

**Cascades West Area Commission on Transportation  
Executive Committee Meeting**

Thursday, April 10, 2025

4:00 pm – 4:30 pm

**VIRTUAL MEETING**

Via Teams by clicking [HERE](#)

Meeting ID: 250 346 049 991

Passcode: 2cT9wW

Mobile One Click Number

[+1 872 242 8088](#)

Phone Conference ID: 215 088 947#

Contact: Justin Peterson, [jpeterson@ocwcog.org](mailto:jpeterson@ocwcog.org)

**AGENDA**

1.	4:00	<b>Welcome</b>	<b>Chair Commissioner Pat Malone</b>
2.	4:05	<b>Approve Minutes of February 13, 2025, Meeting (<a href="#">Attachment A</a>)</b>  <i><b>ACTION: Approval of meeting minutes</b></i>	<b>Chair</b>
3.	4:10	<b>Approve CWACT Full Commission Agenda (<a href="#">Attachment B</a>)</b> <i>Approve the CWACT Full Commission Meeting Agenda for the April 24, 2025, meeting at the Benton County Kalapuya Meeting Room.</i>	<b>Staff, Justin Peterson</b>
4.	4:20	<b>Other Business</b> <ul style="list-style-type: none"><li>• Connect Oregon Commissioner Representative – April 14<sup>th</sup> 2-3pm</li><li>• Philomath Tour Option Discussion for the April 24<sup>th</sup> Full Commission Meeting</li><li>• 2025 Schedule – new December date</li><li>• Member Comments</li></ul>	<b>ODOT/CWACT Staff</b>
5.	4:30	<b>Adjournment</b> <i>The next CWACT Executive Committee Meeting is scheduled for Thursday, June 12, 2025.</i>	<b>Chair</b>

**CWACT Executive Committee**

Last Name	First Name	Email	Representing
Silvia	Frank	<a href="mailto:frank.silvia@cityoftoledo.org">frank.silvia@cityoftoledo.org</a>	City of Toledo
Hall	Claire	<a href="mailto:cehall@co.lincoln.or.us">cehall@co.lincoln.or.us</a>	Lincoln County
Saalsaa	Rich	<a href="mailto:rsaalsaa@philomathoregon.gov">rsaalsaa@philomathoregon.gov</a>	City of Philomath
Malone	Pat	<a href="mailto:pat.malone@bentoncountyor.gov">pat.malone@bentoncountyor.gov</a>	Benton County
Montague	Jackie	<a href="mailto:jackie.montague@cityofalbany.net">jackie.montague@cityofalbany.net</a>	City of Albany
Nyquist	Roger	<a href="mailto:rnyquist@co.linn.or.us">rnyquist@co.linn.or.us</a>	Linn County
Hildebrant	Christine	<a href="mailto:Christine.D.Hildebrant@odot.oregon.gov">Christine.D.Hildebrant@odot.oregon.gov</a>	ODOT

**QUORUM REQUIREMENT:** “A quorum for the Executive Committee shall be a majority of the members and there shall be as least one representative from each county present” (CWACT Bylaws: Article V – Committees Section A.2)

The Cascades West COG facilities are accessible to persons with disabilities. If you will need any special accommodations to attend the meeting contact Ashlyn Muzechenko at least 24 hours prior to the meeting. She can be reached at [amuzechenko@ocwcog.org](mailto:amuzechenko@ocwcog.org).

**CWACT EXECUTIVE COMMITTEE**  
**Thursday, February 13, 2025**  
**4:00 pm to 4:30 pm**  
**Microsoft Teams Remote Connection**

**DRAFT MINUTES**

<b>Members</b>	<b>Jurisdiction</b>	<b>Attended</b>
Vacant	Benton County	VACANT
Pat Malone	Benton County	Yes
Frank Silvia	Lincoln County	Yes
Claire Hall	Lincoln County	No
Jackie Montague	Linn County	Yes
Roger Nyquist	Linn County	Yes
Christine Hildebrant	ODOT	Yes
<b>Alternates</b>	<b>Jurisdiction</b>	<b>Attended</b>
James Feldmann	ODOT	No

**Guests:** There were no guests present.

**Staff:** CED Supervisor Justin Peterson, CED Planning Manager Matt Lehman, and CED Administrative Assistant Ashlyn Muzechenko.

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>DECISION / CONCLUSION</b>
<b>1. Welcome and Agenda Review</b>	<p>The meeting was called to order at 4:02 pm by the Chair, Commissioner Pat Malone.</p> <p>Staff Justin Peterson conducted Roll Call with the executive committee members that were in attendance.</p> <p>There were no changes to the agenda.</p>	<b>The meeting was called to order at 4:02 pm by the Vice-Chair Commissioner Pat Malone.</b>
<b>2. Approve Minutes of November 21, 2024 (Attachment A)</b>	Linn County Commissioner Roger Nyquist, moved to approve the November 21, 2024, CWACT Executive Committee Meeting Minutes; Albany City Councilor Jackie Montague seconded. The motion carried successfully.	<b>Commissioner Roger Nyquist, moved to approve the November CWACT Executive</b>

