

Jurisdictional Transfer Application

The Jurisdictional Transfer Advisory Committee (JTAC) is advisory to the Oregon State Legislature's Joint Committee on Transportation. The JTAC was established by House Bill 2793 to review applications and develop a list of three jurisdictional transfers to recommend for funding. The JTAC solicits input from the Oregon Transportation Commission (OTC) and submits a biannual report to the Joint Committee on Transportation. Participation in this process does not guarantee funding.

Elements of the application are scored, and the Committee also considers other considerations including balance across urban, suburban, and rural areas; costs of transfer; appropriate jurisdictional ownership for the function of the roadway; and community support for the project. As the Committee evaluates applications, they will also seek to advance the State's goals related to safety, equity, climate, and economic vitality. See HB2793 for the full list of factors the Committee is required to consider.

Jurisdictional transfers do not require funding or legislative action. Funding toward bringing a facility to a state of good repair is not a pre-requisite to or appropriate for all transfers. Some highways are of statewide importance and may not be appropriate for transfer for a local jurisdiction. A jurisdictional transfer could be one of several options to advance the community's interests. ODOT staff and/or the Committee may advise you to investigate those alternatives.

Application Prerequisites

- Applicants must be actively engaged in conversation and in agreement with ODOT about a transfer, including mutual agreement on the improvements, costs, and delivery process for bringing the facility to the desired standard.
- Only entities with local governing authority for roads may apply.
- In addition to the application process, applicants should be prepared to deliver a presentation to the Jurisdictional Transfer Advisory Committee and answer follow-up questions.

Application Dates

Applications for consideration by the Committee and recommendations to the 2027 Legislative Session are due by December 12, 2025. The Committee will make recommendations to the OTC in March 2026. The Committee will submit its report and recommendations to the Joint Committee on Transportation no later than September 15, 2026.

Jurisdictional Transfer Application

Organization

Name of Applicant Organization:

Mailing Address for Applicant Organization:

Contact Person Name:

Contact Person Title:

Contact Person Phone:

Email:

Project Information

- a) Highway Name:
- b) Highway Number:
- c) Request to transfer Highway from to (mile points or cross streets)
- d) What is the total distance of the transfer in feet?
- e) What is the adjacent land use zoning?
- f) Current ODOT Highway Classification:
- g) Is the Highway a Reduction Review Route (ORS 366.212):
- h) Is this Highway part of the National Highway System (NHS), a federal designation:
- i) What is the total anticipated cost range of the facility upgrades jointly agreed upon by the receiving jurisdiction and ODOT? Include the year of estimate and any calculated inflation.
- j) Desired Date of Transfer:
- k) Who is your primary contact at ODOT for this roadway?

Description of Transfer (0 points)

Describe what highway components are proposed to be transferred. This includes what assets will become the responsibility of the receiving jurisdiction, and what assets, if any, will remain the responsibility of ODOT. Consider roadway, bridges, sidewalks, streetlights, traffic signals, signage, etc.

1. List or describe what highway components are proposed to be transferred. (Narrative)

Community Vision (Up to 20 Points)

Community vision refers to how the applicant hopes the highway will function after the transfer. In your response describe aspects of economic, social, mobility, and safety considerations that cause the desire to seek a transfer in ownership from ODOT to the local jurisdiction. This section should include documentation that demonstrates community engagement in developing the vision, such as adopted plans or studies which included public involvement.

Unscored Support Materials
Attach any adopted plans or documents that demonstrate the community vision for the facility. These may include but are not limited to Transportation System plan, Comprehensive Plan, Main Street Plan, Economic Development Plan, or other.

1. Provide a narrative of the Community Vision for the highway, including possible changes to associated land-use. (5 points possible)
2. Describe any improvements you intend to make to achieve the Community Vision. (5 points possible)
3. Describe your plan for maintenance to support the Community Vision. (5 points possible)
4. Why is a jurisdictional transfer the solution to the problem you are trying to solve? What are the barriers to implementing the community's vision without transfer? (5 points possible)

Safety (Up to 25 Points for this section)

In this section of the application, you will be asked to describe existing safety issues for the section of the highway to be transferred and is and how the receiving jurisdiction plans to address these safety issues. This should include the safety of all users including pedestrians, bicyclists, people using mobility devices, and drivers. Resources to answer some of these questions in this section can be found at [Oregon Department of Transportation : Crash Statistics & Reports : Data & Maps : State of Oregon](#). Assistance can be provided through a ODOT Region Analyst or the Office of the State Traffic Safety Engineer.

