Summary Meeting Minutes

DATE | TIME:  Tuesday, January 8, 2019 | 9:00 – 11:30 a.m.

LOCATION:  Ashpole Community Center | Eagle Point, OR

The following attended:

<table>
<thead>
<tr>
<th>DESIGNATED</th>
<th>Organization</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>Paula Brown for John Stromberg</td>
<td>Ashland</td>
<td>552-2411</td>
</tr>
<tr>
<td>Tom Humphrey for Hank Williams</td>
<td>Central Point</td>
<td>423-1025</td>
</tr>
<tr>
<td>Ruth Jenks</td>
<td>Eagle Point</td>
<td>941-8537</td>
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<tr>
<td>Valerie Lovelace</td>
<td>Grants Pass</td>
<td>479-0952</td>
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<tr>
<td>Alex Georgevitch for Tim Jackle</td>
<td>Medford</td>
<td>774-2114</td>
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<tr>
<td>Fred England</td>
<td>Rogue River</td>
<td>951-7000</td>
</tr>
<tr>
<td>Steve Mitchell</td>
<td>Shady Cove</td>
<td>878-2134</td>
</tr>
<tr>
<td>John Harrison</td>
<td>Talent</td>
<td>897-0570</td>
</tr>
<tr>
<td>John Vial for Bob Strosser</td>
<td>Jackson County</td>
<td>774-6238</td>
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<tr>
<td>Neil Burgess for Dan DeYoung</td>
<td>Josephine County</td>
<td>474-5460</td>
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<tr>
<td>Jerry Brienza</td>
<td>Aviation</td>
<td>776-7228</td>
</tr>
<tr>
<td>Lonnie Rainville</td>
<td>Cow Creek Band of Umpqua Tribe of Indians</td>
<td>677-5593</td>
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<tr>
<td>Art Anderson</td>
<td>ODOT</td>
<td>774-6353</td>
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<tr>
<td>John Bullion</td>
<td>Rail</td>
<td>None provided</td>
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<tr>
<td>Paige West for Dan Davis</td>
<td>RVTD</td>
<td>608-2429</td>
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<tr>
<td>Rob Brandes</td>
<td>MRMPO</td>
<td>474-5460</td>
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<tr>
<td>Mike Quilty</td>
<td>RVMPO</td>
<td>664-7907</td>
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<tr>
<td>VOTING MEMBERS</td>
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<tr>
<td><strong>OTHER STAKEHOLDERS</strong> (Modal + Private)</td>
<td>Organization</td>
<td>Phone Number</td>
</tr>
<tr>
<td>Stephen Haydon</td>
<td>Bicyclists/Pedestrians</td>
<td>226-9044</td>
</tr>
<tr>
<td>Mark Gibson</td>
<td>Trucking</td>
<td>944-2018</td>
</tr>
<tr>
<td>Mike Montero, <strong>Chair</strong></td>
<td>JxCo Private Sector</td>
<td>779-0771</td>
</tr>
<tr>
<td>Earl Wood</td>
<td>JxCo Private Sector</td>
<td>840-2497</td>
</tr>
<tr>
<td>Justin Gerlitz, <strong>Vice Chair</strong></td>
<td>JoCo Private Sector</td>
<td>244-2617</td>
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<table>
<thead>
<tr>
<th>ALTERNATE VOTERS PRESENT</th>
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<tbody>
<tr>
<td>Alternate Voters Present</td>
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<tr>
<td>Dick McGregor</td>
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<tr>
<td>Brian Gebhard</td>
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<tr>
<td>Karl Welzenbach</td>
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<tr>
<td>Scott Chancey</td>
</tr>
<tr>
<td>Lesley Orr</td>
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<tr>
<td>Donald Stone</td>
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<table>
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<tr>
<th>INTERESTED PARTIES</th>
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<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Mike Baker</td>
</tr>
<tr>
<td>Lisa Cornutt</td>
</tr>
<tr>
<td>Gary Leaming</td>
</tr>
<tr>
<td>Frank Reading</td>
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<tr>
<td>Julie Brown</td>
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**Excused Absences:** J. Stromberg (Ashland); Hank Williams (Central Point); J. Lewis (Jacksonville); T. Jackle (Medford); B. Strosser (JxCo); D. Ayers-Flood (Talent); D. DeYoung (Josephine County).

**Absent:** Butte Falls (VACANT | No representation); Cave Junction (VACANT | No representation); Gold Hill (VACANT | No representation); Phoenix (VACANT | No representation).