<b>Action: Approve minutes</b>		<b>Committee Meeting Minutes; Councilor Jackie Montague seconded. The motion carried.</b>
<b>3.</b> Approve The February 26, 2025, CWACT FC Meeting Agenda  <b>Action: Approval of CWACT FC Meeting Agenda</b>	<p>Peterson shared the draft February Full Commission meeting agenda with the CWACT Exec members for their review.</p> <p>The CWACT Executive Committee approved the FC agenda for the February meeting with the addition of an agenda topic to discuss any recent changes with federal funding and grants that would affect the group.</p>	<b>The CWACT Executive Committee approved the FC agenda for the February meeting with the addition of an agenda topic to discuss any recent changes with federal funding.</b>
<b>4.</b> Other Business: <ul style="list-style-type: none"> <li>Executive Committee Appointments</li> <li>Member Comments</li> </ul>	<p><b>Executive Committee Appointments:</b></p> <p>Peterson noted there is currently one vacancy on the Benton County side for the CWACT Executive Committee.</p> <p>This vacancy will need to be appointed at the February Full Commission meeting.</p> <p>Both councilors Montague and Silvia are willing to continue to serve on the executive committee. Should their county commissioners approve at the February Full Commission Meeting.</p> <p><b>Member Comments:</b></p> <p>Commissioner Nyquist wanted to add an appreciation for the efforts of an ODOT staff working to push legislation onto in state session.</p>	
<b>5.</b> Adjournment	The next CWACT Executive Committee Meeting is scheduled for Thursday, April 10, 2025.	<b>The meeting was adjourned at 4:20 pm by the Chair Commissioner Pat Malone.</b>

**CWACT Full Commission Meeting  
Thursday, April 24, 2025  
5:00 pm - 7:00 pm**

**HYBRID MEETING: WITH TEAMS VIDEO/CALL IN AVAILABLE**

Benton County Kalapuya Meeting Room  
4500 SW Research Way, Corvallis, Oregon 97333

**VIA TEAMS VIDEO/CALL-IN AVAILABLE**

**Teams Link by clicking [HERE](#)**

Meeting ID: 221 574 644 93

Passcode: JC7EGw

**Mobile One Click Number**

**[+1 872 242 8088](#)**

Phone Conference ID: 638 963 468#

**Contact: Justin Peterson; [jpeterson@ocwcog.org](mailto:jpeterson@ocwcog.org)**

**AGENDA**

- |                |  |  |
|----------------|--|--|
| <b>1) 5:00</b> | <b>Welcome and Agenda Review</b><br><i>Welcome to Linn County!</i>   | <b>Commissioner<br/>Pat Malone Chair</b>               |
| <b>2) 5:05</b> | <b>Public Comments</b><br><i>This time is reserved for members of the public to comment on issues related to the CWACT's activities.</i>   | <b>Chair</b>   |
| <b>3) 5:10</b> | <b>Approve Minutes of February 27, 2025, meeting (Attachment A)</b><br><br><i><b>ACTION:</b> Approval of Minutes</i>   | <b>Chair</b>   |
| <b>4) 5:15</b> | <b>ODOT Capital Investment Plan Update</b><br><i>The Capital Investment Plan is ODOT's new portfolio of investments covering a 10-year range that will identify projects and strategically transition them prior to STIP programming</i><br><br><i><b>ACTION:</b> Discussion</i> | <b>ODOT, Amanda<br/>Pietz</b>                          |
| <b>5) 6:00</b> | <b>MPO Presentation</b><br><i>Overview of the Albany Area MPO and the Corvallis Area MPO. Highlighting some recent ongoing projects.</i><br><br><i><b>ACTION:</b> Discussion</i>   | <b>Staff, Billy<br/>McGregor and<br/>Corum Ketchum</b> |
| <b>6) 6:30</b> | <b>Other Business</b> <ul style="list-style-type: none"><li>• Future of Transportation Funding (Impacts to Transit funding and other programs)</li><li>• Legislative updates from Members</li><li>• Oregon Transportation Commission Updates</li></ul>                           | <b>Staff, Justin<br/>Peterson and<br/>Matt Lehman</b>  |

- Corvallis OTC Meeting – July 10<sup>th</sup> – Chair and Co-Chair to attend
- Updated 2025 Schedule (Attachment B)
- Work Plan Update – upcoming October 2025 (Attachment C)

**7) 7:00 Adjournment**

**Chair**

*The next CWACTION Full Commission Meeting is scheduled for June 26, 2025, on the Coast!*

**Primary Members:**

Last Name	First Name	Representing	Category
Malone	Pat	Benton County	Primary
Bronstein	Sarah	Benton County – Private Sector	Primary
Montague	Jackie	City of Albany	Primary
Olson	Ava	City of Corvallis	Primary
Short	Kathy	City of Depoe Bay	Primary
Conti	Dominic	City of Lebanon	Primary
Mark	Rick	City of Lincoln City	Primary
Hickam	Mike	City of Millersburg	Primary
Cuthbertson	Jeanni	City of Monroe	Primary
Kaplan	Jan	City of Newport	Primary
Saalsaa	Rich	City of Philomath	Primary
Sanchez	Angelita	City of Sweet Home	Primary
Samaniego	Joe	City of Tangent	Primary
Silvia	Frank	City of Toledo	Primary
Townsend	Jerry	City of Waldport	Primary
Collins	Barry	City of Yachats	Primary
Peterson	Bonnie	Conf. Tribes of Siletz Indians	Primary
Hall	Claire	Lincoln County	Primary
Nyquist	Roger	Linn County	Primary
Steele	Janet	Linn County – Private Sector	Primary
Hildebrant	Christine	ODOT	Primary
Sylvia	Gil	Port of Newport	Primary

**QUORUM REQUIREMENT:** For the purpose of conducting official business, a quorum shall exist when either:

1. Representatives from fifty-one (51) percent (%) of the voting members are in attendance; or
2. The following representatives are present:
  - Two of three county commissioners
  - Two additional representatives from each county, whether cities, ports, private sector members, or CTSI representatives.

(CWACT Bylaws: Article VI – Organization Procedures Section B)