

Meeting Agenda

February 12, 2024

5:30 – 7:30 PM

This meeting will be conducted by videoconference only
(there is no in-person option)

To join the meeting from your computer, tablet or smartphone:

<https://us06web.zoom.us/j/83420690810?pwd=Wdrm79rwLfpBcSjZl89mAm2rf7Af4C.1>

To dial in using your phone:

+1 (669) 900-6833

Meeting ID: 834 2069 0810

Passcode: 648040

Meeting highlights

- **Legislative update**
- **Officer election** (Chair)
- **LaneACT Bylaws Committee – update and discussion**

***Note:** Times listed are approximate. Items may be considered at any time or in any order at the discretion of the Chair and members of the Commission, in order to conduct business efficiently. Individuals interested in a particular item are advised to arrive at the start of the meeting.*

- 1. Call to order** (welcome and introductions) **Quorum = 16** **5:30**
 - Jameson Auten – LaneACT Vice Chair (elected in December)
 - Introduce new members
- 2. Review and approve agenda** (modifications may be proposed) **5:40**
- 3. Consent items (quorum required)** **5:45**

The following routine items will be approved in one action by consensus. If a member would like to discuss an item, that item will be removed from the consent agenda and considered separately.

 - a. Approve minutes from December 11 meeting (page 4)
- 4. Comments from the audience** **5:50**

The LaneACT Chair will ask if there are any comments. Please state your name and address.

5. **Announcements and information sharing** *(please be brief)* **5:55**
 - a. Announcements from the Vice Chair – Jameson Auten
 - b. ODOT update – Vidal Francis
 - c. Central Lane Metropolitan Policy Committee update – Paul Thompson
 - d. Member updates – all

6. **Legislative update** **6:10**

Summary: (1) ODOT staff will provide a preview of the 2025 regular session of the Oregon State Legislature, which runs from January 21 to June 29. (2) LaneACT members who participated in JCT workgroups will provide updates.

Presenters: (1) Lindsay Baker – ODOT Assistant Director for Government & External Relations; (2) Tiffany Edwards, Rob Zako, Rob Inerfeld (Eugene staff)

Attachment: None

7. **LaneACT officer election – *(quorum required)*** **6:50**

Summary: **(1)** Accept recommendation from the Officer Nominating Committee to fill the vacant LaneACT Chair position. **(2)** The Vice Chair will ask if there are additional nominations from the floor. **(3)** If not, the election will be decided by consensus. **(4)** If necessary, conduct the election by voting.

Presenters: (1) Committee members will present their recommendation. (2) Jameson Auten, LaneACT Vice Chair, will oversee the election

Attachment: Summary memo (page 9)

8. **LaneACT Bylaws Committee – update and discussion** **7:00**

Summary: Provide guidance to help the committee resolve two questions relating to LaneACT membership.

Presenter: Matt Michel – Committee Chair

Attachment: Summary memo and attachment (page 10)

9. **Future meetings and topics** **7:25**

Summary: Refer to the list of future meetings and topics (attached).

Presenter: Anais Mathez – LaneACT staff

10. **Adjourn** (meetings may end early) **7:30**

Additional attachments (for information only)

- Future meetings and topics (page 17)
- LaneACT member roster (page 19)

(continued)

Upcoming meetings

- February 19 (Wednesday) – Steering Committee (10:00–11:00)
- March 12 (Wednesday) – LaneACT (5:30–7:30)
- March 19 (Wednesday) – Steering Committee (10:00–11:00)
- April 9 (Wednesday) – LaneACT (5:30–7:30)

Notes

1. Meeting materials are posted on the LaneACT website prior to each meeting. [[link](#)]
2. To be included on the email notification list, contact Anais Mathez at:
anais.mathez@3j-consulting.com
3. Accommodations will be provided to people with disabilities. Upon request, meeting materials can be made available in alternative formats. Please call 503-986-2600 or the statewide relay at 7-1-1 at least 48 hours prior to the meeting, or send an email request to: ODOTeeo@odot.oregon.gov

