

**Letter of Clarification No. 2
Design-Build Project**

RFP Reference Document

Date: January 8, 2025

To: Shortlist

Prepared By: Megan Saunders

**Subject: Northwest Oregon 2024-2027, ADA Curb Ramps, Phase 2 Design-Build Project
Design-Build Project**

RFP and Forms - The following are the Agency's responses to Bidders' questions/requests for clarification

Question 1: We would like to request the proposal opening to be done as listed below.

- Technical proposal to be submitted on March 7th.
- Define the review time for technical proposals with a date that scores will be presented, and make price proposals due at this same date/time.
- Publicly open technical proposal scores followed by price proposals. ODOT personnel will insert scores into the ODOT provided spreadsheet with the apparent winner announced at that time.

Response 1: The new Open-Ended Performance Plan (Form OEPP), included in the Technical Proposal now requires dollar values assigned to both Design and Construction to confirm commitment to the required DBE goals. As such, the total project cost is known at the time of Technical Proposal and the two proposal submittal dates have been combined. This will not be changing.

The Price Proposal will not be provided to the Evaluation Panel who are reviewing and scoring the Technical Proposals. A virtual public opening for the Price Proposals to announce both the Technical Proposal scoring and the apparent Best-Value Proposer has been added back into the RFP. Please see Sections 2.01 and 4.01 in Addendum 1.

Questions 2: Given the quantity of documents being shared on ODOT's website, we would like to request that files are labeled with the date that they are updated/uploaded. This will save time for those who are combing through files to ensure we have the most current documents.

Response 2: All documents that were uploaded to the website after 12/13/2024 (the original upload for all documents) will be labeled with dates they were added. This has also been completed for all documents to date.

Question 3: Section 4.06.b of the RFP requires a “Comprehensive Project-Wide Organizational Chart, that includes Design, Construction, and Quality Management roles, including all Major Subcontractors, Principal Participants, Key Personnel and any other key roles as identified by the Proposer...”

Are there any specific roles that should be included in the proposal? Should we refer to the related RFQ #C15536 Section 4.04- SOQ Section 3 (d) for a list of required Key Personnel?

Response 3: Please refer to the DB Agreement and General Provisions for the Key Personnel, specifically Section 2.4 and DB180.35.

Question 4: Please clarify the Contract completion date. The RFP states October 30, 2027 and the Agreement says December 30, 2027.

Response 4: Please see Addendum 1. The RFP dates has been updated to match the DB Agreement.

Question 5: It appears that there is an error in Section 6.04 of the RFP in the scoring example. Please confirm the numbers in the Scoring Example.

Response 5: Please see Addendum 1. The Scoring Example numbers have been updated. The scoring formula did not change.

Question 6: Is more data intended to be provided related to preliminary ramp evaluations, i.e. additional results from additional ongoing settlement ramp evaluations? If so, please clarify so our teams can plan accordingly.

Response 6: No, we do not anticipate releasing additional data outside of the information already shared as part of the RFP.

Question 7: Please clarify when a determination will be made on feasible ATCs from the Feasibility Meeting to help our team prepare for the first One-on-one Meeting.

Response 7: ODOT will provide as much feedback as possible during the ATC Feasibility Meetings themselves (and subsequent one-on-one meetings) on the topics discussed. If an ATC requires more time to provide feedback, ODOT will let the Proposer know during the meeting and will specify the expected duration for the response.

Question 8: The RFP indicates the meeting agenda must be submitted at least 3 days ahead of the one-on-one ATC meetings. Can ODOT clarify if that's intended to be business days or calendar days and if COB is acceptable?

Response 8: Business Days. Please see the update to the RFP in Addendum 1.

Question 9: The RFP only states a date that the Proposal is due (March 7, 2025), but no time. Can you please confirm the date and time in which the Proposal is due?

Response 9: Please see the update made to RFP Section 2.01 in Addendum 1.

Question 10: Section 2.09 of the RFP requires a certain process be followed if changes to Key Personnel (as submitted in the SOQ) are made in this proposal. If ODOT has added Key Personnel Roles since the time of SOQ, does the approval process in Section 2.09 apply to those new roles? (i.e. the addition of the Project Principal role)

Response 10: Per Section 2.09 of the RFP all changes to Key Personnel positions submitted as part of the SOQ submittal, whether additions, deletions, or substitutions, must follow the process outlined in Section 2.09.

Question 11: Can you please provide an approximate number of ODOT representatives who will be attendance at the ATC meetings so we can prepare materials to leave behind?

Response 11: To preserve the confidential nature of the ATC process you will not be able to leave documentation behind for review. Anything you bring to the meeting will need to be taken when you leave. Please also see Addendum 1.

Question 12: The link to the LiDar data for Springfield needs to be changed. It links to the Salem data. The link that is pointing to Salem data is

https://app.pointerra.io/shared/pc_wtTh2tZKuGoEGwWcRkacYV Password:

Springfield2024. This address and password are located within the

“Pointerra_Springfield_DB.pdf” document located in “Survey Reports/Springfield Survey Report/LiDAR Data

Response 12: Please see the updated DB Agreement, Attachment A, Survey and Mapping zip file for Springfield that has been uploaded to the website:

https://www.oregon.gov/odot/Business/Procurement/Pages/Bid_Award.aspx