

Contact Lists for Contract Documentation

Some of this may not apply to our Local Agencies, but most is applicable to all:

1. **As Constructed Plans** (Refer to [Technical Bulletin RD22-01\(B\)](#) and [Construction Manual](#) Chapter 12H – As-Constructed Plans which details the process differences for ODOT Construction, ODOT Maintenance and Local Agency projects):
 - a. Send to Region Tech Center for review/comment (see As Constructed contacts below);
 - b. Send final As Constructed Plans to Maps and Plans (MapsAndPlans@odot.Oregon.gov).
2. **Warranties:**
 - a. Copies of warranties to the following as applicable (email PDF with or without Doc Express signature pages):
 - i. All Warranties: District Manager (see contacts below)
 - ii. Striping Warranties only: Striping Manager (see contacts below) and Office of Maintenance (Tony.Perez@odot.Oregon.gov)
 - iii. Sign Warranties only: Sign Manager (see contacts below) and Office of Maintenance (Tony.Perez@odot.Oregon.gov)
 - iv. Membrane Warranties only: Product Evaluation Coordinator (Dean Chess Dean.M.Chess@odot.Oregon.gov)
 - b. Structure Coatings Warranties – mail the following to the Structure Coatings Engineer (Andrew Blower, ODOT Materials Lab, 800 Airport Rd SE, Salem, OR 97301)
 - i. Coatings Warranties (with or without signature pages)
 - ii. Coatings Supplemental Warranty Performance Bond (signed by the Surety's authorized Attorney-in-Fact with the Surety's seal affixed to the bond)
 - iii. Power of Attorney for the Attorney-in-Fact (include the bond numbers, and affix the Surety's original seal to the power of attorney; if executed by co-Sureties, each Surety shall sign, seal and attach the power of attorney)
3. **Pile and Drilled Shaft Documentation:**
 - a. Send originals of the following to the State Foundation Engineer in the Bridge Section - Tom Grummon, ODOT Bridge Section, 4040 Fairview Industrial Dr. SE - MS#4, Salem, OR 97301:
 - i. Pile Record Book(s)
 - ii. Pile Driving Analysis Reports
 - iii. Pile Load Tests (formerly CAPWAP)
 - iv. Drilled Shaft Inspection Reports
 - v. Drilled Shaft Excavation Logs
 - vi. Drilled Shaft Concrete Placement Logs
 - vii. Drilled Shaft Concrete Volume Logs
4. **Smoothness Data:**
 - a. Email raw data to the Assistant Pavement Materials Engineer at ODOTMixDesign@odot.Oregon.gov if requested or notified by Pavements that the project has been selected for QA.

5. StatSpec Data:

- a. Email raw data of final statistical testing input data and statistical computation sheets to Pavements Unit at ODOTMixDesign@odot.Oregon.gov - all projects.

6. ADA Curb Ramp and Push Button Inspection Forms:

- a. Ensure all ADA Curb Ramp and Push Button Inspection forms (on or along State highway system) have been sent to the ADA Unit directly from the dynamic (live, fillable) form using the red "Submit by email" button in the top right-hand corner.
- b. If you are unsure if forms have been sent, please resend or contact ADA at ODOTStandards@odot.Oregon.gov or contact the ADA Program at [Oregon Department of Transportation : Engineering for Accessibility : Engineering : State of Oregon](http://OregonDepartmentofTransportation:EngineeringforAccessibility:Engineering:StateofOregon) to verify what they have already received. It is critical all ramp forms are accounted for in the reporting required by the ADA settlement agreement.

7. Notifications of Commencement and Completion Dates (email PDF with or without Doc Express signature pages):

- a. Region Survey Manager (see contacts below)
- b. Region Right-of-Way Manager (see contacts below)
- c. District Manager (see contacts below)
- d. Office of Equity and Civil Rights (send to the Region Field Coordinator assigned to the Project)

8. Recommendation of Project Acceptance (email PDF with Doc Express signature pages):

- a. District Manager (see contacts below)
- b. FHWA (see contacts below)
- c. Local Agency (when applicable)