Lane Area Commission on Transportation

December 11, 2024 meeting minutes

- Format:** This meeting was conducted online
- Present:** members eligible to vote at this meeting (alphabetical by last name)
18 members present (**16** members required for quorum)
Doug Barrett – Confederated Tribes (Chief)
Beth Blackwell – Springfield
Jack Blashchishen – bicycle & pedestrian representative
Ryan Ceniga – Lane County
Shelly Clark – Creswell (Chair)
Bryan Cutchen – Oakridge
Tiffany Edwards – other representative
Cathy Engebretson – Coburg
Vidal Francis – Oregon Department of Transportation (ODOT)
Shelley Humble – other representative
John Marshall – Lane County Transportation Advisory Committee (LC TrAC)
Bill Meyer – Florence and Port of Siuslaw
Heather Murphy – Lane Transit District (LTD)
Pete Petty – Highway 126 East
Paul Thompson – Central Lane Metropolitan Planning Organization (MPO)
Lucy Vinis – Eugene
Keith Weiss – Veneta (Vice Chair)
Rob Zako – other representative
- Present:** (alternate members, not eligible to vote because the primary member is present)
Jameson Auten – LTD
Alexa Benson – Veneta (alternate)
Garrett Grey – Confederated Tribes (alternate)
Bill Johnston – ODOT (alternate)
Matt Michel – Veneta (alternate)
Curtis Thomas – Creswell (alternate)
- Absent:** (primary voting members not represented by an alternate)
(Dunes City and Westfir are non-participating members. They are not listed.)
Don Bennett (Lowell); Brodie Hylton (other representative); Eugene Organ (other representative); Megan Shull (bike and ped rep); Sidney Washburn (Junction City)
- Others:** Anais Mathez (LaneACT staff); Becky Taylor (Lane County); Rob Inerfeld (City of Eugene); Clark Kent (City of Creswell)

1. Call to order (Welcome and Introductions)

Chair Clark called the meeting to order at 5:33 pm. Staff confirmed there were enough members present for quorum.

Chair Clark introduced Clark Kent, a City Councilor from Creswell who will be replacing her as the city's primary representative to the LaneACT in 2025.

2. Review and approve agenda

Chair Clark noted that the legislative update (Item 7) will need to be rescheduled. The speaker, Lindsay Baker from ODOT, is not available. She had a conflict. Rob Zako proposed adding an item to the consent agenda asking the members to formally agree not to meet in January.

3. Consent items**a. Approve minutes from October 9 meeting**

The members approved the October minutes without changes.

b. Approve minutes from November 13 meeting

The members approved the November minutes with the following corrections:

- Page 13 (of the meeting packet), last paragraph – (1) Delete the sentence fragment beginning with the word highlighted. (2) Correct the grammatical error in the second sentence. Insert the word a before the word benefit.
- Page 14, Section d (Member updates) – Delete Oakridge. Insert Creswell.

c. Approve January recess

The members agreed not to meet in January. The next LaneACT meeting will occur on February 12, 2025.

4. Comments from the audience

There were no comments from the audience.

5. LaneACT officer election

Chair Clark provided an overview of the nomination process. She noted that the Officer Nominating Committee consisted of Keith Weiss, Vidal Francis, Tiffany Edwards, Shelley Humble, Rob Zako, and herself (Shelly Clark). The committee met four times to identify candidates for leadership roles. They considered desirable qualities and criteria, including willingness to serve, having the time to serve, facilitation skills, internal and external reputation, knowledge of transportation planning, and the importance maintaining a balance between urban and rural interests.

The committee did not recommend anyone to serve as chair at this time. Chair Clark explained that none of LaneACT members expressed an interest in serving. The committee recommends waiting until the new members are seated in February, to see if any of them might be interested in serving as chair.

The committee recommended Jameson Auten from LTD to serve as vice chair. Mr. Zako emphasized that the recommendation was unanimous. He explained that Mr. Auten would function as the interim chair until a permanent chair (for 2025) was selected. This was the best option at this time, he added. Ms. Humble and Vice Chair Weiss expressed gratitude for Mr. Auten's willingness to serve, noting his leadership experience and visibility in the Lane County community. Mr. Francis highlighted the importance of considering other potential candidates for ambassador and encouraged continuing discussions.

The committee did not recommend anyone to serve as ambassador at this time. Mr. Francis suggested the LaneACT consider appointing someone after the new year when new members are seated.

Bryan Cutchen from Oakridge offered to serve as chair, if no one else was willing. However, he supported the committee's recommendation to wait until new members are seated in February, to see if any of them have an interest in serving.

Jameson Auten accepted the nomination to serve as vice chair, emphasizing his commitment to the mission of the LaneACT. He expressed appreciation for everyone's support and acknowledged the importance of LaneACT's work. He clarified that he is willing to serve, even though he is LTD's alternate representative. The Officer Nominating Committee considered this in making their recommendation.

Chair Clark asked for consensus on moving forward with the nomination of Jameson Auten to serve as vice chair. The members indicated their approval. No one objected.

6. LaneACT Bylaws Committee update

Matt Michel, chair of the committee, provided an update on the effort to identify revisions that will be required to align the bylaws with the updated OTC policies. He noted the committee would be meeting the next day (December 12).

7. Legislative update

Chair Clark noted at the beginning of the meeting that this item will need to be rescheduled. The speaker, Lindsay Baker from ODOT, is not available. She had a conflict.

8. Oregon Legislature Joint Committee on Transportation – update

LaneACT members summarized the discussions that have occurred in the workgroups they have been participating in.

