



OREGON DEPARTMENT OF TRANSPORTATION
 FUELS TAX GROUP, MS 21
 355 CAPITOL ST NE
 SALEM OR 97301-3871
 PH: (503) 378-8150 OR (888) 753-2525
 FAX: (503) 378-3060

USE FUEL SELLER TAX REPORT

MAIL REPORT AND REMITTANCE TO:
 ODOT FUELS TAX GROUP, UNIT 06
 PO BOX 4395
 PORTLAND OR 97208-4395
 Website: <http://fuelstax.oregon.gov>
 email: ODOTFuelsTax@odot.state.or.us

COMPANY INFORMATION					
COMPANY NAME	FEIN	LICENSE NUMBER	TAX REPORT PERIOD	<input type="checkbox"/> AMENDMENT	
ADDRESS	CITY	STATE	ZIP CODE	NAME AND TITLE OF PREPARER	

USE FUEL REPORTING	GALLONS	DOLLARS
1. TOTAL USE FUEL HANDLED (TOTAL FROM PAGE 3)		
2. RETAIL STATION OPERATIONS (TOTAL OREGON TAXABLE SALES FROM PAGE 6, COLUMN 5)		
3. NON-RETAIL OPERATIONS (TOTAL TAXABLE FROM SCHEDULE 5CRD)		
4. FLEET FUELING OPERATIONS (TOTAL TAXABLE FROM SCHEDULE 5FLT)		
5. TAXABLE PROPANE GALLONS SOLD INTO VEHICLES = _____ ÷ 1.3 =		
6. SUBTOTAL (ADD LINES 2 THROUGH 5)		
7. USE FUEL TAX (MULTIPLY GALLONS ON LINE 6 BY THE CURRENT TAX RATE OF 0.38)		\$
8. LESS 4% CREDIT (MULTIPLY AMOUNT ON LINE 7 BY 0.04)		\$
9. NET USE FUEL TAX DUE (SUBTRACT LINE 8 FROM LINE 7)		\$
10. BULK FUEL AND OTHER SALES (TOTAL TAXABLE FROM SCHEDULE 5BLK)		
11. USE FUEL TAX (MULTIPLY GALLONS ON LINE 10 BY THE CURRENT TAX RATE OF 0.38)		\$
12. TOTAL USE FUEL TAX DUE (ADD LINES 9 AND 11)		\$
13. INTEREST (MULTIPLY TAX ON LINE 12 BY NUMBER OF DAYS LATE BY 0.000329)		\$
14. 10% LATE PAYMENT PENALTY (MULTIPLY LINE 12 BY 0.1) _____ NUMBER OF DAYS		\$
15. TOTAL DUE (ADD LINES 12, 13, AND 14)		\$
16. TOTAL DUE LOCAL JURISDICTIONS (FROM PAGE 2, LINE 3)		\$
17. GRAND TOTAL (ADD LINES 15 AND 16)		\$

SIGNATURE

CERTIFICATION OF SELLER: I HEREBY CERTIFY THAT THIS REPORT, INCLUDING THE ACCOMPANYING SCHEDULES AND STATEMENTS, IS A FULL, TRUE, AND COMPLETE REPORT OF THE NUMBER OF GALLONS OF "FUEL" AS DEFINED BY ORS 319.520 HANDLED DURING THE REPORT PERIOD.

NOTE: THIS REPORT MUST BE SIGNED BY A PRINCIPAL OFFICER OR BY AN AUTHORIZED AGENT WHEN MADE BY A CORPORATION, AND BY THE MANAGING AGENT OR OWNER WHEN MADE BY A FIRM OR ASSOCIATION OR BY AN INDIVIDUAL FOR HIS OR HER OWN REPORT.

SIGNATURE	PRINT NAME	TITLE	DATE
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LOCAL JURISDICTION SUMMARY

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COMPANY INFORMATION									
COMPANY NAME					FEIN		LICENSE NUMBER		TAX REPORT PERIOD
COLUMN A LOCAL JURISDICTION	COLUMN B RETAIL SALES	COLUMN C CARDLOCK SALES	COLUMN D FLEET FUELING SALES	COLUMN E BULK FUEL SALES	COLUMN F TAXABLE GALLONS (ADD COLUMNS B, C, D AND E)	COLUMN G RATE	COLUMN H AMOUNT DUE (COLUMN F * RATE)	COLUMN I PENALTY	COLUMN J INTEREST
1. CITY OF PORTLAND						0.10	\$	\$	\$
2. TOTALS							\$	\$	\$
3. TOTAL TAX, PENALTY, INTEREST (FORWARD TO PAGE 1, LINE 16)									\$



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USE FUEL HANDLED

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USE THIS SCHEDULE TO REPORT USE FUEL HANDLED AT ALL LOCATIONS WITH A STORAGE TANK.

