**Date:** March 4, 2024

**To:** Greg Stellmach P.E.

 Contract Administration Engineer

**From:** Click here to enter submitter’s name.

 Click here to enter submitter’s position title

**Subject: Letter of Public Interest Finding**

 **Request Type: Select the request type.**

 Project Name: Enter the STIP Project Name.

 Highway: Enter the Highway Name.

 County: Enter the County Name.

 Key No.: Enter the Key Number. Contract No.: Enter Contract Number.

**Use this template to submitted Letters of Public Interest Findings (LPIF) if any of the conditions listed in Section 2 of the** [**LPIF Guidance**](https://www.oregon.gov/odot/Business/PCOManuals/LPIF_Guidance.pdf) **are added to the contract by Contract Change Order.**

**Project Description:** *Give a brief description of the project including the project purpose, general location, and other key details.*

Click here to enter text.

**Exemption Description:** *What exemption to the existing CFR or Statute is being requested?*

Click here to select the exemption description.

**Public Interest:** *Clearly describe how the request to not follow an existing CFR or Statute is in the public’s best interest.*

Click here to enter text.

**Associated Costs:** *Include the cost(s) associated with this request. If there will be a cost savings to the project, clearly detail how the savings will be realized.*

Click here to enter text.

**Procurement Method:** *Describe how the material(s) or work will be procured; biddable work in the construction contract, Contract Change Order, separate sole source contract, Agency-supplied material(s) or labor, etc.*

Click here to enter text.

**Alternatives:** *If the LPIF is not approved, what alternatives can be used to obtain the material(s), or perform the work? If there are no alternatives available, please describe why.*

Click here to enter text.

**Buy America/Build America Buy America:** *How will conformance to Buy America requirements for any iron or steel materials and Build America Buy America requirements for construction materials that are non-ferrous metals, plastic and polymer-based products, glass, lumber, or drywall be confirmed (applies to federally funded projects only)? If Buy America or Build America Buy America requirements do not apply, please describe why.*

Click here to enter text.

Submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Click here to enter submitter’s name and position title*.

Concurred by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Click here to enter AM’s name and position title.*

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Greg Stellmach P.E.*, Contract Administration Engineer*

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Click here to select a FHWA Area Engineer.*

 *(Required if project has been selected by FHWA for Federal oversight.)*

Cc.: Click here to enter the name and email address (email required for non-ODOT employees).