



PERMANENT ADMINISTRATIVE ORDER

MCTD 6-2025

CHAPTER 740

DEPARTMENT OF TRANSPORTATION COMMERCE AND COMPLIANCE DIVISION

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FILING CAPTION: Credit & Debit Card Transactions and Fees

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RULES:

740-015-0080, 740-055-0020

AMEND: 740-015-0080

RULE TITLE: Payment of Fees; Use of Credit Cards; Debit Cards

NOTICE FILED DATE: 02/28/2025

RULE SUMMARY: Adding statutory references as well as rule language clarification around the imposition of fees for credit card transactions conducted with CCD. These changes are consistent with current business practices and ORS.

RULE TEXT:

- (1) If an electronic transaction requires the payment of taxes or fees to CCD, payment of those taxes or fees within the electronic transaction shall be:
 - (a) Payment by credit card or debit card approved by CCD as designated on an authorized system;
 - (b) Payment through an Automated Clearing House; or
 - (c) Charged to a motor carrier's account upon prior approval by CCD.
- (2) All payments shall be made in US funds.
- (3) To pay required fees to CCD by credit card or debit card within an electronic transaction, a motor carrier shall be required to submit the following information to CCD:
 - (a) Credit cardholder or debit cardholder name and billing address, including city, state, and zip code;
 - (b) Credit cardholder or debit cardholder phone number and e-mail address;
 - (c) Credit card or debit card number;
 - (d) Expiration date of the credit card or debit card;
 - (e) Card Verification Value (CVV) from the back of the debit or credit card;
 - (f) Motor carrier name and address, including city, state (or province), and zip code; and
 - (g) Motor carrier phone number and e-mail address.
- (4) CCD may impose a surcharge to offset administrative fees charged to the department for acceptance and use of card payments, as granted under ORS 802.112.
- (5) If for any reason the department does not receive payment from the issuer of the card, the department may impose

additional fees for the payment of money under ORS 30.701, along with any additional actions as specified under ORS 802.170.

STATUTORY/OTHER AUTHORITY: ORS 184.619, 802.012, 802.112, 802.170, 825.502

STATUTES/OTHER IMPLEMENTED: ORS 825.490, 825.502

AMEND: 740-055-0020

RULE TITLE: Payment of Fees and Refunds

NOTICE FILED DATE: 02/28/2025

RULE SUMMARY: Adding reference to OAR 740-015-0080 which describes payment by credit card or debit card and associated potential fees. Removing anachronistic reference to different varieties of personal and business checks and consolidating them to be either personal check or business check. All changes are consistent with current business practices and ORS.

RULE TEXT:

(1) Carriers registered with the Oregon Department of Transportation, or their agents as established either through an approved Power of Attorney or prior remittance of taxes or fees on behalf of the carrier, shall pay taxes and fees by either:

- (a) Cash;
- (b) Bank Draft;
- (c) Guaranteed Draft;
- (d) Credit card or debit card under the conditions described in OAR 740-015-0080;
- (e) Cashier's Check;
- (f) Travelers Check;
- (g) Company check when drawn in the name of record of the account to which it is to be applied;
- (h) Personal or business check; or
- (i) Payment through an Automated Clearing House (ACH).

(2) Carriers not registered with the Oregon Department of Transportation shall pay fees and taxes due by either:

- (a) Cash;
- (b) Bank Draft;
- (c) Guaranteed Draft;
- (d) Credit card or debit card under the conditions described in OAR 740-015-0080;
- (e) Cashier's Check; or
- (f) Travelers Check.

(3) All payments to the Oregon Department of Transportation for taxes and fees shall be in United States funds.

(4) In the event any check drawn payable to the Department for payment of taxes or fees is not honored, the motor carrier account for which the check was drawn will be assessed the maximum service charge authorized by ORS 30.701(5) for each such check and the motor carrier account for which the check was drawn may thereafter be required to remit taxes or fees by credit card or debit card under the conditions described in OAR 740-015-0080, money order, bank draft, certified check, or cash.

(5) The Department will not issue a refund by cash to a motor carrier. The Department will not issue a refund by check to a motor carrier unless the dollar amount is equal to or greater than \$100.00.

(6) The Department will only issue a check for less than \$100.00 after a motor carrier's account has been audited and closed.

STATUTORY/OTHER AUTHORITY: ORS 184.619, 823.011, 825.502

STATUTES/OTHER IMPLEMENTED: ORS 30.701, 825.498, 825.502