USE ONE COLUMN FOR EACH LOCATION AND PRODUCT CODE . THE TOTAL ON LINE 8 FOR EACH COLUMN SHOULD REFLECT THE FUEL HANDLED **FOR THAT LOCATION** (FORWARD TO LINE 9).

COMPANY INFORMATION

COMPANY NAME	FEIN	LICENSE NUMBER	TAX REPORT PERIOD

LINE 1 FACILITY ID OR DESCRIPTION						
LINE 2 TYPE OF OPERATION	<input type="checkbox"/> RETAIL <input type="checkbox"/> CARDLOCK <input type="checkbox"/> FLEET FUELING <input type="checkbox"/> BULK	<input type="checkbox"/> RETAIL <input type="checkbox"/> CARDLOCK <input type="checkbox"/> FLEET FUELING <input type="checkbox"/> BULK	<input type="checkbox"/> RETAIL <input type="checkbox"/> CARDLOCK <input type="checkbox"/> FLEET FUELING <input type="checkbox"/> BULK	<input type="checkbox"/> RETAIL <input type="checkbox"/> CARDLOCK <input type="checkbox"/> FLEET FUELING <input type="checkbox"/> BULK	<input type="checkbox"/> RETAIL <input type="checkbox"/> CARDLOCK <input type="checkbox"/> FLEET FUELING <input type="checkbox"/> BULK	
LINE 3 PRODUCT CODE						
LINE 4 BEGINNING INVENTORY						
LINE 5 PURCHASES (FROM COLUMN 12 - SCHEDULE 2)						
LINE 6 FUEL AVAILABLE FOR SALE (LINE 4 PLUS LINE 5)						
LINE 7 ENDING INVENTORY						
LINE 8 FUEL HANDLED (LINE 6 MINUS LINE 7)						
LINE 9 SUBTOTAL FUEL HANDLED (TOTALS OF LINE 8), FORWARD TO USE FUEL SELLER TAX REPORT, PAGE 1, LINE 1.						



USE FUEL SELLER TAX REPORT

SCHEDULE OF RECEIPTS

SCHEDULE 2

MAIL REPORT AND REMITTANCE TO:
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COMPANY INFORMATION

COMPANY NAME	FEIN	LICENSE NUMBER	TAX REPORT PERIOD	PRODUCT CODE
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(1) CARRIER NAME	(2) CARRIER FEIN	(3) MODE	(4) POINT OF ORIGIN	(5) POINT OF DESTINATION	(6) SUPPLIER NAME	(7) SUPPLIER FEIN	(8) DATE RECEIVED	(9) DOCUMENT NUMBER	(10) NET GALLONS	(11) GROSS GALLONS	(12) BILLED GALLONS
FORWARD BILLED GALLONS TOTAL (COLUMN 12) TO USE FUEL HANDLED, PAGE 3, LINE 5.											
TOTAL											



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RETAIL OPERATIONS - DETAIL

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USE ONE PAGE FOR EACH FACILITY

PUMP METER READINGS

COMPANY INFORMATION

COMPANY NAME	FEIN	LICENSE NUMBER	TAX REPORT PERIOD
FACILITY ID OR DESCRIPTION			

LINE 1	PUMP NUMBER / STATUS*	/	/	/	/
LINE 2	PRODUCT CODE				
LINE 3	CLOSING READING				
LINE 4	OPENING READING				
LINE 5**	GALLONS SOLD				

LINE 6	PUMP NUMBER / STATUS*	/	/	/	/
LINE 7	PRODUCT CODE				
LINE 8	CLOSING READING				
LINE 9	OPENING READING				
LINE 10**	GALLONS SOLD				

LINE 11	PUMP NUMBER / STATUS*	/	/	/	/
LINE 12	PRODUCT CODE				
LINE 13	CLOSING READING				
LINE 14	OPENING READING				
LINE 15**	GALLONS SOLD				

*FOR EACH PUMP, SHOW STATUS: A = ACTIVE N=NEW R=RETIRE (CLOSING READING IS THE FINAL NUMBER FOR THIS PUMP)

