

OFFICE OF THE SECRETARY OF STATE  
BEV CLARNO  
SECRETARY OF STATE  
JEFF MORGAN  
INTERIM DEPUTY SECRETARY OF STATE



ARCHIVES DIVISION  
STEPHANIE CLARK  
DIRECTOR  
800 SUMMER STREET NE  
SALEM, OR 97310  
503-373-0701

**TEMPORARY ADMINISTRATIVE ORDER**  
INCLUDING STATEMENT OF NEED & JUSTIFICATION

**MCTD 30-2020**

CHAPTER 740  
DEPARTMENT OF TRANSPORTATION  
MOTOR CARRIER TRANSPORTATION DIVISION

**FILED**  
12/02/2020 1:26 PM  
ARCHIVES DIVISION  
SECRETARY OF STATE  
& LEGISLATIVE COUNSEL

FILING CAPTION: Procedure to electronically obtain a Personal Identification Number to conduct electronic transactions

EFFECTIVE DATE: 12/02/2020 THROUGH 05/30/2021

AGENCY APPROVED DATE: 12/01/2020

CONTACT: Howard Russell	MCTD Safety Compliance	Filed By:
503-373-1979	3930 Fairview Industrial Drive SE	Lauri Kunze
howard.h.russell@odot.state.or.us	Salem, OR 97301	Rules Coordinator

NEED FOR THE RULE(S):

The rule in its current form requires a manual application be filled out and submitted in order for a motor carrier to obtain a PIN number before conducting certain electronic transactions on the Oregon Trucking Online website. This is time consuming and delays motor carriers who have been hired to conduct fire recovery activities related to the recent Oregon Wildfires. It is also delaying carriers who are trying to conduct yearly registration renewals.

JUSTIFICATION OF TEMPORARY FILING:

This amendment is necessary to facilitate motor carriers' ability to quickly obtain PIN numbers to establish accounts and conduct electronic transactions on Oregon Trucking Online. This will accelerate the registration process and get trucks moving to this and other Oregon emergencies rapidly.

DOCUMENTS RELIED UPON, AND WHERE THEY ARE AVAILABLE:

None

AMEND: 740-015-0040

RULE SUMMARY: Motor carriers desiring to conduct electronic transactions on the Oregon Trucking Online website must first obtain a Personal Identification Number. The number can be applied for online by the carrier's owner, partner, corporate officer, or manager member of a limited liability company.

CHANGES TO RULE:

740-015-0040

Personal Identification Number (PIN); Unique Identifiers ¶

- (1) ~~MCTCCD~~ may require the use of a PIN or other unique identifier for certain electronic transactions. ¶
- (2) When a PIN is required, a motor carrier may request a PIN by submitting a ~~completed PIN Request Form~~

(downloaded at <http://www.odot.state.or.us/t> PIN at the Oregon Trucking/e Online) to MCTD website. A PIN Request Form must be signed by an completed by a motor carrier's owner, partner, corporate officer, or manager member of a limited liability company and submitted to MCTD by U.S. Mail or facsimile.¶

(3) Upon receipt of a PIN Request Form, MCTCCD will assign and e-mail the PIN to the e-mail address provided on the PIN Request Form. MCTCCD will send, by U.S. mail, an activation notice to the motor carrier's address of record.¶

(4) MCTCCD reserves the right to terminate a PIN issued under this rule if:¶

(a) The PIN is not activated, or used at MCTD's the Oregon Trucking Online Web-site, within a 12-month period;¶

(b) The Department determines that a transaction was conducted fraudulently; or¶

(c) The Department determines the PIN holder has not complied with the provisions of division 15 rules, Oregon Revised Statute (ORS) Chapter 825 or ORS 826, or any other Oregon law regarding electronic transactions.¶

(5) The motor carrier to whom a PIN is assigned is responsible for the security of the PIN and transactions conducted using the PIN.

Statutory/Other Authority: ORS ~~184.616~~, 184.619, 802.012, 825.212

Statutes/Other Implemented: ORS 802.012, 825.212