

The ORD Standards Committee approved the following changes to ProjectWise Naming for documents in **6\_Civil\_Data** and **Roadway** folders, which will be implemented on Wednesday, Nov 23, 2023.

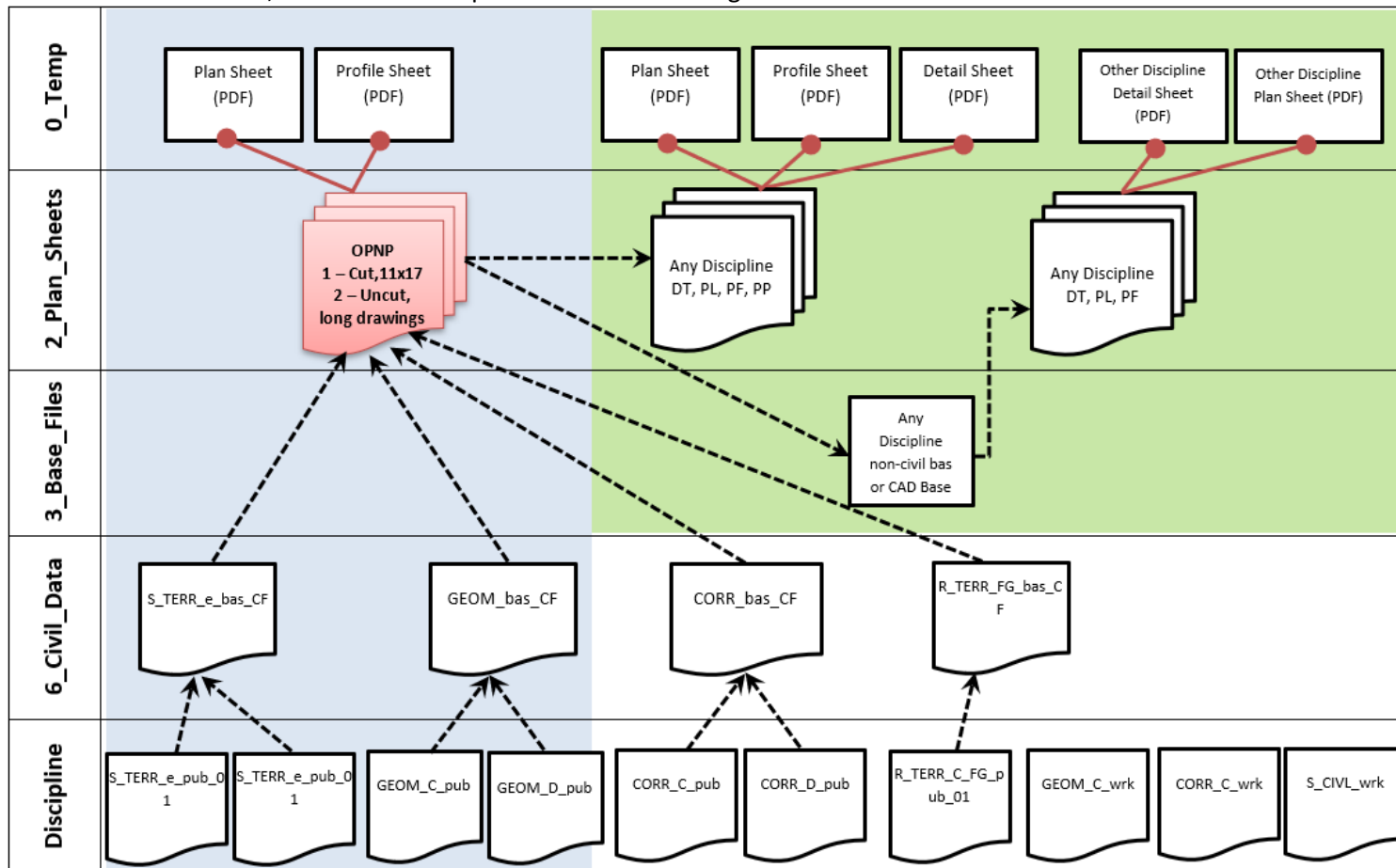
5 – Filenames to be removed.

4 – Filenames to be added.

7 – Document Name, Document Name Format, and Document Description changes, these are only modifications to existing filenames.

The new names and modifications to names and descriptions will support the use of container files for delivering roadway design in the 6\_Civil\_Design folder, while storing work to be shared in published files in the Roadway folder. Designing/modeling in a “pub” file from start to finish, and not copying or moving the file prevents breaking associations and allows for better functioning in ORD.