Workgroup 1 (Operations, Maintenance, Preservation)

Mr. Zako highlighted discussions on increasing the gas tax (a short-term solution) and establishing a road user fee (a long-term solution). The Joint Committee will consider the input provided by the workgroups. They will not final their recommendation to the Legislature until May.

Workgroup 3 (2017 Priority Commitments)

Councilor Blackwell reported on the criteria the JCT is developing for prioritizing the outstanding projects funded through HB 2017 (in 2017). These include community support, the amount federal funding already secured, whether the project will address safety concerns, whether it improve multimodal connectivity, and environmental impacts. Some of the concerns that have been discussed include ensuring that new revenue sources are equitable, and that statewide projects are not diminished in order to prioritize Portland metro area projects.

Workgroup 2 (Public and Active Transportation)

Tiffany Edwards and Rob Inerfeld explained that this workgroup is focused on walking, biking, and public transportation needs. They commented that the virtual format of the meetings was challenging for some participants. Ms. Edwards noted that the LaneACT has an important role in advocating for these modes of transportation within the region. The workgroup facilitators distributed a survey to the members to obtain feedback on various strategies for improving these modes of travel. Mr. Inerfeld commented that there is an opportunity for local governments and others to continue to advocate during the legislative session.

9. Announcements and information sharing (this was Item 10 on the meeting agenda)

a. Announcements from the Chair – Shelly Clark

Chair Clark expressed her gratitude for the opportunity to lead the group over the past year. She thanked Vice Chair Weiss for his partnership and collaboration. She also acknowledged Mr. Francis, Mr. Johnston, and other contributors for their steadfast leadership and support.

Vice Chair Weiss reflected on his time serving. He expressed appreciation for his friendship with Chair Clark, and for her leadership.

b. ODOT update – Vidal Francis

Mr. Francis commented on the Governor's proposed budget. It includes \$1.75 billion for ODOT over the biennium, with significant allocations for maintenance, modernization, and DMV improvements. These allocations are described in more detail below.

- \$100M for DMV enhancements (staffing, call centers, website updates).
- \$433M for modernization of systems and facilities.
- \$410M for road, sidewalk, and bike lane maintenance.
- \$677M for preserving infrastructure (bridges, guardrails, culverts, etc.).

The members discussed potential challenges. New funding sources have not yet been approved. The Legislature may not be willing to fund everything the Governor has proposed. Mr. Zako commented on the discrepancy between the amount of funding provided in the budget and ODOT's original request. Mr. Thompson emphasized the importance of continued advocacy.

c. Central Lane Metropolitan Policy Committee update – Paul Thompson

Mr. Thompson described the Existing Conditions Report that was recently developed for the Regional Transportation Plan (RTP), which is currently being updated. He noted that Eugene, LTD and CLMPO were awarded Statewide Transportation Improvement Fund (STIF) grants for the following projects.

- Eugene Downtown Riverfront Circulator (ranked 3rd statewide).
- Lane Transit District projects (ranked highly in intercommunity funding).
- CLMPO Link Lane rural bus service (ranked 1st and 3rd statewide).

d. Member updates – all

Jack Blashchishen reported that ODOT has recommended funding several Safe Routes to School construction projects in Lane County. These include improvements at Hamlin Middle School (Springfield), the Chamber Street & Cesar Chavez Connections project (Eugene), improvements at Prairie Mountain School (Bethel area), and improvements at Siuslaw Middle School (Florence).

Mayor Lucy Vinis expressed gratitude for her time serving on the LaneACT. Her term as mayor ends in December. Jennifer Yeh will replace her as Eugene's representative.

Other members thanked outgoing Chair Clark and Vice Chair Weiss for their leadership and contributions.

10. Future meetings and topics (this was Item 9 on the meeting agenda)

Chair Clark noted that the date and time of the January Steering Committee meeting may need to be adjusted depending on the participants' availability. The following members expressed interest in participating in Steering Committee meetings:

- Alexa Benson
- Paul Thompson
- Councilor Blackwell
- John Marshall
- Mayor Cutchen

Other members who are interested in participating were encouraged to follow up with staff.

A list of future meetings and topics was included in the meeting packet. The LaneACT will recess in January and meet next on February 12, 2025.

11. Adjourn

Chair Clark adjourned the meeting at 6:44 pm.

Notes

1. This meeting was recorded in both audio and video format.
2. These minutes were prepared by Journie Gering (LaneACT staff) based on the recording. They were reviewed by Anais Mathez and Bill Johnston (LaneACT staff) who were present at the meeting.
3. This document was finalized (as a draft) on December 20, for LaneACT to review and approve on February 12.