9. Resident Engineer's Narrative (email PDF with Doc Express signature pages):

- a. ODOT Contract Services (**not required for Doc Express projects**)
ODOTContractSvcs@odot.oregon.gov
- b. ODOT Area Manager (Area in which project is located)
- c. Region Tech Center Manager (see contacts below)
- d. Region Tech Center Unit Managers (for the Region in which the project is located)
- e. ODOT Project Controls Office ODOTCostEstimating@odot.oregon.gov
- f. Region Project Delivery Manager (Regions 1 and 2 only)
 - i. Region 1 Matt Freitag Matthew.D.Freitag@odot.oregon.gov (interim)
 - ii. Region 2 Jim West James.E.West@odot.Oregon.gov
- g. Pavement Design Engineer (Paul.T.Burch@odot.oregon.gov)
- h. Bridge Engineering Section (ODOTBridgeEngineeringSection@odot.Oregon.gov)
- i. Traffic / Roadway Section (ODOTRoadwayEngineeringGroup@odot.Oregon.gov)
- j. ODOT Hydraulics Section (HydroAdminSupport@odot.oregon.gov)
- k. Geo-Environmental Section (send to the Region Environmental Coordinator (REC) assigned to the Project)
- l. ODOT RE-CP or TPM (as assigned to the Project for both design and construction)
- m. POR's (Send to Professionals of Record for both ODOT and Consultants who have signed stamped Special Provisions and Contract Plans for the Project.)

Contact Lists:

- Region Tech Center Managers:
 - Region 1: Elizabeth Papadopoulos Elizabeth.Papadopoulos@odot.oregon.gov
 - Region 2: Carol Cartwright Carol.A.Cartwright@odot.Oregon.gov
 - Region 3: Mark Thompson Mark.Thompson@odot.Oregon.gov
 - Region 4: Omar Ahmed Omar.Ahmed@odot.Oregon.gov
 - Region 5: Stephanie Anderson Stephanie.Anderson@odot.Oregon.gov
- Region As Constructed Contacts:
 - HQ: Heidi Shoblom, State Roadway Engineer Heidi.E.Shoblom@odot.Oregon.gov
 - Region 1: Doug Stanley Doug.A.Stanley@odot.Oregon.gov
 - CC: Dar Muma dar.muma@odot.oregon.gov
 - Region 2: Eliseo Lemus Eliseo.M.Lemus@odot.Oregon.gov
 - Region 3: Mike Morris Michael.L.Morris@odot.Oregon.gov
 - Region 4: Jenn Cline Jennifer.Cline@odot.Oregon.gov
 - Region 5: Dan Fine Daniel.Fine@odot.Oregon.gov
- Region Survey Managers:
 - Region 1 – Chris Pucci Christopher.Pucci@odot.oregon.gov
 - Region 2 – Robert Harrison Robert.Harrison@odot.Oregon.gov
 - Region 3 – Logan Miles Logan.T.Miles@odot.Oregon.gov
 - Region 4 – David Brown David.T.Brown@odot.Oregon.gov
 - CC: Lead Surveyor – Rob Churchill Robert.A.Churchill@odot.Oregon.gov
 - Region 5 – Tim Rynearson Timothy.W.Rynearson@odot.Oregon.gov
 - CC: Lead Surveyor – Bret Elithorp Bret.Elithorp@odot.Oregon.gov
- Region Right-of-Way Manager
 - Region 1 – Grant Casebeer Grant.Casebeer@odot.oregon.gov
 - Region 2 – David Thiessen David.J.Thiessen@odot.Oregon.gov
 - Region 3 – Mickey Calvert Mickey.D.Calvert@odot.Oregon.gov
 - Region 4 – Jenny Adkins Jenny.Adkins@odot.oregon.gov
 - CC: Lead Surveyor – Rob Churchill Robert.A.Churchill@odot.Oregon.gov
 - Region 5 – Tim Rynearson Timothy.W.Rynearson@odot.Oregon.gov
 - CC: Lead Surveyor – Bret Elithorp Bret.Elithorp@odot.Oregon.gov
- District Manager
 - 1 Astoria (Region 2) – Mark Buffington Mark.W.Buffington@odot.Oregon.gov
 - 2B Clackamas (Region 1) – Cory Hamilton Cory.D.Hamilton@odot.Oregon.gov
 - 2C Troutdale (Region 1) – Dan Bacon Dan.W.Bacon@odot.Oregon.gov
 - 3 Salem (Region 2) – Cole Mullis Cole.F.Mullis@odot.Oregon.gov
 - 4 Corvallis (Region 2) – Brian Morey Brian.T.Morey@odot.Oregon.gov
 - 5 Springfield (Region 2) – Jim Gamble James.Gamble@odot.Oregon.gov
 - 7 Roseburg (Region 3) – Darrin Neavoll Darrin.L.Neavoll@odot.Oregon.gov
 - 8 Medford (Region 3) – Jeremiah Griffin Jeremiah.M.Griffin@odot.Oregon.gov interim
 - 9 The Dalles (Region 4) – Pat Cimmiyotti Patrick.N.Cimmiyotti@odot.Oregon.gov
 - 10 Bend (Region 4) – Joel McCarroll Joel.R.McCarroll@odot.Oregon.gov
 - 11 Klamath Falls (Region 4) – Mike Davis Mike.L.Davis@odot.Oregon.gov
 - 12 Pendleton (Region 5) – Rich Lani Richard.Lani@odot.Oregon.gov
 - 13 LaGrande (Region 5) – Ace Clark Ace.W.Clark@odot.Oregon.gov
 - 14 Ontario (Region 5) – Paul Woodworth Paul.D.Woodworth@odot.Oregon.gov