RVACT January 8, 2019 Agenda Packet  Full meeting recording: 2019-01-08 RVACT Meeting Audio
1. **Welcome / Roll Call / Confirm Quorum** 00:00–03:35
9:01 a.m. Chair Mike Montero called the meeting to order; roll was called, and a meeting quorum was confirmed.

2. **Review Meeting Agenda** 03:36–03:55
Harassment training will be postponed until the next two meetings.

3. **Public Input** 03:56–04:13
No public comments were made during the allotted time.

**Consent Calendar:**

4. **Review/Approve Previous Meeting Minutes** 04:14–04:46

04:32 | Alex Georgevitch moved to approve the September 11, 2018 meeting minutes. Seconded by Earl Wood.

There was no further discussion.

*The motion carried unanimously by voice vote.*

**Action Items**

5. **RVACT New Member Applications** 04:47–10:01

08:02 | John Vial moved to nominate Al Densmore for the Jackson County Private Sector Primary Voter vacancy opening on the ACT. Seconded by Alex Georgevitch.

Mike Montero abstained.

There was a majority vote for Al Densmore and the motion carried.

The commission agreed that Mike Savage will remain as an alternate.

The chair requested RVACT staff draft thank you letters for Pam VanArsdale and Mike Savage.

*Statewide Transportation Improvement Fund (STIF)*

10:02–20:26
Scott Chancey, Josephine County Transit Manager, provided an overview of the STIF program: The 1/10 of 1% Oregon payroll tax is dedicated to public transit services. Part of it goes into a formula fund, 4% of that is set aside for statewide competitive grants, and part of that is for intercity transit services and another part of that is for discretionary projects and technical assistance.
Josephine County has two project applications

1.) **The Rogue Valley Commuter Line (RVCL) Funding**: funding started in 2014 with the MRMPO CMAQ funds which will expire in 2018. Existing FTA formula funds will be used to continue service for the remainder of the fiscal year.
   - The RVCL provides service between Grants Pass, Rogue River, Gold Hill, and Medford. Connections can be made for free at either end to JCT and RVTD.
   - Josephine County cannot continue to fund the RVCL with out more funds.
   - The goal of the project is to provide two more runs per day for riders.

   2.) **Increase of daily runs on each of the routes that service northern (Wolf Creek, Rt 80) and southern (Cave Junction, Rt 50) Josephine County.**
   - STIF funding for both projects would total to $684,409 for two years (5.9% of annual statewide STIF allocation).
   - Most of the payroll tax is staying within our local jurisdictions.

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20:26–40:20
Paige West, Senior Planner, Rogue Valley Transportation District

Project 1.) **Ashland Demand Response Micro Transit Demonstration Project**

   - Result of the Ashland Transit Feasibility Study
   - The geography of Ashland has posed difficulties to using full size buses to access steep parts of the Ashland community.
   - The project will be eligible to use a 2016 CMAQ grant as a funding match.
   - RVTD in partnership with the City of Ashland will provide a curb to curb demand response service that connects to regional routes.
   - On-demand scheduling uses a trip reservation system available by phone, website, or smartphone—passengers will share rides to reduce costs and improve efficiency.
   - System will use wheelchair equipped Ford Transit Hybrid Vans with service available Monday–Saturday 6:00am–8:00pm.
   - Estimated annual ridership of 9,390; Total STIF discretionary request of $573,500.
   - The demonstration project will also provide critical data for the need of this type of service since that type of data is not readily available. (Uber and Lyft do not provide government agencies with any data on their rideshares.)
   - There are very few options in the entire valley for those needing ADA equipped rides, it will truly be a demonstration project that opens access to an underserved population.

- Valerie Lovelace asked if Josephine County had a similar type of service for its residents. Scott Chancey explained that they do somewhat but its nonemergency medical transportation available in Grants Pass. Josephine County finished a study in Aug. 2018 to study the same issues and is also applying for discretionary funds to create an on-demand service, utilizing similar technology, to fill in existing resources that are being underutilized, either in-house or by contracted services.

- John Vial asked how much total funding is available statewide for the 10% set aside? 4% is set aside, which amounts to about $11.5 million total that is available for these competitive state funds.
- Estimated per ride cost is around $10-$15 but is not for sure until this project is implemented.