Agenda Item 7

LaneACT officer election

Presenters

- Members of the Officer Nominating Committee (present recommendation)
- Jameson Auten – LaneACT Vice Chair (oversee election)

Action requested (*quorum required*)

1. Accept recommendation of the committee.
2. The Vice Chair will ask if there are additional nominations from the floor.
3. If not, the elect will be decided by consensus.
4. If necessary, conduct the election by voting. (ACT members must agree on the method.)

Summary

The LaneACT appointed an Officer Nominating Committee on October 9 to identify candidates to serve as officers for 2025. The committee met four times.

At the December 11 LaneACT meeting, the committee presented a recommended “slate of officers” to consider (as nominees) for election. The committee recommended electing Jameson Auten from LTD to serve as Vice Chair. They did not provide recommendations for Chair or Ambassador.

The committee members explained they were not able to identify anyone who wanted to serve as Chair. They also wanted to wait until the new members were appointed (by their jurisdictions) in January, to see if any of them would be interested in serving.

At the LaneACT meeting on December 11, Bryan Cutchen (Mayor of Oakridge) indicated he would be willing to serve if no one else is interested. The LaneACT decided to wait until the new members were appointed, as recommended by the committee.

The committee met again on February 4 to identify other candidates. They will present their recommendation at the February 12 LaneACT meeting, and an election will be held (tentatively).

The election will be conducted by the Vice Chair following the procedure outlined above (in the action requested section). More detailed instructions were included in the December 11 LaneACT meeting packet. Staff is available to assist if necessary.

Agenda Item 8

LaneACT Bylaws Committee – update and discussion

Presenter

Matt Michel – Committee Chair

Action requested

Provide guidance to help the committee resolve two questions relating to LaneACT membership.

Summary

The LaneACT established an ad hoc committee last year (in July) to review and recommend changes to the Lane Bylaws. The committee is formally referred to as the LaneACT Bylaws Committee.

The committee has been providing the LaneACT with monthly updates. At this meeting, in addition to providing an update, the committee is asking the LaneACT members to provide input on two specific questions relating to LaneACT membership.

The committee is not asking the LaneACT to make a formal decision. They are only asking for comments to help guide the committee's deliberations.

The committee will eventually provide a complete package of recommendations to the LaneACT for their review and approval. The input the LaneACT provides on these two specific questions will help ensure the committee's recommendations are aligned with the LaneACT's preferences.

Attached is a discussion paper that presents the two questions for the LaneACT's consideration. There are six pages of text. It is not necessary to read it all. The two questions relate to two short paragraphs (on pages 3 and 4). The remainder of the text is provided for context. The first page is a summary.

The committee chair will provide additional explanation and instructions at the meeting

Attachment

Discussion paper (6 pages)

Questions to discuss

Included in this attachment (on the following pages) is an excerpt from the LaneACT Bylaws. It shows the text from Section 4 (Organization), Subsection A (Membership Requirements) and Subsection B (Voting Members).

The text is annotated. It shows the changes proposed by the Bylaws Committee in redline format. It also includes comments from the committee, in green, to explain the changes.

There are five pages of text. It is not necessary to read it all. The two questions for the LaneACT to consider relate to two short paragraphs. The remainder of the text is provided for context.

A complete version of the bylaws is available to view and download from the LaneACT website [[link](#)]. Refer to the operating documents section.

The two questions to discuss are highlighted in yellow (on page 3 and page 4). Additional explanation is provided in the comments. Both questions relate to the Central Lane Metropolitan Planning Organization (CLMPO). The following a summary.

Question 1

The *OTC Policy on Formation and Operation of the ACTs* (OTC ACT policy) requires that 50% of the voting members need to be elected officials. The policy states that MPOs are considered members organizations represented by elected officials. The LaneACT bylaws, however, indicate (in Section 4.A) that the CLMPO representatives do not need to be elected officials.

Should the CLMPO have special status? The committee has discussed the following options.

- A. Add language explaining that CLMPO only counts toward the 50% elected official requirement if the primary representative is an elected official.
- B. Require that the CLMPO primary representative is an elected official, consistent with the requirement that applies to local governments.
- C. Ignore the inconsistency. CLMPO counts toward the 50% elected official requirement, even if the primary representative is not an elected official.

Question 2

The existing bylaws (in Section 4.B.5) give CLMPO special authority to approve (or prevent) the inclusion of transportation advisory committees as members of the LaneACT. The Lane County Transportation Advisory Committee (TrAC) is the only current LaneACT member that meets this definition.

Does CLMPO need this special authority? If this provision is deleted, the LaneACT members would decide which advisory committees should be represented on the LaneACT.

[break]

LaneACT Bylaws (excerpt)

Key to annotation

- Comments from the committee (and staff) are highlighted in green.
- The changes recommend by the committee are shown in redline format. New text (in blue) is underlined. Strikethrough (~~in red~~) indicates text to delete.
- Important text is highlighted in blue.
- **QUESTION:** These are the questions for the LaneACT to consider (on pages 3 and 4).