The published files are attached as references to the container files, which are in turn, attached as references into the OPNP file. The value of XXX in a ProjectWise name is typically replaced with an alignment name, geographical area, or a person’s initials. The value of YY will allow a terrain creator to indicate the material layer in the document name, such as RK for Top of Rock or SG for Subgrade.



A new file name - R\_K#####\_CIVL\_XXX\_wrk\_###.dgn (<Name> Design Civil Data Working File) – is provided to contain civil data of any type (geometry, terrain, corridor, etc.) or a combination of types of civil data where there is no intent to share the data with others. Working files contain data that is used by the discipline only.

“\_wrk” is not for sharing

“\_pub” is for published/sharing

“\_pub” files should be attached as references to bas\_CF files in 6\_Civil\_Data

The tables below explain the details of the changes to ProjectWise Naming for documents in **6\_Civil\_Data** and **Roadway** folders.

Action	Classification	Discipline	Subdiscipline	Document Name	Correct ProjectWise Folder	Document Name Format	Document Description
remove	Roadway	Roadway	Roadway	TERR_SG_bas	6_Civil_Data	R_K#####_TERR_SG_bas_###	<Name> Terrain Subgrade Base File
remove	Roadway	Roadway	Roadway	TERR_FG_bas	6_Civil_Data	R_K#####_TERR_FG_bas_###	<Name> Terrain Finish Grade Base File
remove	Roadway	Roadway	Roadway	GEOM_bas	6_Civil_Data	R_K#####_GEOM_bas_###	<Name> Geometry Base File
remove	Roadway	Roadway	Roadway	CORR_bas	6_Civil_Data	R_K#####_CORR_bas_###	<Name> Corridor Base File
Remove	Roadway	Roadway	Roadway	TERR_FG_wrk	Roadway	R_K#####_TERR_FG_wrk_###	<Name> Terrain Finish Grade Working File

Action	Classification	Discipline	Subdiscipline	Document Name	Correct ProjectWise Folder	Document Name Format	Document Description
add	Roadway	Roadway	Roadway	GEOM_XXX_pub	Roadway	R_K#####_GEOM_XXX_pub_###	<Name> Geometry Published File
add	Roadway	Roadway	Roadway	CORR_XXX_pub	Roadway	R_K#####_CORR_XXX_pub_###	<Name> Corridor Published File
add	Roadway	Roadway	Roadway	TERR_XXX_YY_pub	Roadway	R_K#####_TERR_XXX_YY_pub_###	<Name_Layer> Terrain Published File
add	Roadway	Roadway	Roadway	CIVL_XXX_wrk	Roadway	R_K#####_CIVL_XXX_wrk_###	<Name> Design Civil Data Working File

MODIFICATIONS: New text listed in **green text**; Remove text listed in ~~red-strikeout text~~

Action	Classification	Discipline	Subdiscipline	Document Name	Correct ProjectWise Folder	Document Name Format	Document Description
Modify to add YY to name for the layer	Roadway	Roadway	Roadway	TERR_YY_bas_CF	6_Civil_Data	R_K#####_TERR_YY_bas_CF_##	< <del>Name</del> Layer> Terrain Base Container File
Modify to add YY for layer (SG, FG, RK) and XXX for location	Roadway	Roadway	Roadway	TERR_XXX_YY_wrk	Roadway	R_K#####_TERR_XXX_YY_wrk_##	< <del>Name</del> Layer> Terrain Subgrade Working File
Modify to remove "working" & (If used) from description; Modify to add XXX to name	Roadway	Roadway	Roadway	SUPR_XXX	Roadway	R_K#####_SUPR_XXX_##	<Name> Superelevation Working File (if-used)
Modify to remove "working" from description	Roadway	Roadway	Roadway	OITL	Roadway	R_K#####_OITL_##	<Name> ORD Template Library Working File
Modify to add XXX to name	Roadway	Roadway	Roadway	GEOM_XXX_wrk	Roadway	R_K#####_GEOM_XXX_wrk_##	<Name> Geometry Working File
Modify to add XXX to name	Roadway	Roadway	Roadway	CORR_XXX_wrk	Roadway	R_K#####_CORR_XXX_wrk_##	<Name> Corridor Working File
Modify to add XXX to name	Roadway	Roadway	Roadway	XSEC_XXX_wrk	Roadway	R_K#####_XSEC_XXX_wrk_##	<Name> Cross Sections Working File