

House keeping items that need updating and put into new format.

RANK	Construction Manual Chapters	Last Update	Minor, Moderate or Major	Author or Technical Expert(s)	Final authority
anytime	Title Page	1/17		Dennee	Bucher
anytime	Summary	1/17		Dennee	Bucher
anytime	Table of Contents	1/17		Dennee	Bucher
anytime	PM Checklist	1/17		Dennee	Bucher
anytime	Forward	1/17		Dennee	Bucher

1	3-Delegated Authority	2/18	Major	Croff/Wilborn	Bucher
2	7-Unbalanced Bids	10/10	Major	Dennee/Oberlander/Wolf	Bucher
5	11-Before Onsite Work Begins	10/13	Major	Dennee/Bryant	Bucher
3	15-Change Orders/Force Account/SFO	10/13	Major	Guthrie/Wilborn/Croff	Bucher
6	27-Claims	10/13	Major	Croff/Wilborn	Bucher
4	34-Contractor Evaluations	10/13	Major	Dennee/Butler/Bucher	Bucher

Contract Administration Workshop

March 2020

14	12-Project Records	10/10	Moderate	King/Marshall/Engel	Bucher
17	12C-Quality Price Adjustments	2/16	Moderate	Sealy/Butler/Dennee	Bucher
15	12F-Materials On Hand	10/10	Moderate	Anello/Sealy/Dennee	Bucher
12	13-Contract Time	10/13	Moderate	Guthrie/Wilborn/Croff	Bucher
13	24-Utilities/Railroad	10/10	Moderate		Bucher
7	26-Prompt Payment/Claims against Bo	10/10	Moderate	Sealy/Butler	Bucher
16	31-Responsibility for Damage	10/13	Moderate		Bucher
8	35-Contract Termination	10/10	Moderate	Guthrie/Wilborn/Croff	Bucher
9	39-Landscape Establishment	1/08	Moderate	Marshall/Anello	Bucher
10	41-Warranties	6/09	Moderate	Fry/Dennee	Bucher
11	12G-Extra Work on Force Account Basis	10/10	Moderate-SG	Free/Guthrie	Bucher
Outside	42-Doc Express/E Construction	NA		Baker/Herring/Butler	Bucher

	1-Organization	10/13	Minor		
	2-Funding & Responsibility	6/12	Minor		
	4-Public Relations	10/10	Minor	Francis/Beers/Dennee	
	5-Project Authorization	2/16	Minor		
	6-Site /Data Examination	2/16	Minor		
	8-Award/Execution	10/13	Minor		
	9-Project Manager	10/13	Minor		
	10-Superintendent	10/10	Minor		
	12B-Quality	1/17	Minor		
	12E-Adjustments	10/13	Minor		
	14-Subcontracts	8/16	Minor		
	16-Submittals	10/13	Minor		
	17-Safety	10/13	Minor		
	18-Workforce and small business equi	1/17	Minor		
	19-Labor Compliance	8/16	Minor		
	20-Surveying/Monumentation	6/09	Minor		
	21-Permits	10/13	Minor		
	22-Material Source	10/10	Minor		
	23-Material Quantities	6/09	Minor	Sealy/Anello/Dennee	
	25-Payments to Contractors/Retainage	1/17	Minor		
	28-Public Equipment	10/13	Minor		
	29-R/W Obligations	10/13	Minor		
	30-Overweight Loads	6/09	Minor		
	33-Left over Material	10/13	Minor		
	36-Project Acceptance	1/17	Minor		
	37-Final Documentation	1/17	Minor		
	38-Error in Final Quantities	6/09	Minor	Sealy/Anello/Guthrie	
	40-Third Note	10/10	Minor		
	12A-Daily Reports	1/17	Minor		
	12D-Quantities	1/17	Minor		
	12H-As Constructed Plans	10/10	Minor	Croff/Kohl/Polly	
	32-Cultural Resources	8/16	Minor		