4. ORGANIZATION

Legislative Intent Membership Requirements

The LaneACT Bylaws authorize 28-30 organizations and ~~special interest~~ stakeholders to participate as voting members. (There are also non-voting *ex officio* members.) The OTC ACT policy (Section IV.B) requires that elected officials comprise at least 50% of the voting membership.

Consistent with this requirement, more than half the members (17) are local governments and other agencies represented by elected officials. This includes ~~The 16 voting members representing~~ Lane County, cities, Central Lane MPO, the Confederated Tribes, the Port of Siuslaw, and LTD ¹ ~~are “elected officials,” as that term is used in the OTC’s Policy on Formation and Operation of ACTs.~~

~~The 12–14 voting members representing~~ The remaining 11-13 member organizations and special interest stakeholder groups are not represented by elected officials. This includes ODOT, ~~CLMPO~~, transportation advisory committees, Highway 126 East, and Designated and Other Stakeholders. ~~are not “elected officials.” Thus at least 50% of the voting members of LaneACT are “elected officials.”~~

COMMENT: The committee recommends the changes shown above. The changes clarify that at least 50% of the voting members need to be elected officials. The changes also clarify that the Central Lane MPO (CLMPO) is a member organization represented by elected officials. This is consistent with the *OTC Policy on Formation and Operation of the ACTs* (OTC ACT policy). The bylaws did not previously include CLMPO in the list of member organization represented by local officials.

B. Voting Members

Following all appointments, LaneACT will comprise between 28 and 30 voting members, determined as follows:

¹ LTD Board members are appointed by the Governor. They are not elected. However, LTD still counts toward the 50% elected official requirement.

1. **Lane County and Cities** – The governing bodies of Lane County and the incorporated cities within ~~the Area~~ Lane County (Coburg, Cottage Grove, Creswell, Dunes City, Eugene, Florence, Junction City, Lowell, Oakridge, Springfield, Veneta and Westfir), are each invited to designate a primary representative and an alternate representative to LaneACT. A primary representative shall be an *elected official* but an alternate need not be. In order to facilitate better coordination between LaneACT and CLMPO, each city that is part of CLMPO is encouraged to appoint a primary representative that is also a member of the CLMPO policy board. Consistent with the OTC ACT policy, these representatives count toward the 50% elected official requirement. (13 members)

COMMENT: The committee added language to clarify that Lane County and the incorporated cities count toward the 50% elected official requirement. Note the existing requirement that the primary representative be an elected official.

2. **Confederated Tribes, Port of Siuslaw and Lane Transit District** – The governing bodies of the Confederated Tribes of the Coos, Lower Umpqua & Siuslaw Indians (“Confederated Tribes”); the Port of Siuslaw; and Lane Transit District (LTD) are each invited to designate a primary representative and an alternate representative to LaneACT. A primary representative shall be an *appointed or elected official* but an alternate need not be. Consistent with the OTC ACT policy, these representatives count toward the 50% elected official requirement. (3 members)

COMMENT: The committee added language to clarify that the Confederated Tribes and LTD count toward the 50% elected official requirement, consistent with the OTC ACT policy.

3. **ODOT** – The ODOT Lane County Area Manager is a voting member of LaneACT and shall designate an alternate. (1 member)
4. **Central Lane MPO** – Central Lane MPO is invited to designate a primary representative and an alternate representative to LaneACT. Such representatives need not be *elected officials* but should be well versed in federal MPO requirements. Consistent with the OTC ACT policy, CLMPO counts toward the 50% elected official requirement. (1 member)

QUESTION: Should CLMPO have special status?

Explanation:

- The committee added language to clarify that CLMPO counts toward the 50% elected official requirement, consistent with the OTC ACT policy.
- The committee has not been able to resolve the conflict this creates. The CLMPO is now recognized as a member organization represented by elected officials.

However, the two current representatives from CLMPO (primary and alternate) are not elected officials. Paul Thompson and Brenda Moore are employees of the Lane Council of Government (LCOG), which provides administrative support for the CLMPO.

- Some members of the committee assert that CLMPO should only count toward the 50% elected official requirement if the primary representative is an elected official. The CLMPO could be represented by an elected official from the CLMPO Metropolitan Policy Committee (MPC).
- Other members of the committee contend that it doesn't matter whether the CLMPO representatives are elected officials, because the OTC ACT policy recognizes MPOs as member organizations that count toward the 50% elected official requirement. They note that LTD also counts toward the 50% requirement even though their representatives are not elected officials. (The LTD Board of Directors are appointed by the Governor.)