Unscored Data Points	Yes or No		
Does the Corridor include a location with at least one 90th% or 95th% ranked SPIS site (ODOT TransGIS (state.or.us) 2020-2022)		If yes, list locations and SPIS rank	
Are there segments in the corridor identified as medium or high risk (Vulnerable Road User/VRU assessment Map Viewer (arcgis.com))		If yes, list locations and risk	
Any fatal or serious injury crashes within the proposed transfer section in the last 10 years?		If yes, list locations and number + type of crashes	

1. Describe existing safety issues and considerations of this section of highway. (narrative) (not scored)
2. Describe what improvements your jurisdiction believes would improve safety and what barriers exist to making safety improvements without a transfer. (narrative) (not scored)
3. Describe your expectations for improvement in safety conditions, including to help reduce traffic fatalities and serious injuries, that will result from changes to the management, operations and design of this section of highway after the transfer. (narrative) (all 25 points)

Impacts of Transfer (Up to 55 Points)

In this section of the application, describe how the receiving jurisdiction expects the transfer of the highway to impact the community. As the Committee looks to recommend transfers, they will be seeking to advance the State's goals related to equity, emissions and economic vitality, per both the JTAC and HB2793 Section 5, d) Climate Impact, e) Historically Underserved Groups. These responses should reflect what you expect to happen after the section of highway is transferred and improvements have been completed, and how that is different from what is currently experienced.

1. Describe who and what types of trips the highway currently serves, and how the proposed changes will impact existing users. (10 points)
2. Describe how the highway transfer will improve conditions for historically underserved communities, defined in [Oregon Laws 2021 Ch. 95 Sec.1, number 6 \(b\)](#) as: communities of color, communities experiencing lower incomes, tribal communities, rural communities, frontier communities, coastal communities and other communities adversely harmed by environmental and health hazards (10 points)
3. Describe how the highway transfer and subsequent improvements will support transportation decarbonization and modernizing, including reduction of Vehicle Miles Traveled, single occupancy vehicle use, GHG emissions, etc.? (10 points)
4. Describe improvements in multimodal (walking, rolling, biking, transit, and other non-SOV) transportation options on the corridor and/or within the regional transportation network as it connects to corridor. (15 points)
5. Describe how this transfer will improve community development, land use and the local or regional economy. (10 points)
6. Explain how affected agencies and communities were notified of the proposed transfer and offered the opportunity to comment on it. Attach any letters or input from agencies and the public commenting on the proposed transfer. (not scored)
7. Attach documentation from ODOT with analysis and/or recommendation on the proposed jurisdictional transfer from ODOT staff. (not scored)

Unscored Data Point				
What is the Social Equity Index for this section of highway?	Low	Low/Medium	Medium/High	High

Social Equity Index: Using U.S. Census data at the block group level, the SEI aims to be a decision support tool that helps to target agency resources in a way that reduces social disparities related to transportation resource allocation. You can find this information on ODOT's TransGIS page [here](#) and search under the Planning and Climate Change Resilience category. To pull the data into a GIS application data you can use the service [here](#)

Legislative Funding Request (0 Points)

Present-day funding levels are inadequate to meet the state's needs and Oregon's transportation system is in a current state of disinvestment. In addition to safety, the top investment priorities identified in the 2023 Oregon Transportation Plan are to maintain the existing system and complete critical connections. Through this lens of competing needs for limited resources, the Committee is committed to recommending funding that makes the most efficient, effective use of Oregon's transportation dollars. A funding request to be put forward to the Legislature should be realistic and reasonable.

Providing this estimate will be done collaboratively between ODOT staff and the applicant jurisdiction. A worksheet is provided to help work through this calculation. A cost estimating methodology that may be helpful in this discussion can be found at a [Regional Framework for Highway Jurisdictional Transfer study](#).

Please attach documentation from ODOT indicating agreement with the elements and cost estimates listed above. This documentation should include signed approval from the appropriate ODOT Region Manager for the application.

Cost to Transfer – 20% Contribution = Legislative Funding Request

Cost to Transfer

1. Provide the mutually agreed upon estimate of the cost to bring this section of highway up to the desired standard after transfer.	\$
2. Provide a list of what ODOT has agreed to do to improve the section of highway associated with the transfer, and the estimated value of those improvements.	\$
3. Subtract line 2 from line 1. This is the cost to transfer =	\$
4. Multiply cost to transfer (above) by 20%. This is the local share =	\$
5. Subtract line 4 from line 3. This the total amount requested:	\$

Estimation Worksheet

Calculating the Local Share.

As mandated by HB2793 the local jurisdiction must contribute a 20% “local share” of the cost to transfer. This should include cash contributions and grants. It may also include anticipated maintenance costs over a 20-year time horizon.

1. List grants secured for this transfer \$ _____
2. List local cash contributions identified for this transfer \$ _____
3. Maintenance credits (use worksheet below): \$ _____
4. **Add lines 1-3. This describes your local share.** _____

Maintenance Credits Worksheet.

Maintenance costs should be calculated based on the difference between the current standard of maintenance of the facility and anticipated maintenance costs after all improvements are made.

1. Provide your best estimate of average annual maintenance and operations costs for this section of highway after transfer. \$ _____
2. What is ODOT’s provided estimate of the current average annual maintenance and operations costs? \$ _____
3. What is the value of the deferred maintenance, after any improvements provide by ODOT as part of the transfer? \$ _____
4. Add lines 2 and 3, then subtract that total from line 1. This is the annual maintenance liability. \$ _____
5. Multiply line 4 by 20. **This is your maintenance credit.** \$ _____

Anything else about your local contribution the committee should consider not reflected in the calculations above?