Cascades West Area Commission on Transportation
Executive Committee Meeting
Thursday, December 3 2026
4:00 pm – 4:30 pm

VIRTUAL MEETING
Via Teams by clicking **HERE**
Meeting ID: 293 362 974 568 4
Passcode: L5SD9Ni6
Contact: Erica Bratton, **erica.bratton@odot.oregon.gov**

AGENDA

1.	**4:00**	**Welcome**	**Chair Commissioner Walter Chuck**
2.	**4:05**	**Minutes from October 8th, 2026, Meeting (Attachment A)** ***ACTION*:** *Approval of meeting minutes*	**Chair**
3	**4:20**	***December CWACT Full Commission Meeting*** *Due to a light agenda and member holiday plans, would the Executive Committee like to cancel the December meeting?* ***ACTION:** Decision on whether to cancel December CWACT FC Meeting.*	**ODOT Staff**
4	**4:10**	**CWACT Full Commission Agenda (Attachment B)** ***ACTION*:** *If held, approval of the CWACT Full Commission Meeting Agenda for the December 17th, 2026 meeting.*	**ODOT Staff**
6	**4:25**	**Other Business** • Member Comment	**ODOT Staff**
7	**4:30**	**Adjournment**	**Chair**

If you need special accommodations to attend a meeting contact Erica Bratton (erica.bratton@odot.oregon.gov) at least 24 hours prior to the meeting.

		CWACT Executive Committee	
Last Name	**First Name**	**Email**	**Representing**
Walter	Chuck	wchuck@co.lincoln.or.us	Lincoln County (Chair)
Nyquist	Roger	rnyquist@co.linn.or.us	Linn County (Vice-Chair)
Malone	Pat	pat.malone@bentoncountyor.gov	Benton County
Keating	Andrew	andrew.keating@cityoftoledo.org	City of Toledo
Saalsaa	Rich	rsaalsaa@philomathoregon.gov	City of Philomath
Hickam	Mike	mhickam@cityofmillersburg.org	Millersburg
Hildebrant	Christine	Christine.D.Hildebrant@odot.oregon.gov	ODOT

QUORUM REQUIREMENT: *"A quorum for the Executive Committee shall be a majority of the members and there shall be as least one representative from each county present" (CWACT Bylaws: Article V – Committees Section A.2)*

CWACT EXECUTIVE COMMITTEE
Thursday, October 8th, 2026
4:00 pm to 4:30 pm
Microsoft Teams Remote Connection

DRAFT MINUTES

Members	Jurisdiction	Attended
Rich Saalsaa	Benton County	Yes
Pat Malone	Benton County	No
Andrew Keating	Lincoln County	No
Walter Chuck	Lincoln County	Yes
Mike Hickam	Linn County	Yes
Roger Nyquist	Linn County	No
Christine Hildebrant	ODOT	Yes
Alternates	**Jurisdiction**	**Attended**
James Feldmann	ODOT	Yes

Guests: None
Staff: ODOT Admin Erica Bratton

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Welcome and Agenda Review	The meeting was called to order at 4:02 pm by the Chair, Commissioner Walter Chuck. Quorum was confirmed. There were no changes to the agenda.	**The meeting was called to order at 4:02 pm by the Chair Commissioner Walter Chuck.**
2. Approve Minutes of August 13, 2026, Meeting ***Action: Approval of minutes***	Councillor Saalsaa moved to approve August 13, 2026, minutes. Councilor Hickam seconded. The motion passed unanimously.	**Councillor Saalsaa moved to approve August 13, 2026, minutes. Councilor Hickam seconded. The motion passed**

		unanimously.
3. Approve The October CWACT FC Meeting Agenda ***Action: Approval of CWACT FC Meeting Agenda***	Christine Hildebrant shared the draft agenda with the CWACT Exec members for their review. This agenda is ready for members to approve should it be satisfactory. Hildebrant reviewed the following points on the agenda. **Western University Presentation** Western University requested time to share updates on their rail-related campus project. The presentation is not yet confirmed; they are waiting for approval from Executive Committee to present. • The Executive Committee agreed to keep the Western University Presentation on the agenda. **Eugene Airport Expansion Presentation** The Eugene Airport will present information on the upcoming expansion plans, both in progress and future. **Capital Investment Plan (CIP) Update** To be presented by Ken Schonkweiler. The update will include a review of the projects that have been selected, some of the process and how those projects got selected and any feedback and questions from the ACT. **Connect Oregon Update** Commissioner Chuck and Commissioner attended the Statewide Connect Oregon meeting and will give the update. **Possible selection of an aviation review committee member**	**After Discussion a motion to accept the agenda was made by Councilor Saalsaa, the motion was seconded by Councilor Hickam. The motion passed unanimously.**