Options:

- A. Retain this special member category for CLMPO. Add language explaining that CLMPO only counts toward the 50% elected official requirement if the primary representative is an elected official.
 - B. Delete this special member category for CLMPO. Add CLMPO to member category 1 (County and Cities). Change the name to "Lane County, Cities, and Central Lane MPO." Require that the primary representative is an elected official, consistent with the requirement that applies to local governments.
 - C. Ignore the inconsistency. Retain this special member category for CLMPO. They will count toward the 50% elected official requirement, even if the primary representative is not an elected official.
5. **Transportation Advisory Committees** – The Lane County Transportation Advisory Committee (TrAC), with the approval of the CLMPO, is invited to designate a primary representative and an alternate representative to LaneACT. (1 member)

QUESTION: Does CLMPO need this special approval authority?

Explanation:

Paul Thompson explained that, at the time the LaneACT was established in 2010, CLMPO had a Citizen Advisory Committee (CAC) whose interests overlapped somewhat with the Lane County TrAC. The committee that developed the bylaws did not want to include redundant advisory groups in the LaneACT membership. They were also concerned about including too many metro-centric members. (The CLMPO CAC focused on issues within the CLMPO area.)

Options:

- A. Retain this special provision.
- B. Delete this text. Rely on the LaneACT members to decide which advisory committees should be represented on the LaneACT.

Comment:

This provision, as it is currently written, is not entirely clear. It could be interpreted to mean that CLMPO needs to approve the TrAC representatives. This has not been the practice. Lane County determines which TrAC members will serve as representative on the LaneACT. If this provision is retained, this should be clarified..

- 6. **Highway 126 East** – Following public advertisement, LaneACT shall appoint a primary representative and an alternate representative for the Highway 126 East corridor east of Springfield. Representatives must live east of the City of Springfield Urban Growth Boundary and west of the Linn County line; with consideration given to those with direct parcel access or dependence on Highway 126 East. (1 member)

7. Designated Stakeholders –

Following public advertisement, LaneACT shall appoint four Designated Stakeholder members to represent each of the following designated interests:

- a. Trucking
- b. Rail
- c. Bicyclists and Pedestrians
- d. Environmental Land Use
- e. [Aviation](#)

Designated Stakeholder members must reside in the Area or represent a business or organization that operates in the Area. [The LaneACT may also appoint an alternate for each position.](#) (4 ~~5~~ members)

COMMENT: The committee recommends including aviation in the Designated Stakeholders member category. Shelley Humble from the Creswell Airport currently represents aviation interests, but she is an Other Stakeholder (see below).

8. Other Stakeholders –

Following public advertisement, LaneACT shall appoint between four and six Other Stakeholder members to represent other interests. The Other Stakeholder members should be selected, to the greatest extent possible, to represent a diversity of interests, which may include, but is not limited to, ~~airports~~, public transit (bus & rail) riders, business, tourism, public safety, public health, schools, neighborhoods, senior citizens, special transportation needs, minorities, environment, parts of Lane County not otherwise well represented on LaneACT, and other interests. Other Stakeholder members must reside in the Area or represent a business or organization that operates in the Area. [The LaneACT may also appoint an alternate for each position.](#) (~~4-6~~ [3-5](#))

members)

COMMENT: The remaining text from Section B is not included in this excerpt. A complete version of the existing bylaws is available to view and download from the LaneACT website [\[link\]](#). Refer to the operating documents section.

Future meetings and topics

updated February 3, 2025

This document is updated monthly by LaneACT staff based on input provided by the Steering Committee.

March 12, 2025 (LaneACT meeting)

The Steering Committee will meet on February 19 to set the agenda for this meeting.

- **Legislative update** – 10 minutes.
- **Member recruitment** – 10 minutes. Presenter: Anais Mathez, LaneACT staff
- **(reserved)** – topic to be determined
- **(reserved)** – topic to be determined
- **Other meetings this month** – LaneACT Bylaws Committee (date TBD)

April 9, 2025 (LaneACT meeting)

The Steering Committee will meet on March 19 to set the agenda for this meeting.

- **Legislative update** – 10 minutes.
- **(reserved)** – topic to be determined
- **(reserved)** – topic to be determined
- **Other meetings this month** – The LaneACT Bylaws Committee will meet (date TBD)

May 14, 2025 (LaneACT meeting)

The Steering Committee will meet on April 16 to set the agenda for this meeting.

- **(reserved)** – topic to be determined
- **(reserved)** – topic to be determined
- **Other meetings this month** – The LaneACT Bylaws Committee will meet (date TBD)

June 11, 2025 (LaneACT meeting)

The Steering Committee will meet on May 21 to set the agenda for this meeting.

- **(reserved)** – topic to be determined
- **(reserved)** – topic to be determined
- **Other meetings this month** – The LaneACT Bylaws Committee will meet (date TBD)

July 11, 2025 (LaneACT meeting)

- **Summer recess** – no meeting

[August 13, 2025](#) (LaneACT meeting)

The Steering Committee will meet on July 16 to set the agenda for this meeting.