Project 2.) **Intercity Route to Eagle Point**

- RVTD in partnership with the City of Eagle Point will provide a fixed-route intercity service between White City and Eagle Point. The route will provide critical connection between a small urban city outside of RVTD’s service area and connect it into the district.
- Monday–Saturday service with key destinations being downtown White City, Walmart, and the senior center, and Eagle Point Cascade Shopping Center.
- Riders will be able to connect with north Medford, Rogue Community College’s Table Rock Campus, et cetera.
- Within .25 miles, the route would capture 4,000 people of which 26% are under 200% poverty, 39.6% are youth or older adults, and 5.3% are zero car households.
- Valley Lift paratransit will be provided within ¾ mile once a fixed route is in place with this project.
- Ongoing funds would be provided by out of district STIF funds if sufficiently available.
- Total STIF discretionary request is for $208,000 with an out of district STIF match of $175,000.
- The next biennium forecast for out of district funds are projected to go from $40,000 to $145,000 that would allow for funding for a sustained route between White City and Eagle Point.

Scott and Paige are asking for a formal endorsement/letter of recommendation—not a project scoring rating—from the RVACT.

39:49 | Valerie Lovelace made a motion to direct RVACT staff to write letters of endorsement, to be signed by RVACT Chair, for the Josephine County Transit and RVTD project applications. Seconded by Justin Gerlitz.

The motion passed unanimously by voice vote.

**Information Items**

7. **Emerging Technology Brief** 40:21–01:17:51

Emerging Technologies Impact Assessment Update by Adam Argo, Principal Planner, ODOT

Oregon AV Task Force is facilitated by ODOT which produced report in September 2018. It describes regulatory issues in relation to electric vehicles and automated vehicles, insurance, state preemption policy, and more.

The 2018 Work Program created the ETIA; Phase 1 is where we are currently with ETIA.

The ETIA is intended to consider how emerging transportation technologies such as Connected/Automated Vehicles (CV/AVs) and Mobility as a Service (MaaS) could specifically transform Oregon’s transportation system, address Oregon-specific transportation challenges, and evaluate the range of possible impacts for which ODOT should prepare.

**Phase 1:**
- Identification and analysis of key trends in emerging transportation technologies.
• Implications of the trends from Oregon perspective and with regards to how this may impact the statewide transportation system.

**Phase 2:**
Development of planning scenarios to explore a broader range of considerations in preparation of updates to the Oregon Transportation Plan (OTP) and likely the Oregon Highway Plan (OHP).

Findings and key trends were presented to the Oregon Transportation Commission, implications for Oregon were discussed, including with experts in the field. Input from the OTC will be followed-up with and incorporated into the upcoming report, with the different issues being prioritized. Top concerns of the OTC included:
- Understanding of funding impacts.
- Understanding anticipated settlement patterns.
- Aligning ODOT’s efforts with other state and local agencies.
- Developing skills/experience within ODOT to address E.T. impacts.

Next steps identified by the OTC: Potential pilot projects throughout the state will be considered, leverage the Road User Charge program, and develop a 3-5-year strategic plan and begin to set benchmarks. A range of scenarios will be identified and evaluated to prepare for the process of updating the OTP and OHP.

8. **Critical Oregon Airport Relief (COAR) Program 01:17:52–01:25:55**

Jerry Brienza, Rogue Valley International Airport Director, provided background on the COAR program:

- The COAR program is a state-run program to aid with matching funds for federal funding grants which often bring millions of dollars into the Rogue Valley for airport related projects sometimes per year.
- All Grant Applications from Jackson and Josephine County were reviewed by RVACT subcommittee members for meeting standards or not before being sent up to the Oregon Department of Aviation. They hand them over to the Aviation Review Committee for final scoring and ranking.
- Only four applications locally were submitted: Jackson County’s RVI Airport: master plan, loading bridge; two applications for Grants Pass Airport including a master plan and a resiliency plan, as well as Illinois Valley’s Airport applied for some pavement rehab on their taxi ways.
- Their applications all advanced to the next level.

Art Anderson proposed that next year the RVACT follow the same process, letting those interested in volunteering to assist Jerry on a review subcommittee can do so—while keeping RVACT staff in the know.


Lisa Cornutt provided a quick summary and overview of the TAP website and its background:

Two sections (11 and 12) of House Bill 2017 require the TAP website. HB 2017 required data collection and projects being funded via HB 2017 and STIP projects to be made publicly available on the website via the “Project Information” link.

The handout documents that are linked in the agenda packet provide extra information for those involved with the actual data collection for all the jurisdictions including pavement condition reporting guidelines.
Current construction projects will have more online open houses so you may access project information sheets and current project status.