**BY FACILITY AND PRODUCT CODE, FORWARD GALLONS SOLD TO PAGE 6, RETAIL OPERATION SUMMARY, COLUMN 3



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RETAIL OPERATIONS - SUMMARY

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COMPANY INFORMATION			
COMPANY NAME	FEIN	LICENSE NUMBER	TAX REPORT PERIOD

(1) FACILITY ID OR DESCRIPTION	(2) PRODUCT CODE	(3) TOTAL GALLONS SOLD	(4) RETAIL EX-TAX SALES (SCHEDULE 6RTL)	(5) OREGON TAXABLE SALES (COLUMN 3 - 4)	(6) LOCAL JURISDICTION TAXABLE SALES (COLUMN 3 - 4)

FORWARD OREGON TAXABLE SALES TOTAL (COLUMN 5) TO USE FUEL TAX REPORT, PAGE 1, LINE 2.
 FORWARD LOCAL JURISDICTION TAXABLE SALES (COLUMN 6) BY JURISDICTION TO THE LOCAL JURISDICTION SUMMARY ON PAGE 2.



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SCHEDULE OF DISBURSEMENTS - RETAIL EX-TAX

SCHEDULE 6RTL

MAIL REPORT AND REMITTANCE TO:
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COMPANY INFORMATION				
COMPANY NAME	FEIN	LICENSE NUMBER	TAX REPORT PERIOD	PRODUCT CODE

(1) CREDENTIAL/ DESCRIPTION	(2) FACILITY ID OR DESCRIPTION	(3) PURCHASE DATE	(4) CUSTOMER NAME	(5) CUSTOMER ADDRESS (CITY, STATE)	(6) INVOICE NUMBER	(7) BILLED GALLONS

BY FACILITY AND PRODUCT CODE, FORWARD BILLED GALLONS TOTAL (COLUMN 7) TO PAGE 6, RETAIL OPERATIONS SUMMARY FORM (COLUMN 4).

TOTAL

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SCHEDULE OF DISBURSEMENTS - CARDLOCK

SCHEDULE 5CRD OR 6CRD

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COMPANY INFORMATION								
COMPANY NAME	FEIN	LICENSE NUMBER	TAX REPORT PERIOD	SCHEDULE CODE	PRODUCT CODE			
(1) CREDENTIAL/ DESCRIPTION	(2) CARD NUMBER	(3) FACILITY ID OR DESCRIPTION	(4) PURCHASE DATE	(5) CUSTOMER NAME	(6) CUSTOMER ACCOUNT NUMBER	(7) INVOICE DATE	(8) INVOICE NUMBER	(9) BILLED GALLONS
FORWARD BILLED GALLONS TOTAL (COLUMN 9) OF SCHEDULE 5CRD TO USE FUEL SELLER TAX REPORT, PAGE 1, LINE 3.								
TOTAL								

Oregon Use Fuel Seller Tax Report Instructions (735-1334)

The Seller tax report requires the following schedules based on the type of activity by a seller:

Seller Activity	Page 2 Local Jurisdiction Summary	Page 3 UF Handled	Page 4 Schedule 2	Page 5 Pump Meter Readings	Page 6 Retail Operations Summary	Page 7 Schedule 6RTL	Page 8 Schedule 5CRD/6CRD	Page 9 Schedule 5FLT/6FLT	Page 10 Schedule 5BLK/6BLK
Retail Stations	X	X	X	X	X	X			
Cardlock	X	X	X				X		
Fleet Fueling	X	X	X					X	
Bulk Disbursement	X	X	X						X

Product Codes:

- 160 - Undyed Diesel
- 170 - Biodiesel
- B20 - B20 or greater made with Used Cooking Oil
- 224 - Compressed Natural Gas (CNG)
- 225 - Liquefied Natural Gas (LNG)
- 054 - Propane

The following fuel products must be reported if blended with the above products or if dispensed into a motor vehicle:

- 142 - Kerosene
- 122 - Blending Components
- 061 - Natural Gasoline
- 228 - Dyed Diesel Fuel
- 171 - Dyed Biodiesel
- 072 - Dyed Kerosene
- 100 - Transmix
- D20 - Dyed 20% or greater made with Used Cooking Oil
- 175 - Residual Fuel Oil
- 092 - Undefined Products including on-road racing gas

Mode (of Transportation):

- J - Truck, R - Rail, B - Barge, PL - Pipeline, S - Ship (ocean vessel)

Make check payable and mail report and remittance to:

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Additional information can be obtained from our web-site: <http://fuelstax.oregon.gov>

Or by calling us at 1-888-753-2525 or 1-503-378-8150 or emailing to ODOTFuelsTax@odot.state.or.us