- **Oregon Legislature: 2025 Session summary** – 20 minutes: Presenter: TBD
 - The session ends on June 29.
- **LaneACT Bylaws: Committee report** (tentative) – 60 minutes
 - The chair of the committee will present the committee's recommendations.
 - The LaneACT will review, and revise if necessary, the recommended changes. The review may require more than one meeting.

[September 10, 2025](#) (LaneACT meeting)

The Steering Committee will meet on August 20 to set the agenda for this meeting.

- **LaneACT Bylaws: adoption** (tentative) – 30 minutes
 - The LaneACT will adopt the new Bylaws, if there is consensus.
 - If the members want to make changes (in addition to the changes they made at the previous meeting) adoption will need to be postponed. New or amended bylaws cannot be adopted at the same meeting they are introduced or amended.
- **(reserved)** – topic to be determined
- **(reserved)** – topic to be determined

LaneACT member roster

updated February 3, 2025

No.	jurisdiction	member role	first name	last name	title	email address	elected official	elected term ends	LaneACT term (start)	LaneACT term (end)	notes
						(note 2)	(note 3)	(note 4)	(note 5)	(note 6)	
A. Local governments											
	Coburg	primary	Cathy	Engebretson	Councilor	councilorengebretson@ci.coburg.or.us	x	12/31/2026	06/01/2023	N.A.	
	Coburg	alternate	Nancy	Bell	Mayor	mayor@ci.coburg.or.us	x	12/31/2026		N.A.	
	Cottage Grove	primary								N.A.	
	Cottage Grove	alternate	Mike	Sauerwein	City Manager	msauerwein@cottagegrove.org		N.A.		N.A.	
	Creswell	primary	Clark	Kent	Councilor	ckent@creswell-or.us	x	12/31/2028	01/01/2025	N.A.	
	Creswell	alternate	Curtis	Thomas	City Planner	cthomas@creswell-or.us		N.A.		N.A.	
	Dunes City	primary									inactive
	Dunes City	alternate									inactive
	Eugene	primary	Jennifer	Yeh	Councilor	jyeh@eugene-or.gov	x	12/31/2026	01/01/2025	N.A.	
	Eugene	alternate	Kaarin	Knudson	Mayor	KKnudson@eugene-or.gov	x	12/31/2028	01/01/2025	N.A.	
	Florence	primary	Bill	Meyer	Councilor	bill.meyer@ci.florence.or.us	x	12/31/2028		N.A.	
	Florence	alternate	Mike	Miller	Public Works Director	mike.miller@ci.florence.or.us		N.A.		N.A.	
	Junction City	primary	Sidney	Washburne	Councilor	swashburne@cityofjc.com	x	12/31/2028		N.A.	
	Junction City	alternate	Sandie	Thomas	Councilor	sthamas@cityofjc.com	x	12/31/2026		N.A.	
	Lane County	primary	Ryan	Ceniga	Commissioner	Ryan.Ceniga@lanecountyor.gov	x	12/31/2026		N.A.	
	Lane County	alternate	David	Lovell	Commissioner	David.Lovell@lanecountyor.gov	x	12/31/2026		N.A.	
	Lowell	primary	Don	Bennett	Mayor	donbennett47@q.com	x	12/31/2025		N.A.	
	Lowell	alternate								N.A.	
	Oakridge	primary	Bryan	Cutchen	Mayor	mayor@ci.oakridge.or.us	x	12/31/2026		N.A.	
	Oakridge	alternate	Rick	Zylstra	Planning Director	rickzylstra@ci.oakridge.or.us		N.A.		N.A.	
	Springfield	primary	Steve	Moe	Councilor	smoe@springfield-or.gov	x	12/31/2026	01/01/2025	N.A.	
	Springfield	alternate	Sean	VanGordon	Mayor	svangordon@springfield-or.gov	x	12/31/2028		N.A.	
	Veneta	primary	Maureen	Wright	Councilor	mwright@ci.veneta.or.us	x	12/31/2028	01/01/2025	N.A.	
	Veneta	alternate	Matt	Michel	City Manager	mmichel@ci.veneta.or.us		N.A.		N.A.	
	Westfir	primary									inactive
	Westfir	alternate									inactive
B. Agencies and special area representatives											
	Central Lane MPO	primary	Paul	Thompson	Transportation Manager	pthompson@lccog.org		N.A.	2010	N.A.	alternate?
	Central Lane LMPO	alternate	Brenda	Moore	Executive Director	bwilson@lccog.org		N.A.		N.A.	primary?
	Confederated Tribes	primary	Doug	Barrett	Tribal Member (Chief)	doug.barrett@ctclusi.org	x	04/01/2030		N.A.	
	Confederated Tribes	alternate	Garrett	Gray	Planner	ggray@ctclusi.org		N.A.		N.A.	
	Highway 126 East	primary	Pete	Petty	area resident	ppetty541@aol.com		N.A.		N.A.	
	Highway 126 East	alternate								N.A.	
	Lane County TrAC	primary	John	Marshall	county resident	jlmarsall47@gmail.com		12/31/2026		N.A.	appointed
	Lane County TrAC	alternate	Ken	Kohl	county resident	kkohl@gmail.com		12/31/2028	01/01/2025	N.A.	appointed
	Lane Transit District	primary	Heather	Murphy	Board Member	Heather.murphy@ltd.org	x	12/31/2026		N.A.	
	Lane Transit District	alternate	Jameson	Auten	General Manager	jameson.auten@ltd.org		N.A.		N.A.	
	ODOT	primary	Vidal	Francis	Area 5 Manager	vidal.t.francis@odot.oregon.gov		N.A.	2022	N.A.	
	ODOT	alternate	Bill	Johnston	Area 5 Planner	bill.w.johnston@odot.state.or.us		N.A.	2016	N.A.	
	Port of Siuslaw	primary	Bill	Meyer	Commissioner	B.Meyer@portofsiuslaw.com	x	06/30/2025		N.A.	
	Port of Siuslaw	alternate	David	Huntington	Manager	port@portofsiuslaw.com		N.A.		N.A.	
C. Special interests - Designated (note 7)											
	bicycle & ped.	primary	Megan	Shull	LCOG SRTS Coordinator	mshull@lccog.org		N.A.	01/10/2024	01/10/2028	
	bicycle & ped.	alternate	Jack	Blaschishen	Springfield Schools	jack.blaschishen@springfield.k12.or.us		N.A.	01/10/2024	01/10/2028	
	environment & land use	primary	Rob	Zako	Better Eugene-Springfield Transportation (BEST)	rob@best-oregon.org		N.A.	07/01/2023	06/30/2027	
	environment & land use	alternate						N.A.			
	rail	primary						N.A.			
	trucking	primary						N.A.			