01:35:27 | John Vial made an important statement pertaining to jurisdictional leaders (public works staff) that even if you have no facilities (i.e. no pavement/bridges on federal aid system) you are still required to submit a report with “zero” on it—otherwise it could disrupt your funding in the short-term.


Art Anderson provided background on the necessity for this agenda item:

- The Department of Administrative Services removed the presentation information unexpectedly at the end of December 2018 so ODOT is in process of getting a hold of the updated information to complete the training at a near-future meeting for all commission members.
- A linked document in the agenda packet will preface what the training will be on as well creating your iLearn Account (non-state employee) so that each committee member’s completion of the training can be entered online.
- Harassment Training: iLearn Account Creation How-To

11. Local Construction Project Updates 01:39:09–01:51:54

2018

- Siskiyou Rest Area Project: Adroit is on track to finish their part of the rest area by April 2019.
- Crater Lake Hwy/Hwy 62 Expressway: Nearly complete, Knife River is completing corrective work of the Vilas Rd Bridge. It will probably open around early March. There will be an educational video out to help people understand what lanes to be in while using it. Signing will be very apparent to assist motorists.
- Caveman Bridge is nearly complete with final work on the underneath of the deck being finished up.

2019

- Hwy 140 Project by Brownsboro: New rail and deck improvement.
- Box Culvert Rail Replacement: Hwy 238 between West Main and Rossanley Dr by Hanley Farm.
- Region wide, around 126 signals will be upgraded in numerous communities to make them more efficient.
- CA Border to Ashland: Summer 2019, a three-year project begins to improve sections of concrete to either repair and replace. During years 2-3, the deck of the exit 6 will be replaced.
- Exit 33, northbound, dual off-ramp, right turn lane: Costco funding is part of this project, and Knife River is completing the project—will ease access for freight.
- The Medford Viaduct contractor will complete the northbound lanes epoxy overlay and repair during Summer 2019.
- Chip seal on Hwy 62 between Casey State Park and Trail: Elk Creek drainage area wildfire delayed this project to 2019.
- Roberts Mountain area south of Roseburg: Initial tree clearing along the roadways as a precursor to creation of a truck climbing lane.

12. Oregon Transportation Commission & Region Manager Update 02:03:28–02:15:19

Julie Brown, OTC Commissioner:
• The Oregon Transportation Commission met with many of the Chairs of the MPOs; the OTC values the work of the MPOs/ACTs and their role in decision making.
• The OTC is evaluating what the role of the ACTs and the Commissioners are going to attempt to attend ACT meetings more often for improved liaison efforts.

Frank Reading, Region Manager Update:
• New legislation for 2019: An additional 10 million dollars proposed for additional Oregon State Troopers statewide.
• 25 million dollars set aside for the southwest corridor light rail extension in the Portland metro.
• 20 million dollars set aside for Connect Oregon: Long term as the preliminary targeted projects have been completed, 2019 forward, there is more room for a variety of targets to be proposed.
• $500,000 set aside for land use planning and affordable housing near transit study.
• DMV service transformation project (update to DMV system), 90-million-dollar program. Multi-year project that will be coming online very soon.
• Real ID credentials; 2005 mandated that specific things are required for identification; Oregon has been getting extensions for over a decade. Identifications will be updated via the State of Oregon very soon.
• South Coast Maintenance Facility in Coos County: Total budget of 20 million dollars. Facility being built to incorporate OSP facilities, Seismic Resilience stock pile, construction and maintenance supplies as well as site being safe in the event of a tsunami and earthquake.
• DUI limits will be changed.
• Autonomous vehicles task force is evaluating all aspects of licensing, registration, accident reporting, and insurance that will be affected and cyber security.
• The distracted driving law will be adjusted slightly to allow two-way radio communications and single swipe use of devices.
• Permitting process for road kill pick-up and use.
• Removal of personal property, i.e. removal of homeless camp materials. Cities of 500,000 or larger can enter into IGAs with ODOT and be the responsible parties to clean-up areas that are managed by ODOT. Region 1 is spending 10 million dollars plus per biennium just on clean-up of areas alone. Costs in the Rogue Valley are climbing higher each year.
• OTC is working on Congestion Pricing for the Portland area. A report will be submitted to FHWA very soon, but it will take a few years to put the infrastructure in place to begin collecting revenue.

13. Agenda Build | March 12, 2019 RVACT Meeting (JoCo) 02:15:20–02:15:05

• Josephine County Private Sector, alternate applicants
• Harassment Training via the State of Oregon iLearn Accounts

14. Adjournment

The chair adjourned the meeting at 11:30 a.m.