	Potential candidate is Rory Rowan. No major changes were requested to the agenda.	
4. CWACT Full Commission Meeting For October 22, 2026. Hybrid or online only. ***Action: Decision***	The Executive Committee discussed whether the meeting should be hybrid or fully virtual. Members noted that virtual meetings generally improve audio clarity and logistical challenges Some members expressed that travel time makes in-person attendance difficult.	**The Executive Committee decided by consensus to hold the meeting as virtual only.**
5. Other Business:	**Connect Oregon Comment Period** ODOT staff noted that the public comment period is open and closes October 16, 2026. **Member Nominations for 2027-2028** Staff reminded members that nomination and selection processes for the next term will begin soon, with some timing dependent on local elections. **Charter Update** James Feldman noted that the CWACT will be required to align its charter with updated statewide standards. This work will occur at the end of the year and into early 2027. **Member and Staff Comments** No additional comments were offered by members or staff.	
6. Adjournment	The next CWACT Executive Committee Meeting is scheduled for Thursday, December 3, 2026.	**The meeting was adjourned at 4:11 pm by Chair Commissioner Walter Chuck.**

CWACT Full Commission Meeting
Thursday, December 17th, 2026
5:00 pm - 7:00 pm

VIRTUAL ONLY

VIA TEAMS VIDEO
Teams Link by clicking HERE
Meeting ID: 243 949 688 096 5
Passcode:fk6m4TA2

Dial in by phone
1-971-277-1965, Phone conference ID: 322 542 045#

Contact: Erica Bratton (Erica.Bratton@odot.oregon.gov)

AGENDA

1)	**5:00**	**Welcome and Agenda Review**	**Chair, Commissioner Walter Chuck**
2)	**5:05**	**Public Comments** *This time is reserved for members of the public to comment on issues related to the CWACT's activities.*	**Chair**
3)	**5:10**	**Approve Minutes of October 22, 2026 meeting** **(Attachment A)** ***ACTION:*** *Approval of Minutes*	**Chair**
4)	**5:15**	**Membership Update: Nominations for 2027/2028** Reminder to update CWACT Membership for the next two years. Staff will send out an email reminder with nomination form included. ***ACTION:*** *Information*	**ODOT Staff**
5)	**5:25**	**Membership Attendance History** ***ACTION:*** *Information*	**ODOT Staff**
6)	**5:45**	***Corvallis Downtown Vitality Strategy Task Force*** Presentation on final report ***ACTION:*** *Information*	**Steve Clark**

7)	**6:15**	**Other Business** • Local jurisdiction updates	**Chair**
8)	**7:00**	**Adjournment** *The next CWACT Full Commission Meeting is scheduled for February 25th, 2027*	**Chair**

Primary Members:

Last Name	First Name	Representing	Category
Malone	Pat	Benton County	Primary
Chuck	Walter	Lincoln County	Chair
Nyquist	Roger	Linn County	Chair Elect
Kentta	Robert	Conf. Tribes of Siletz Indians	Primary
Van Drimmelen	Chris	City of Albany	Primary
Olson	Ava	City of Corvallis	Primary
Short	Kathy	City of Depoe Bay	Primary
Conti	Dominic	City of Lebanon	Primary
Mark	Rick	City of Lincoln City	Primary
Hickam	Mike	City of Millersburg	Primary
Cuthbertson	Jeanni	City of Monroe	Primary
Kaplan	Jan	City of Newport	Primary
Saalsaa	Rich	City of Philomath	Primary
Sanchez	Angelita	City of Sweet Home	Primary
Samaniego	Joe	City of Tangent	Primary
Keating	Andrew	City of Toledo	Primary
Townsend	Jerry	City of Waldport	Primary
Collins	Barry	City of Yachats	Primary
Sylvia	Gil	Port of Newport	Primary
Bronstein	Sarah	Benton County – Private Sector	Primary
Steele	Janet	Linn County – Private Sector	Primary
Hildebrant	Christine	ODOT	Primary

QUORUM REQUIREMENT: *For the purpose of conducting official business, a quorum shall exist when either:*

1. *Representatives from fifty-one (51) percent (%) of the voting members are in attendance; or*
2. *The following representatives are present:*
   - *Two of three county commissioners*
   - *Two additional representatives from each county, whether cities, ports, private sector members, or CTSI representatives.*

Benton County facilities are accessible to persons with disabilities. If you need accommodations, please contact Erica Bratton at least 24 hours prior to the meeting at Erica.Bratton@odot.oregon.gov

(CWACT Bylaws: Article VI – Organization Procedures Section B)