No.	jurisdiction	member role	first name	last name	title	email address	elected official	elected term ends	LaneACT term (start)	LaneACT term (end)	notes
D.	Special interests – Other (note 8)										
	aviation	primary	Shelley	Humble	Creswell Airport	shumble@creswell-or.us		N.A.	07/14/2021	07/14/2025	
	disability comm.	primary	Eugene	Organ	area resident	eorgan@comcast.net		N.A.	07/14/2020	07/14/2024	541.337.0901
	economic dev.	primary	Tiffany	Edwards	Eugene Area Chamber of Commerce	tiffanye@eugenechamber.com		N.A.	01/10/2024	01/10/2028	
	micro-mobility	primary	Brodie	Hylton	Cascade Mobility	brodieh@cascadiamobility.org		N.A.	01/10/2024	01/10/2028	

Notes

1. This roster is maintained by LaneACT staff. Members are asked to contact Anais Mathez (anais.mathez@3j-consulting.com) if they have any updated information.
2. Most members prefer to be contacted by email. Their email addresses are provided in Column 7. LaneACT staff maintain a separate version of this roster that includes phone numbers and mailing address. (Refer to the MS Excel version of this document, hidden columns 7A and 7B.)
3. The *OTC Policy on Formation and Operation of the ACTs* requires 50 percent of the members (or member organizations) to be elected officials (or represented by elected officials). Column 8 indicates those members who are elected officials. If both the primary and alternate representatives are elected officials, only one of them counts toward the 50 percent requirement. The primary representative from LTD is appointed by the governor. They are considered to be an elected official for the purpose of meeting this requirement. The representative from CLMPO counts toward the 50 percent requirement only if they are an elected official.
4. Column 9 indicates the end date of the elected official's term as an elected official. This may or may not be the same as the end date of their service on the LaneACT. Local governments and agencies determine how long their representatives will serve.
5. Column 10 indicates the start date the member's appointment to the LaneACT. Blanks indicate that staff does not have this formation. Members are asked to provide this, if they recall their start date.
6. Column 11 indicates the date the members term on the LaneACT expires. This only applies to Special Interest members who are appointed by the LaneACT. Other members are appointed by their organizations and serve as long as the organization decides they should serve.
7. There are two categories of LaneACT *Special Interest* members. (ODOT does not use the term stakeholder.) Designated Special Interest members represent specific transportation-related areas of interest specified in the LaneACT Bylaws. The bylaws provide for both a primary and alternate representative.
8. Other *Special Interest* members do not need to represent a specific area of interest. The areas of interest shown in the roster for these members indicate the area of interest they happen to represent. These members do not have alternates.

EOR