- Striping (Pavement Marking) Managers:
 - Region 1: Gary Copher Gary.W.Copher@odot.oregon.gov
 - Region 2: Shawn Martin Shawn.Martin@odot.oregon.gov
 - Region 3: Steve Silva Steve.T.Silva@odot.Oregon.gov
 - Region 4: Kevin Krausse Kevin.L.Krausse@odot.Oregon.gov
 - Region 5: Sean Rohan Sean.Rohan@odot.Oregon.gov
- Sign Managers:
 - Region 1:
 - District 2B (Clackamas) Gary Copher Gary.W.Copher@odot.oregon.gov
 - District 2C (Troutdale) Gary Copher Gary.W.Copher@odot.oregon.gov
 - Region 2:
 - District 1 (Astoria) Steve Stratton Steve.J.Stratton@odot.Oregon.gov
 - District 3 (Salem) Steve Barner Steve.Barner@odot.Oregon.gov
 - CC: Desmond P Yamamura Desmond.P.Yamamura@odot.Oregon.gov
 - District 4 (Corvallis) Ryan Hoeft Ryan.S.Hoeft@odot.Oregon.gov
 - District 5 (Springfield) Troy Lindley Troy.K.Lindley@odot.Oregon.gov
 - Region 3:
 - District 7 (Roseburg) Steve Silva Steve.T.Silva@odot.Oregon.gov
 - District 8 (Medford) Everett Carroll Everett.C.Carroll@odot.Oregon.gov
 - Region 4:
 - District 9 (The Dalles) Kevin Krausse Kevin.L.Krausse@odot.Oregon.gov
 - District 10 (Bend) Kevin Krausse Kevin.L.Krausse@odot.Oregon.gov
 - District 11 (Klamath Falls) Kevin Krausse Kevin.L.Krausse@odot.Oregon.gov
 - Region 5:
 - District 12 (Pendleton) Paul Howland Paul.L.Howland@odot.Oregon.gov
 - District 13 (LaGrande) Dave Dethloff William.D.Dethloff@odot.Oregon.gov
 - District 14 (Ontario) Jeff Berry Jeff.Berry@odot.Oregon.gov
- FHWA Contacts <https://www.fhwa.dot.gov/ordiv/staff.cfm>:
 - Region 1: Shaneka Owens shaneka.owens@dot.gov
 - Region 2: Ben Haines benjamin.haines@dot.gov
 - Region 3: Erin Parker erin.parker@dot.gov
 - Regions 4 & 5: Martin (Marty) Fey martin.fey@dot.gov

Here are a couple other quick reference links:

- Maintenance District Offices: <https://www.oregon.gov/odot/Maintenance/Pages/District-Map--Contact-Info.aspx>
- Basic Region Contact Info: <https://www.oregon.gov/ODOT/Regions/Pages/Region-Contacts.aspx>
 - ODOT Regions are as follows:
 - Region 1 – Portland/Metro area
 - Region 2 – Willamette Valley, North/Central Coast
 - Region 3 – Southwest Oregon
 - Region 4 – Central Oregon
 - Region 5 – Eastern Oregon