement Office to establish service contracts and price agreements for translation services that will enhance the resources available to ODOT staff for public engagement broadly and for timely responsiveness to requests for translation and interpretation at presentations, meetings and common interactions with citizens for services.
The Transportation Planning Program Area of the Oregon Department of Transportation (ODOT) is comprised of planners from both the Transportation Development Division (Statewide Planners) and the Highway Division (Regional Planners).

**Accomplishments this Reporting Period**

Over the past year, ODOT Planners have worked to engage protected populations to ensure that services and benefits resulting from planning activities are fairly distributed to all people regardless of race, national origin or income, and that they have access to meaningful participation in the planning process throughout the State. Accomplishments from the Planning Program Area for the past year include:

**Understanding the Intersections Between Transportation, Health and Social Equity**

ODOT and the Oregon Health Authority collaborated to bring Charles T. Brown to Oregon to present to both a joint meeting of the Oregon Transportation Commission (OTC) and Public Health Advisory Board, as well as at a joint staff workshop. Mr. Brown’s work focuses on understanding the underlying or root causes of inequalities and oppression within our society. The workshop’s objectives included:

- Establish an understanding of the intersections between transportation, public health and social equity.
- Demonstrate why these intersections are important for ODOT and OHA.
- Hold a conversation about how ODOT and OHA can address these issues through their partnership.

Charles Brown is a planner and the founder and managing principal of Equitable Cities, LLC—a nationally known urban planning, policy, research, and multimedia firm working at the intersection of transportation, health and equity. He also serves as a senior researcher with the
Alan M. Voorhees Transportation Center (VTC) and adjunct professor at the Edward J. Bloustein School of Planning and Public Policy, both at Rutgers University.

**Tribal Consultation for Statewide Planning and Programming**

ODOT in partnership with Tribal governments have established a documented consultation process for the development of statewide transportation plans and the Statewide Transportation Improvement Program (STIP). This documentation reflects the consultation preferences of the nine federally recognized Tribal governments in Oregon, as well as some of the Tribal governments with historic interests or ancestral lands within the state boundaries. This documentation summarizes the expectations, roles, responsibilities and key decision-making points during planning and programming processes where consultation will take place. During the reporting period, ODOT has met and developed this document in concert with FHWA partners.

**Increasing Engagement in Planning by James Rojas**

James Rojas is an award-winning urban planner, community activist and artist. He has developed an innovative public-engagement and community visioning method that uses art-making as its medium to involve under-represented populations in the planning process. Through this method, he has engaged thousands of people by facilitating over four hundred workshops. Rojas is one of the few nationally recognized urban planners to examine U.S. Latino cultural influences on urban design and sustainability. The Transportation and Growth Management Program (TGM) hosted a workshop on May 1, 2019 that was well attended by ODOT and DLCD planning staff and students from Willamette University in Salem Oregon.
Project Highlights

ODOT Planning Project Title VI Report 2019

COOS BAY / NORTH BEND
TRANSPORTATION SYSTEM PLAN UPDATES

Project Overview and Process

The purpose of the Project is to update each City’s Transportation System Plan to identify improvements that support local, regional and state needs through the year 2040. The Project includes several steps:

- **Update Goals and Objectives** against evaluation criteria set by the city and public.
- **Review and Evaluate Existing System Conditions** including the system’s capacity, operations and safety.
- **Forecast Future Transportation Deficiencies and Needs** for vehicles, bicycles and pedestrians.

Aerial view of Coos Bay and North Bend

Identify and Evaluative Scenarios against goals, objectives and needs.
Create Solutions and Strategies

Data

- $279,485 State Planning and Research (SPR) funds
- DBE Goal: 8.5%
- Combined population of 25,662

Analysis

- Demographics
- Traffic
- Bicycle
- Pedestrian
- Land Use

Key Elements

- The TSP provides a long-term guide for transportation investments in each city over the next 20 years
- Outlines polices and projects that reflect community interests
- Balances the needs of all transportation users; including people walking and biking, transit, and freight;
- Guides transportation investments

Outreach and Public Involvement

A Planning Advisory Committee: of 20 community members, city, county and tribal officials have provided public perspective and key guidance on the projects development including community needs and future plans.

Public Workshops: An open house was held in December 2018 to discuss existing (2018) and future (2040) transportation conditions based on analysis. Invitations were distributed in English and Spanish.

A Project Website: allows the public to review and comment on project materials; be informed of upcoming meetings; and sign up for updates. [http://bayareatrps.com](http://bayareatrps.com)

Coo Bay Boardwalk Trail

The community is engaged in the process to ensure that transportation issues, problems, and needs are identified and solutions reflect community preferences.

Website: [www.oregon.gov/ODOT/TP/TP](http://www.oregon.gov/ODOT/TP/TP)

For more Information, Please Contact:
Virginia Elandt, 541-957-3635, Virginia.Elandt@odot.state.or.us
PROJECT OVERVIEW AND PROCESS

The City’s most recent TSP was adopted in December 2018 after extensive analysis and public input to reflect the latest community vision, current infrastructure systems, and new growth projections. The updated TSP enables the City to more effectively compete for limited federal and state funds by establishing clear support.

DATA

- $993,886 for the TSP update and the new Transit Plan
- DKS Consultants
- Population: 54,462 including about 28,000 college students.
- 7% Hispanic, 7% Asian and 6% “two or more” or “other race”.

ANALYSIS

The CALM regional demand model is providing evaluation of existing and future transportation conditions to 2040.

KEY ELEMENTS

- Assessment of the stability and sustainability of the City’s fareless transit system.
- A complete, multimodal approach – including bicycles, sidewalks, trails, freight, transit and vehicles.

OUTREACH & PUBLIC INVOLVEMENT

- Public Workshops: during each important phase of the project.
- Onboard Customer Survey: to determine the needs of current Corvallis Transit users - including many college students.
- Public Advisory Committee & Technical Advisory Committee Meetings will & City Council Meetings: All meetings were open to the public for comment.
- Project Website: included a map for site-specific comments.
  http://CorvallisTSP.org/
- Multilingual Outreach: Spanish language events were scheduled in Spanish-speaking neighborhoods.

Website: www.oregon.gov/ODOT/TD/TSP
For more information, please contact:
James Feldmann, Senior Transportation Planner
541.757.4197, james.feldmann@odot.state.or.us
Training Attended by Planning Staff

ODOT/FHWA EJ and Title VI Training: April 16 and 17th with FHWA Trainers Keith Moore and Mohamed Dumbuya “Fundamentals of Environmental Justice and Title VI of the Civil Rights Act”

EJ Training Needs Assessment Survey Webinar: provided by AASHTO and the Center for Environmental Excellence

Understanding the Intersections Between Transportation, Health and Social Equity: Charles T Brown workshop

5. Program Accomplishments
Section E: Geo-Environmental Section

On April 16 and 17, 2019, ODOT’s Geo-Environmental Section (GES) hosted FHWA resource center delivered training to 45 participants. The training covered the basics of both Title VI and EJ, and more specifically the training targeted EJ analysis techniques for FHWA-funded Categorical Exclusion (CE) projects during the NEPA and project design phase.

Part of the 2-day training included a project scenario workshop whereby participants were given information about a theoretical project’s actions and the resultant potential impacts to the community – attendees worked as groups to determine the approach they would take to adequately address EJ considerations based on the limited information they had for each project scenario.

Each group presented their findings for full group discussion and Q&A with the FWHA trainers. Participants who attended were a mix of staff and managers from region and headquarters planning, environmental units, communications/public involvement, office of civil rights, public transit, MPOs/LPAs, and FHWA Oregon Division.